

**CITY OF EL PASO,
TEXAS AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Animal Services

AGENDA DATE: August 19, 2025

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON NAME: Terry K. Kebschull,
Animal Services Director

PHONE NUMBER: (915)212-8742

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: Goal 8 - Nurture and Promote a Healthy, Sustainable Community

SUBGOAL: 8.3 Enhance animal services to ensure El Paso's pets are provided a safe and healthy environment

SUBJECT:

Request that the Mayor of the City of El Paso sign a resolution establishing an Animal Shelter Advisory Committee for the purpose of advising the City of El Paso on matters related to complying with the requirements of the Texas Health and Safety Code Chapter 823.

BACKGROUND / DISCUSSION:

In accordance with recent City Council direction on May 12, 2025 to standardize all boards and commissions by resolution, this item proposes to formally establish the Animal Shelter Advisory Committee (ASAC) through resolution rather than ordinance.

COMMUNITY AND STAKEHOLDER OUTREACH:

NA

PRIOR COUNCIL ACTION:

On February 1, 2009, City Council enacted Ordinance No. 17039 establishing the Animal Shelter Advisory Committee. On May 12, 2025, City Council directed that all boards and commissions be enacted by resolution rather than ordinance.

AMOUNT AND SOURCE OF FUNDING:

Amount: N/A

Funding Source: N/A

Account: N/A

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

N/A

NAME	AMOUNT (\$)
NA	NA

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Terry K. Kerschull, Animal Services Director

A RESOLUTION ESTABLISHING AN ANIMAL SHELTER ADVISORY COMMITTEE FOR THE PURPOSE OF ADVISING THE CITY OF EL PASO ON MATTERS RELATED TO COMPLYING WITH THE REQUIREMENTS OF THE TEXAS HEALTH AND SAFETY CODE CHAPTER 823.

WHEREAS, on 02/01/2009, the El Paso City Council (“City Council”) enacted Ordinance No. 17039 establishing the Animal Shelter Advisory Committee to advise City Council on matters related to animal shelters located in the city of El Paso; and

WHEREAS, on May 12, 2025 City Council directed boards and commissions be standardized to be enacted by resolution instead of ordinance; and

WHEREAS, the Ordinance No. 17039 will be repealed and this Resolution will be adopted in its place.

WHEREAS, the City of El Paso would continue to benefit from the establishment of an animal shelter advisory committee in order to follow the Texas Health and Safety Code as well as identify the needs of animal shelters within the community.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the El Paso Animal Shelter Advisory Committee is hereby established to serve as an advisory body to the City Council concerning matters related to animal shelters located in the city of El Paso.

1. **Membership:** The El Paso Animal Shelter Advisory Committee shall be composed of a total of 13 members appointed by the Mayor and City Council. Of the 13 members, the Mayor must select one member and four specialized mandatory members by the Texas Health and Safety Code Chapter 823, Section 823.005, one licensed veterinarian, one county or municipal official, one person whose duties include the daily operation of an animal shelter, and one representative from an animal welfare organization. Each District Representative will appoint one candidate of their choice to fill the remaining seats. All appointments must be approved by City Council in accordance with the requirements of the City Charter.
2. **Duties:** The El Paso Animal Shelter Advisory Committee shall perform the duties specified in Chapter 823, Texas Health and Safety Code, as well as the Uniform Bylaws. In performing the statutory duties, the El Paso Animal Shelter Advisory Committee shall advise the Mayor and City Council on the following: provide guidance and advice about the animal shelters within the city of El Paso, and when authorized by an Interlocal Agreement, the County of El Paso or other municipalities regarding the requirements of and compliance with the Texas Health and Safety Code, Chapter 823, and applicable state regulations; advise the Mayor and City Council of ways to promote collaboration and

cooperation between the city/county and all private citizens, organizations, institutions, and agencies interested in the rights responsibilities of companion animal care, public health and oversight of companion animal issues and protection; advise the City Council on the best practices in shelter management; and advise the City Council on current national trends in animal health and welfare.

PASSED AND APPROVED this _____ day of _____, 2025.

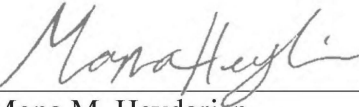
THE CITY OF EL PASO

Renard U. Johnson, Mayor

ATTEST:

Laura D. Prine
City Clerk

APPROVED AS TO FORM:



Mona M. Heydarian
Assistant City Attorney

APPROVED AS TO CONTENT:



Terry K. Kebschull, Director
Animal Services Department