



**MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
February 28, 2023**

A special meeting of the Mass Transit Department Board was called to order at 10:10 a.m. Board Chair Oscar Leeser was present and presiding and the following Board Members answered roll call: Board Members Brian Kennedy, Alessandra Annello, Cassandra Hernandez, Joe Molinar, Isabel Salcido, Art Fierro, Henry Rivera, and Chris Canales.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

No members of the public commented.

CONSENT AGENDA

*Motion made by Board Member Rivera, seconded by Board Member Annello, and unanimously carried to **APPROVE** all matters listed under the Consent Agenda unless otherwise noted (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk.)

AYES: Board Members Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera, Canales and Board Chair Leeser
NAYS: None

CONSENT AGENDA – APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. *Motion made, seconded, and unanimously carried to **APPROVE** the minutes of the Mass Transit Board Meeting of February 7, 2023.

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CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. **NO ACTION** was taken on this item.

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CONSENT AGENDA – NOTICE FOR NOTATION

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. *Motion made, seconded, and unanimously carried to **NOTE** the Sun Metro’s Title VI exemption to provide a major service change analysis for the service modifications implemented on November 6, 2022. After careful review Sun Metro did not meet the service change threshold for a major service change analysis.

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CONSENT AGENDA – REQUESTS TO ISSUE PURCHASE ORDERS

Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

4. *Motion made, seconded, and unanimously carried to **AUTHORIZE** the Director of Purchasing & Strategic Sourcing to issue a Purchase Order to Oklahoma Investigation Group dba Tricorp Security, Inc. referencing Contract 2022-0467 Security Guard Services – Sun Metro. This will be a change order to increase the award by \$183,738.24 for a total amount not to exceed \$6,181,914.24. This change order will cover expenses for additional security guard services need at six (6) park locations throughout the City for a period of fourteen (14) months.

Department:	Mass Transit (Sun Metro)
Award to:	Oklahoma Investigation Group dba Tricorp Security, Inc Kerens, TX
Total Estimated Amount:	\$183,738.24
Account No.:	560 – 3200 – 522120 – 60040 – P6016
Funding Source:	Sun Metro Operation Fund
District(s):	All

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REGULAR AGENDA – OTHER BIDS, CONTRACTS, PROCUREMENTS:

5. Motion made by Board Member Anello, seconded by Board Member Salcido, and unanimously carried to **AUTHORIZE** the Director of Purchasing & Strategic Sourcing to issue a purchase order to Cummins, Inc. dba Cummins Sale and Service, the sole and authorized distributor for the 2022-0803 CNG Engines, Generator Parts & Services for a term of three (3) years for an estimated amount of \$3,090,000.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will provide Sun Metro with parts and repair services and for CNG Engines and Generators. The CNG Engines are located at Transit Operations Center and LIFT Facilities.

The difference based in comparison to the previous contract is as follows: An increase of \$18,000.00 for the initial term, which represents a 0.59% increase due to current market conditions and inflation.

Department:	Mass Transit (Sun Metro)
Award to:	Cummins, Inc. dba Cummins Sale and Service El Paso, TX
Annual Estimated Award:	\$1,030,000.00
Total Estimated Award:	\$3,090,000.00 (3 years)
Account No:	560-3215-60050-532010-P6018-P60FTA117-G60195307
Funding Source:	Federal Transit Administration Formula 5307 Grants
District(s):	All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a) (7) (D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Cummins, Inc. dba Cummins Sale and Service, the sole and authorized distributor for these goods and services.

Chief Transit and Field Operations Officer Ellen Smyth commented.

AYES: Board Members Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera,
and Canales

NAYS: None

NOT PRESENT FOR THE VOTE: Board Chair Leeser

6. Motion made by Board Member Rivera, seconded by Board Member Salcido, and carried to **AUTHORIZE** the Managing Director of the Purchasing & Strategic Sourcing Department to issue a Purchase Order(s) to Brookville Equipment Corporation, the sole and authorized distributor for the 2023-0339 Truck assemblies, Propulsion System, HVAC Parts and Services for Streetcar for a term of three (3) years for an estimated amount of \$500,000.00, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. This contract will allow

Sun Metro to get the Truck Assemblies, Propulsion Systems, HVAC, Electrical and Car Body parts for El Paso Streetcars.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$401,000.00 for the initial term, which represents a 405.05% increase due to an increase in parts and maintenance needed by the streetcars to remain operational and safe.

Department:	Mass Transit (Sun Metro)
Award to:	Brookville Equipment Corporation Brookville, PA
Annual Estimated Award:	\$166,666.67
Total Estimated Award:	\$500,000.00 (3 years)
Account No:	560-3215-60080-522280-P6017-P60FTA117-G60205307
Funding Source:	Federal Transit Administration Formula 5307
District(s):	All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a)(7)(D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Brookville Equipment Corporation, the sole and authorized distributor for these goods and services.

Board Member Hernandez commented.

Chief Transit and Field Operations Officer Ellen Smyth commented.

AYES:	Board Members Kennedy, Annello, Hernandez, Salcido, Fierro, Rivera, Canales, and Board Chair Leeser
NAYS:	Board Member Molinar

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Goal 7: Enhance and Sustain El Paso's Infrastructure Network

7. Motion made by Board Member Annello, seconded by Board Member Kennedy, and unanimously carried to **AUTHORIZE** the Managing Director of the Purchasing & Strategic Sourcing Department to issue a Purchase Order(s) to Parkeon, Inc., the sole and authorized distributor of FlowBird Axio validators, Strada Ticket Vending Machines, Astreo Ticket Vending Machines and Flowbird software support and maintenance for 2023-0306 Ticket Vending Machines, Validators, and Software Support and Maintenance for a term of three (3) years for an estimated amount of \$1,371,002.93. This contract will allow the purchase of ticket vending machines and validators that will enhance the customer service experience by providing new features and technology throughout the City's Brio Routes.

Department:	Mass Transit (Sun Metro)
Award to:	Parkeon, Inc.

	Moorestown, NJ
Year 1:	\$1,276,710.77
Year 2:	\$47,146.08
Year 3:	\$47,146.08
Total Estimated Award:	\$1,371,002.93 (3 Years)
Account No.:	560-3210-60050-580100- P9018-P60FTA113-G60175339
Funding Source:	Federal Transit Administration Formula 5339
District(s):	All

This is a Sole Source contract. Texas Local Government Code Section 252.022 (a) (7) (D) Captive Replacement Parts or Components.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) departments recommend award as indicated to Parkeon, Inc., the sole and authorized distributor for these goods and services.

Board Member Annello commented.

AYES: Board Members Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera, Canales, and Board Chair Leaser

NAYS: None

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ADJOURN

Motion made by Board Member Rivera, seconded by Board Member Hernandez, and unanimously carried to **ADJOURN** the meeting at 10:15 a.m.

AYES: Board Members Kennedy, Annello, Hernandez, Molinar, Salcido, Fierro, Rivera, Canales, and Board Chair Leaser

NAYS: None

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Approved as to content:

Ellen A. Smyth, Chief Transit & Field Operations Officer