

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** March 26, 2024  
**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON(S) NAME AND PHONE NUMBER:**  
Joseph Montisano, Zoo Director (915) 212-2800  
K. Nicole Cote, Managing Director (915) 212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 4 – Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments

**SUBGOAL:** 4.2 Create innovative recreational, educational and cultural programs

**SUBJECT:**

Discussion and action that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2024-0411 Hardwood Chips for Rhinoceros to Bark Boys, Inc., for a two (2) year term for an estimated amount of \$200,000.00. This contract will provide hardwood chips for the rhinoceros habitat.

**BACKGROUND / DISCUSSION:**

This is a noncompetitive procurement for hardwood chips made from maple and alder to protect City property to include the wellbeing of animals.

**SELECTION SUMMARY:**

Not applicable.

**CONTRACT VARIANCE:**

Not applicable.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

Not applicable.

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$200,000.00

Funding Source: Zoo Operations

Account: 452 – 3400 – 52140 – 531100 – P5242

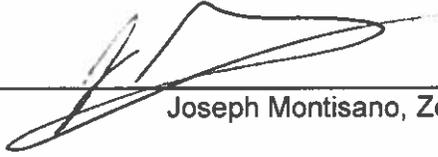
**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?  X  YES   NO**

**PRIMARY DEPARTMENT:** Zoo  
**SECONDARY DEPARTMENT:** Purchasing & Strategic Sourcing

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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Joseph Montisano, Zoo Director

Project Form  
Non-Competitive

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Regular Agenda for the City Council Meeting of March 26, 2024.

Strategic Goal 4 – Enhance El Paso's Quality of Life through Recreational, Cultural, and Educational Environments

The linkage to the Strategic Plan is subsection: 4.2 Create innovative recreational, educational and cultural programs

**Award Summary:**

Discussion and action that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) for solicitation 2024-0411 Hardwood Chips for Rhinoceros Bark Boys, Inc., for a two (2) year term for an estimated amount of \$200,000.00. This contract will provide hardwood chips for the rhinoceros habitat.

**Contract Variance:**

N/A

Department:	Zoo
Vendor #1:	Bark Boys, Inc.
City & State:	El Paso, TX
Item(s):	All
Initial Term:	2 years
Option Term:	NA
Total Contract Time:	2 years
Annual Estimated Award:	NA
Initial Term Estimated Award:	\$200,000.00
Option Term Estimated Award:	NA
Total Estimated Award:	\$200,000.00

Non-Competitive procurement is under Local Government General Exemption: Section 252.022, (3) a procurement necessary because of unforeseen damage to public machinery, equipment, or other property. This procurement is for hardwood chips made from maple and alder to protect City property to include the wellbeing of animals.

The Purchasing & Strategic Sourcing Department and Zoo Department recommend award as indicated to Bark Boys, Inc., under the exemption listed above.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.