

Oscar Leeser  
Mayor

Tommy Gonzalez  
City Manager



CITY COUNCIL  
Brian Kennedy, District 1  
Alexandra Anello, District 2  
Cassandra Hernandez, District 3  
Joe Molinar, District 4  
Isabel Salcido, District 5  
Art Fierro, District 6  
Henry Rivera, District 7  
Chris Canales, District 8

## NOTICE OF WORK SESSION OF THE EL PASO CITY COUNCIL

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**May 08, 2023**  
**COUNCIL CHAMBERS, CITY HALL, 300 N. CAMPBELL AND VIRTUALLY**  
**9:05 AM**

**Teleconference phone number 1-915-213-4096**

**Toll free number: 1-833-664-9267**

**Conference ID: 454-412-447#**

Notice is hereby given that a Work Session of the City Council of the City of El Paso will be conducted on May 8, 2023 at 9:05 A.M. Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Council during public comment, and regarding agenda items by calling the following number:

1-915-213-4096 or Toll free number: 1-833-664-9267

**At the prompt please enter the corresponding Conference ID: 454-412-447#**

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following link:

<https://app.smartsheet.com/b/form/cc20aad8258146ab8f63761079bd1091>

**A quorum of City Council must participate in the meeting.**

### **AGENDA**

1. Presentation and discussion spotlighting a frontline Workforce Learning & Development Focus for various areas, including:

**[23-619](#)**

1. Streets & Maintenance & Environmental Services  
Assistant Director, Jesus Yamaguchi  
Transportation Manager, Sal Solis
2. Sun Metro  
Transit Safety Manager, Steve Perea
3. El Paso International Airport  
Human Resources Business Partner, Julie Farmer  
Terminal Services Manager, Brenda Garcia-Olivas

**All Districts**

City Manager's Office, Transformation Office, Juliana Baldwin-Munoz (915) 212-1204

2. Presentation and discussion providing a report from the following Goal Teams: [23-618](#)
  1. Vision Block: High Performing Government:  
Goal 5 (Transparent & Consistent Communication)  
Deputy Chief Technology Officer, Ivan Gris  
  
Goal 6 (Sound Governance & Fiscal Management)  
Managing Director, Araceli Guerra  
Comptroller, Margarita Marin

**All Districts**

City Manager's Office, Transformation Office, Juliana Baldwin-Munoz (915) 212-1204

3. Discussion and action on an Emergency Ordinance Extending a Disaster Declaration due to a Humanitarian, Security, and Economic Crisis resulting from a Mass Migration through El Paso. [23-679](#)

**All Districts**

City Manager's Office, Chief Mario M. D'Agostino, (915) 212-5605

4. City Attorney's Office Performance Report [23-643](#)

**All Districts**

City Attorney's Office, Karla M. Nieman, (915) 212-0033

5. City Attorney's Office 2023 Electric & Gas Utility Report [23-645](#)

**All Districts**

City Attorney's Office, Donald Davie, (915) 212-0033

**EXECUTIVE SESSION**

The City Council of the City of El Paso may retire into EXECUTIVE SESSION pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the City Council of the City of El Paso may move to Executive Session any of

the items on this agenda, consistent with the terms of the Open Meetings Act and the Rules of City Council.) The City Council will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.072 DELIBERATION REGARDING REAL PROPERTY
- Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074 PERSONNEL MATTERS
- Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS
- Section 551.087 DELIBERATION REGARDING ECONOMIC DEVELOPMENT NEGOTIATIONS
- Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS; CLOSED MEETING

### **Goal 6: Set the Standard for Sound Governance and Fiscal Management**

#### **Discussion and action on the following:**

- EX1.** Emma Bowar vs. City of El Paso, Police Department Chief Officer Greg Allen; Cause No. 3:21-CV-00257. Matter No. 21-1026-118149. (551.071) [23-652](#)  
City Attorney's Office, Evan Reed, (915) 212-0033
- EX2.** Max Grossman v. City of El Paso; Texas Supreme Court, Case No. 21-1105 Matter No. 17-1001-171.001. (551.071) [23-656](#)  
City Attorney's Office, Karla M. Nieman, (915) 212-0033
- EX3.** Briefing from Bond Counsel on Possible Disposition of Property HQ#495. (551.071) (551.072) [23-684](#)  
City Attorney's Office, Juan S. Gonzalez, (915) 212-0033
- EX4.** Application of El Paso Electric Company to Amend its Certificate of Convenience and Necessity for a 150 MW Solar Facility HQ# UTILITY-7. (551.071) [23-658](#)  
City Attorney's Office, Donald Davie, (915) 212-0033
- EX5.** Application of El Paso Electric Company to Revise its Energy Efficiency Cost Recovery Factor and Establish Revised Cost Caps HQ# UTILITY-6. (551.071) [23-662](#)  
City Attorney's Office, Donald Davie, (915) 212-0033
- EX6.** Proposed Facility Lease in Central El Paso and Anticipated El Paso Electric regulatory compliance filing HQ #23-397. (551.071) (551.072) [23-663](#)  
City Attorney's Office, Ignacio Troncoso, (915) 212-0033  
Airport, Sam Rodriguez, (915) 212-7301
- EX7.** Purchase, exchange, lease, or value of real property located on Airport Property HQ#23-706. (551.071) (551.072) [23-664](#)

City Attorney's Office, Ignacio Troncoso, (915) 212-0033  
Airport, Sam Rodriguez, (915) 212-7301

**EX8.** Purchase, exchange, lease, or value of real property located in Central El Paso HQ# 23-707. (551.071) (551.072) [23-665](#)

City Attorney's Office, Ignacio Troncoso, (915) 212-0033  
Airport, Sam Rodriguez, (915) 212-7301

**EX9.** Economic Development Incentives for a Redevelopment Project located in Central El Paso HQ#23-736. (551.087) [23-668](#)

Economic and International Development, Elizabeth Triggs, (915) 212-0095

**EX10.** City Attorney and City Manager annual performance evaluations HQ#761, HQ#762. (551.071) (551.074) [23-669](#)

City Attorney's Office, Kristen Hamilton-Karam, (915) 212-0033

### **ADJOURN**

#### **NOTICE TO THE PUBLIC:**

If you need Spanish Translation Services, you must email [CityClerk@elpasotexas.gov](mailto:CityClerk@elpasotexas.gov) at least 72 hours in advance of the meeting.

**ALL REGULAR CITY COUNCIL AGENDAS ARE PLACED ON THE INTERNET THURSDAY PRIOR TO THE MEETING AT THE ADDRESS BELOW:**

<http://www.elpasotexas.gov/>





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**File #: 23-619, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

City Manager's Office, Transformation Office, Juliana Baldwin-Munoz (915) 212-1204

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Presentation and discussion spotlighting a frontline Workforce Learning & Development Focus for various areas, including:

1. Streets & Maintenance & Environmental Services  
Assistant Director, Jesus Yamaguchi  
Transportation Manager, Sal Solis
2. Sun Metro  
Transit Safety Manager, Steve Perea
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Human Resources Business Partner, Julie Farmer  
Terminal Services Manager, Brenda Garcia-Olivas

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** City Manager's Department

**AGENDA DATE:** May 8, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME AND PHONE NUMBER:** Transformation (Performance) Office, Juliana Baldwin-Munoz (915) 212-1204

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:**

**Goal 6 Set the Standard for Sound Governance & Fiscal Management**

**SUBGOAL: 6.1- Recruit and retain a skilled and diverse workforce**

**SUBJECT:**

Presentation and discussion spotlighting a frontline Workforce Learning & Development Focus for various areas, including:

1. Streets & Maintenance & Environmental Services  
Assistant Director, Jesus Yamaguchi  
Transportation Manager, Sal Solis

2. Sun Metro  
Transit Safety Manager, Steve Perea

3. El Paso International Airport  
Human Resources Business Partner, Julie Farmer  
Terminal Services Manager, Brenda Garcia-Olivas

**BACKGROUND / DISCUSSION:**

The presentation will provide an opportunity to highlight innovative solutions and to celebrate the initiative of our workforce to develop and upskill in key areas supporting recruitment, retention and promotional opportunities while reinforcing exceptional service delivery.

CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM

PRIOR COUNCIL ACTION:

AMOUNT AND SOURCE OF FUNDING:  
N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

DEPARTMENT HEAD:



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(If Department Head Summary Form is initiated by Purchasing,  
client department should sign also)



# Workforce Learning + Development Focus

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*6.1 Recruit and retain a skilled and diverse workforce*



# WHAT WE WILL COVER

## Workforce Learning + Development

### **CDL-B (Commercial Driver's License)**

Environmental Services  
Streets and Maintenance

### **Transit Operators**

Sun Metro

### **Career Enhancement Program (English and Computer Focus)**

El Paso International Airport

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# WHY WE ARE HERE

**Celebrate workforce who are developing selves and others to:**

- Deliver Exceptional Service
- Recruit, Retain, and Promote
- Help fill key vacancies

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# Leaders representing the following areas:

- **CDL-B ( Specialized Commercial Driver's License)**
  - Streets and Maintenance: Jesus Yamaguchi
  - Environmental Services: Sal Solis
- **Transit Operators**
  - Sun Metro: Steve Perea
- **Career Enhancement "Flight Path"**
  - Airport: Julie Farmer and Brenda Garcia-Olivas (Program Lead)

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**Plan and implement dynamic and broadly partnered talent management strategies (Goal 6)**



# Environmental Services/ Streets & Maintenance Spotlight: CDL-B License

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City employees obtain CDL-B license

- **Delivery:** Tuition Assistance, Modify Schedules, Partnership to Remove Technology and Language Barriers
- **Results:** Pilot Success: **19 new CDL-B certified employees!**
  - *Next two classes scheduled and being advertised*



# Congratulations!



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## Environmental Service

- Baeza, Luis 1 yr.
- Barajas, Ray 3 yrs.
- Bujanda, Carlos 8 yrs.
- Castaneda, Frank 6 yrs.
- Garcia, Luis 12 yrs.
- Herrera, Francisco 9 yrs.
- Jarquin, Jesus 1 yr.
- Ortega, Rene 8 yrs.
- Jorge Perez 13 yrs.
- Polino, Israel 4 yrs.
- Rocha, Gerardo 1 yr.
- Rodriguez, Saul 3 yrs.
- Sias, Jose 3 yrs.
- Velasco, Luis 6 yrs.

## Streets Maintenance

- Olivares, David 9 yrs.
- Loya, Reynaldo 3 yrs.
- Martinez, Alan 1 yr.

# Testimonial

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any information on this box.

“

*I Rene Ortega want to say thank you very much ..  
TAP was able to help me and support me on  
getting my CDL Class - B License .. I'm so happy  
.. thank you very much .. it been a blessing to me*

...

- Rene Ortega, Environmental Services

”



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[CDL Training Program 2023 \(DRAFT\).mp4](#)

# Sun Metro Spotlight

## *Thank You, In-house Instructors!*

- Behind the Wheel: Ramon Armendariz, Carlos Guardian, Rebecca Espinoza, Jaime Lara, Manuel Martinez, Jaime Ortega, Rodolfo Trejo
- Classroom: Nick Ferriola, Jaime Payan, Angelica Lozoya, Johnny Balcazar, Lynette Perea, Luis Herrera (Bus Maintenance) Jaime Ortega, Jr. (Streetcar Maintenance)
- **All 259 drivers have certified from this program (317 authorized Transit Operator Positions)**

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# Congratulations!



Aguilar, Joseph  
Castro, Edwardo  
Ekal, Emmanuel  
Gilmer, Jalen  
Imai, Robert  
Marin, Hector  
Moreno, William  
Nami, Charles  
Pena Jr. Enrique  
Soto, Seelene

Arreaga, Emily  
Chappell, Hilda  
Elizondo, Dona  
Hendrix, Malinda  
Jones, Robert  
Medrano, Juan  
Muniz, Patrick  
Nevarez, Reymundo  
Rivas, Roberto  
Torres, Luis F.

Avalos, Roberto  
DeLeon, Corina  
Enriquez, Julian  
Hernandez, Jose  
Lopez, Juan  
Merritt, Jesse  
Murillo, Mark  
Padilla, Joseph  
Salais Arreola, Denise  
Valdez, Joel

Barajas, Mark Rene  
Delgado, Jesus  
Garcia, Simon  
Hernandez, Roberto  
Madrigal, Julio  
Mondok, Maria  
Nail, Jacob  
Parra, Juana  
Salas Jr., Arturo  
Valles, Omero

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# Airport: Employee Career Enhancement Program (ECEP)

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*Mission is to be a resource for all employees for training and continued development. Elevating all employees to **soar higher** and reach their individual career goals. Our priority and objective are to motivate employees to take charge of their own career **“Flight Path”** by creating a positive work environment thru goal setting and achievement.*



# EPIA Career Flight Path

- Led by Cross Functional Team of Employees
- Identify needs and deliver solutions
- Training and professional development for employees
- ***Thank you, instructors!***
- Inspire and support career advancement
- Reduce attrition
- Strengthen skillset

*Sharing Best Practice  
with other  
departments*

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# Employee Career Enhancement Program Graduates

## Computer Class Graduates

Alonso Castillo, 4 yrs.  
Delta Garza, 8 yrs.  
Edgar Herrera, 15 yrs.  
Heriberto Rocha, 16 yrs.  
Ivonne Villanueva (Estrada), 11 yrs.  
Jesus Hernandez, 22 yrs.  
Jimmy Hernandez, 7 yrs.  
John Pedersen, 5 yrs.  
Jose Rodriguez, 8 yrs.  
Leo Irigoyen, 13 yrs.  
Lourdes Mejia, 1 yr.  
Luis Mauricio, 14 yrs.  
Michael Avila, 10 yrs.  
Myrna A. Contreras, 1 yr.  
Nelly Covarrubias Alfaro, 3 yrs.  
Paul Manriquez, 11 yrs.  
Ray Mena, 10 yrs.  
Ruben Salinas, 5 yrs.  
Tina Grijalva, 8 yrs.

## Computer Class & ESL Graduates

Carmen Cardenas Martinez, 3 yrs.  
Cesar Flores, 1 yr.  
Guadalupe Vargas, 13 yrs.  
Irma Alcazar, 4 yrs.  
Jose Delgado Sotelo, 8 yrs.  
Lidia Walton, 4 yrs.  
Valentin Mojarro Casas, 1 yr.  
Yvonne Hernandez, 20 yrs.

## ESL Graduates

Marisol Rodriguez-Portillo, <1 yr.  
Teresa Chavez de Yepiz, 8 yrs.

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this box.





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[CareerENH-FullVideo-Captions-230106-RG-v02.mp4](#)



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# Workforce Learning + Development Focus

*6.1 Recruit and retain a skilled and diverse workforce*





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**File #: 23-618, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

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**All Districts**

City Manager's Office, Transformation Office, Juliana Baldwin-Munoz (915) 212-1204

**AGENDA LANGUAGE:**

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Presentation and discussion providing a report from the following Goal Teams:

1. Vision Block: High Performing Government:  
Goal 5 (Transparent & Consistent Communication)  
Deputy Chief Technology Officer, Ivan Gris  
  
Goal 6 (Sound Governance & Fiscal Management)  
Managing Director, Araceli Guerra  
Comptroller, Margarita Marin

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** City Manager's Department

**AGENDA DATE:** May 8, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME AND PHONE NUMBER:** Transformation (Performance) Office, Juliana Baldwin-Munoz (915) 212-1204

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:**

**Goal 6 Set the Standard for Sound Governance & Fiscal Management**

**SUBGOAL:** 6.4- Implement leading-edge practices for achieving quality and performance excellence

**SUBJECT:**

Presentation and discussion providing a report from the following Goal Teams:

1. Vision Block: High Performing Government:

Goal 5 (Transparent & Consistent Communication)

Deputy Chief Technology Officer, Ivan Gris

Goal 6 (Sound Governance & Fiscal Management)

Managing Director, Araceli Guerra

Comptroller, Margarita Marin

**BACKGROUND / DISCUSSION:**

Goal team reporting ensures a systematic approach is sustained for operating departments to share progress made on strategic objectives across the eight goals as outlined and adopted in the Strategic Plan by the City Council. The presentation will highlight key team accomplishments and a current fiscal year, mid-year operations report.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**PRIOR COUNCIL ACTION:**

Most recent Strategic Planning Session convened December 1-2, 2021.

**AMOUNT AND SOURCE OF FUNDING:**

N / A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**



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(If Department Head Summary Form is initiated by Purchasing,  
client department should sign also)





# FY23 GOAL TEAM RESULTS REPORT

## GOAL 5 + 6

**GOAL 5:** Promote **Transparent and Consistent Communication** Amongst All Members of the Community

**GOAL 6:** Set the Standard for **Sound Governance and Fiscal Management**

**HIGH PERFORMING GOVERNMENT**

# POWERED BY THE TEAM

## GOAL 5

- **Information Technology Services**
- **Strategic Communications**

## GOAL 6

- **City Attorney**
- **City Clerk**
- **City Manager**
- **Human Resources**
- **Internal Audit**
- **Office of the Comptroller**
- **Purchasing & Strategic Sourcing**
- **Tax Office**

# TABLE OF CONTENTS

## Goal 5

*Promote Transparent  
and Consistent  
Communication Amongst  
All Members of the  
Community*

### ✓ Key Accomplishments

- ✓ Transformative Results Since Strategic Plan Adoption
- ✓ FY23 highlights



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption

### Information Technology & Strategic Communications

#### COVID Response & Recovery

##### COVID 19

- EPCovidVaccine.com
- COVID Call Center

##### Virtual & Hybrid Communications

- City Council Meetings
- Media press
- Conferences & interviews
- Community meetings

##### Wi-fi Service

- Wi-fi service added to the exterior of closed QoL facilities.



##### Emergency Operations Center

- EPStrong.org
- Migrant Crisis
- Onsite support services
- Fusion center collaboration

##### Hybrid Work

- Months ahead of other municipalities
- Secure access to email, files, and applications



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Information Technology & Strategic Communications

#### Wi-fi Expansion

- 64 sites, exceeding the target by 37 (172%)



#### EP311 & CRM

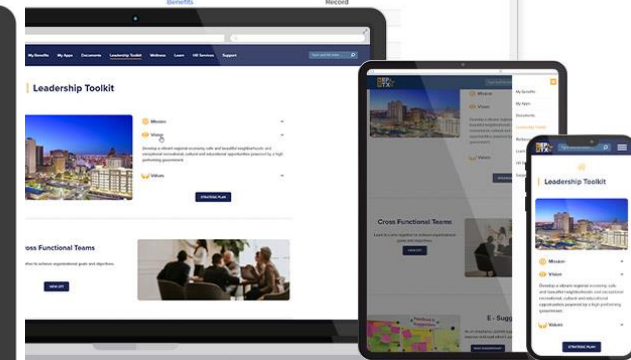
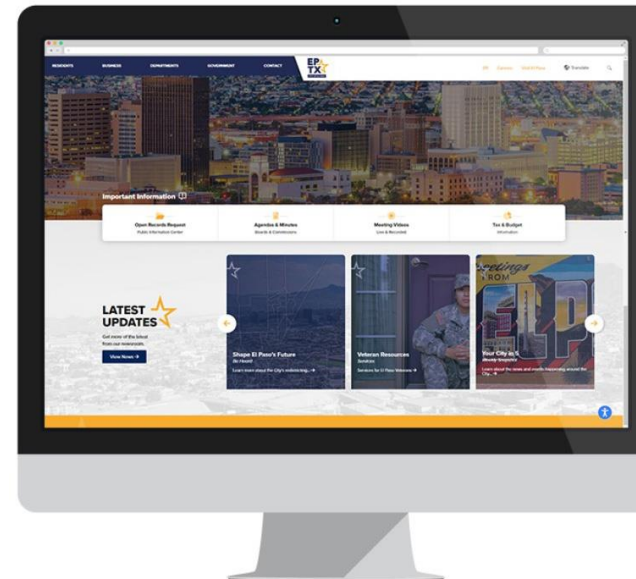
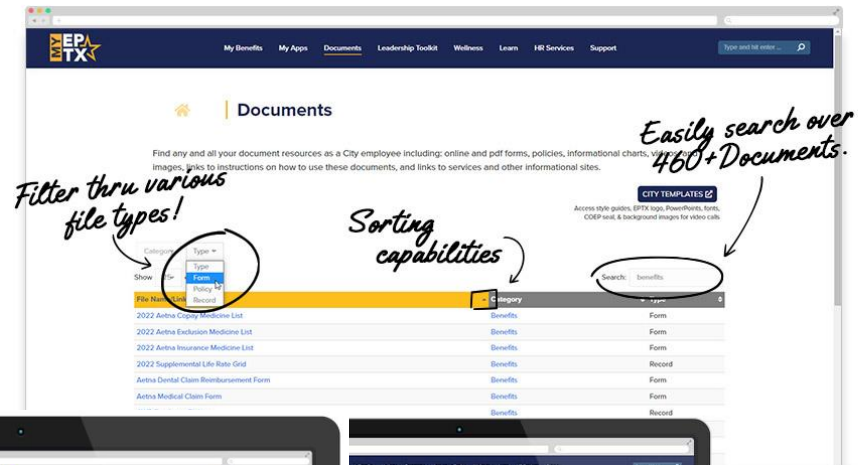
- Service request mobile and web app
- Improved experience, communication, and transparency to our citizens
- Automation, optimization, and data centralization

#### City website upgrade

- Exhaustive review & content cleanup
- Technology upgrade
- Mobile-friendly & visual redesign

#### Employee intranet redesign

- Easily searchable / No VPN
- Mobile friendly



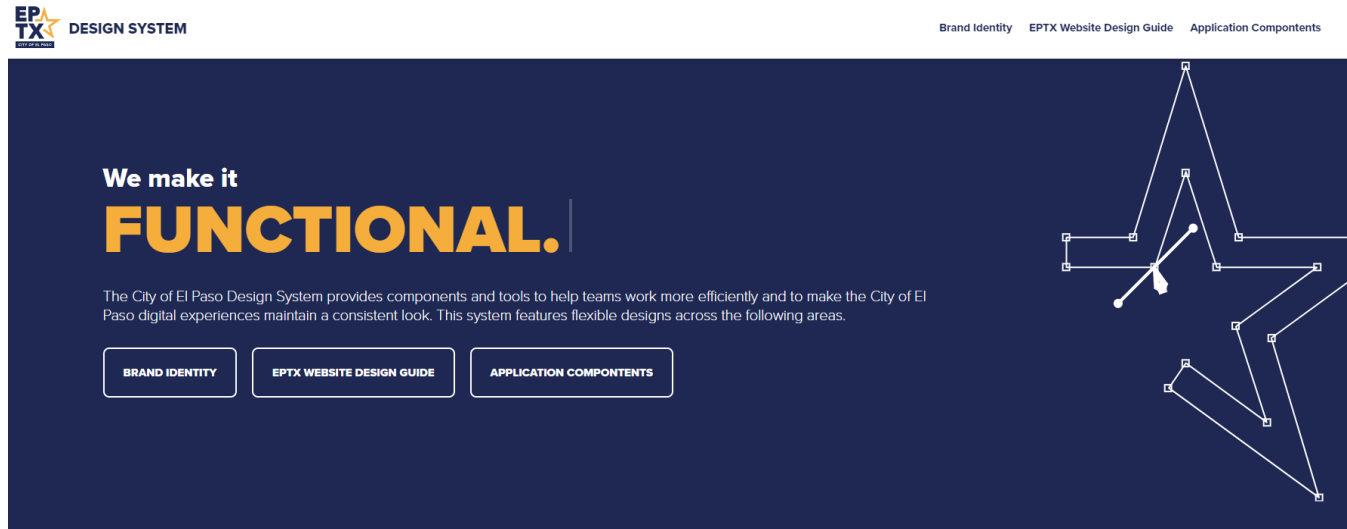
# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



## Information Technology & Strategic Communications

- Grand Openings
- Groundbreakings
- Special Announcements
- Community Meetings
- Logo and Brand Development
- Marketing and Educational Campaigns



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Information Technology Service Awards

CENTER FOR DIGITAL GOVERNMENT



**2016 – 2017 & 2019 – 2022**

*“The survey recognizes leading examples of cities using technology to improve services, boost efficiencies, and increase government transparency and citizen engagement.”*



**OVERALL**   
*Award - 2<sup>nd</sup> place*

**FUTURE READY**



EPstrong.org



**BEST OF TEXAS AWARDS 2017** 

*Most Innovative Use of Social Media/  
Citizen Engagement*



**Zoo Webcams**

# Key Accomplishments FY23 HIGHLIGHTS

## Information Technology

### Email Scam Resilience Testing

- Tested email scam resilience across 5966 of the city's employees.
- Our workforce is now less likely to fall for phishing emails (from 12.65% in 2020 to 5.77% in 2023 Q2) than the industry average (7.1%).

### Cybersecurity

- Five training cycles since 2018
- Education campaigns
- Security posture improvements
- Reduced failures with security automation, minimizing human errors
- Security awareness team



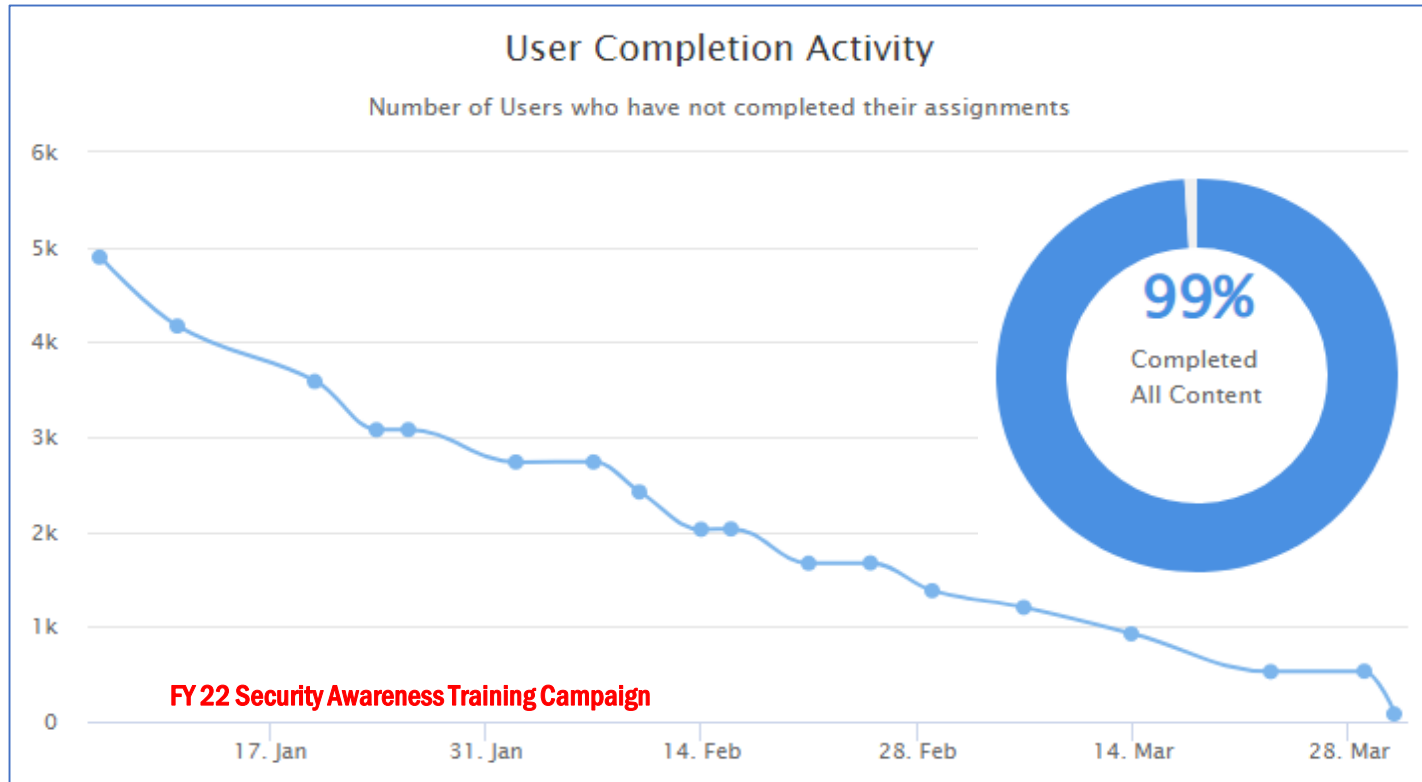
# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



# Security Assurance

## Learning & Development



FY 21	
<b>Security Awareness Training Hours</b>	
Total Employees Trained:	4,920
Total Hours Trained:	20,290

FY 22	
<b>Security Awareness Training Hours</b>	
Total Employees Trained:	5,512
Total Hours Trained:	5,227

FY 23 Q2	
<b>Security Awareness Training Hours</b>	
Total Employees Trained:	5,966
Total Hours Trained:	3,214



# Key Accomplishments FY23 HIGHLIGHTS

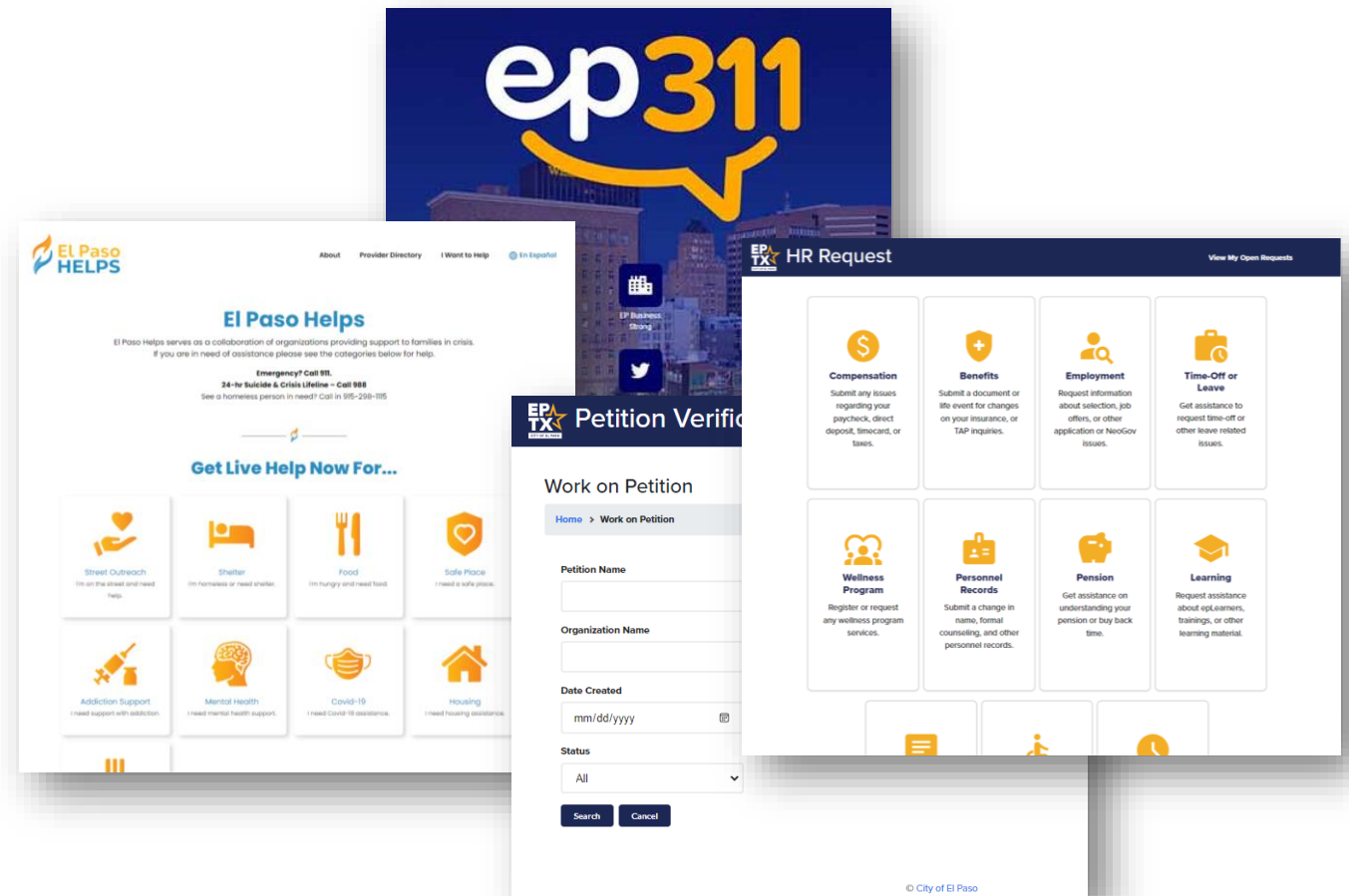
## Information Technology Partnerships

### Value added

- New technology to streamline legal document management
- New technology for workforce HR requests
- Learning ecosystem improvements
- Mentoring system
- Technology optimizations for hiring and retention
- El Paso Helps
- LSS projects (Transformation Office)
- CFT projects

### Public Safety

- Body-Worn Cameras Project
- Public Safety Bonds Projects
- City Watch



# Key Accomplishments FY23 HIGHLIGHTS



## Strategic Communications - Partnerships

- El Paso Chihuahuas
- El Paso Locomotive FC
- El Paso Better Business Bureau
- Paso del Norte Health Foundation
- LiftFund
- Emergence Health Care Network
- Aliviane
- Endeavors
- Fort Bliss
- El Paso County
- Texas Tech
- The Hospitals of Providence
- YWCA
- TFCU
- UTEP
- El Paso Water
- El Paso Chamber of Commerce
- Hispanic Chamber of Commerce
- And MORE





# Key Accomplishments FY23 HIGHLIGHTS



## Strategic Communications – Campaigns and Outreach

- Earth Day Events
- Dia de los Ninos/Libros
- COVID-19 Booster
- Now Hiring
- Emergency Preparedness
- PowerFlu
- Live Active El Paso
- Public Health Programs and Services
- El Paso Streetcar
- WinterFest
- Dia de los Muertos
- Easter Celebrations
- Military Affairs
- Community Progress Bond
- Charter Amendments Education Outreach



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption

### Strategic Communications

#### Video programming:

- Your City in Five
- News 4 U
- Sun City Bliss
- Fact Fridays
- Featurettes and PSAs
- End-of-Year Video

#### Strategic Initiatives:

- Live Active El Paso
- WinterFest
- Streetcar
- Little Things Matter



# TABLE OF CONTENTS

## Goal 6

*Set the Standard for  
Sound Governance and  
Fiscal Management*

### ✓ Key Accomplishments

- ✓ Transformative Results since Strategic Plan Adoption
- ✓ FY23 highlights

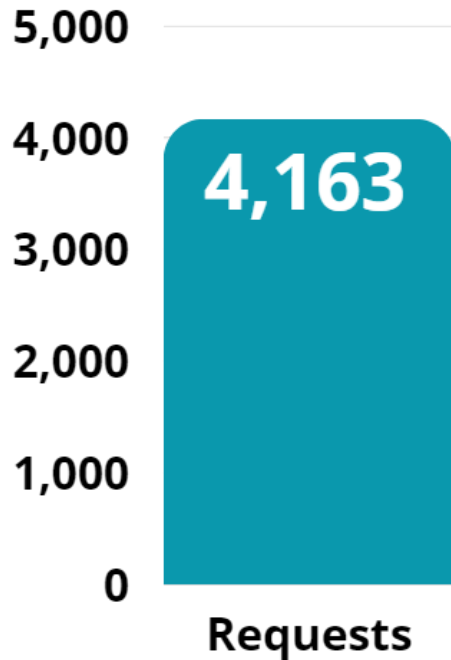
# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



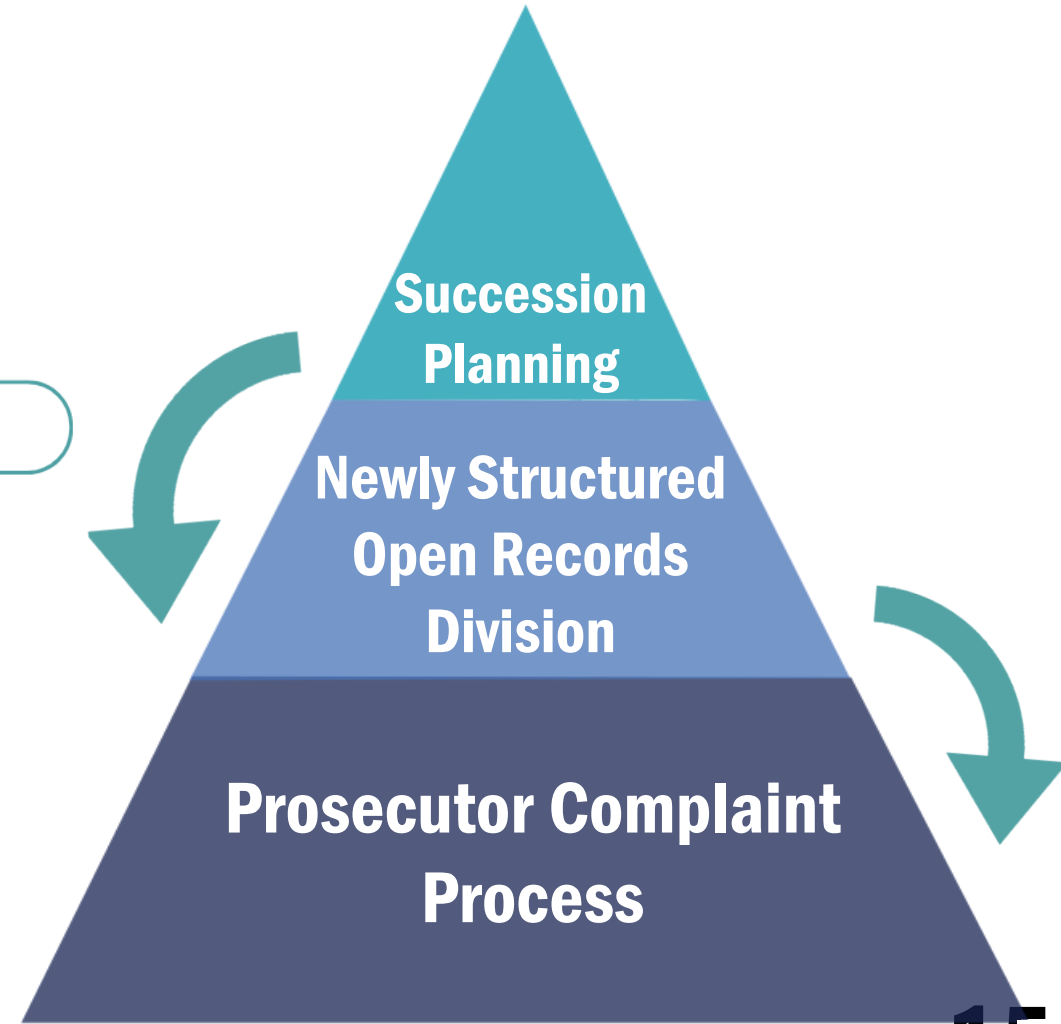
### City Attorney's Office

**OPEN RECORDS  
FY23 - Q1 & Q2**



**AVERAGE RESPONSE TIME**

**3.73 Days  
17 Proactive Pages**





# Key Accomplishments FY23 HIGHLIGHTS



## City Attorney's Office

- Migrant Crisis
- COVID CFT
- Charter Amendments
- Campaign Finance CFT
- Climate Petition
- Airport Leases
- Enhanced Complaint Process

### UTILITIES

**\$49M Savings**  
for Rate Payers

Advanced  
Metering System

**\$15M Savings**  
over 12 years

Texas Gas Service  
Rate Case

**\$34M Savings**  
over 6 years



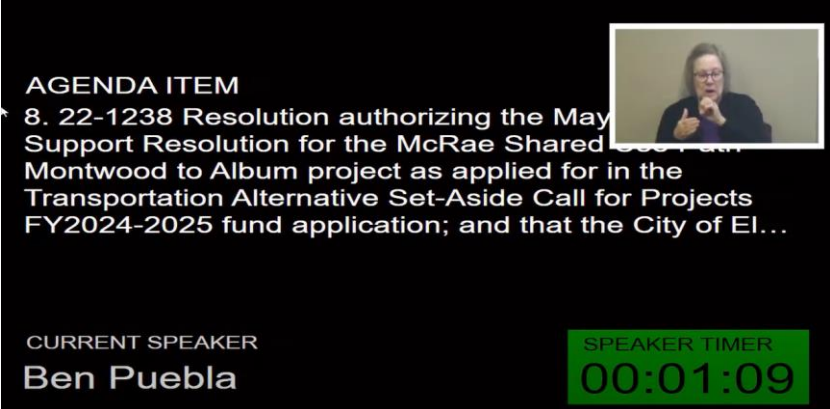
# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### City Clerk

- Integration of Virtual and Hybrid Meetings
- Expanded format for public participation to include teleconference option
- E-filing of annual financial disclosures and automation of forms and processes to better serve departmental and public requests
- Refresh to petition verification process

A screenshot of a meeting agenda item displayed on a screen. The background is black with white text. In the top right corner, there is a small video feed of a woman with glasses speaking. The text on the screen includes:

AGENDA ITEM  
8. 22-1238 Resolution authorizing the Mayor to Support Resolution for the McRae Shared Use from Montwood to Album project as applied for in the Transportation Alternative Set-Aside Call for Projects FY2024-2025 fund application; and that the City of El...

CURRENT SPEAKER  
Ben Puebla

SPEAKER TIMER  
00:01:09

# Key Accomplishments

## FY23 HIGHLIGHTS



### City Clerk

- **Climate Policy Charter Amendment Petition Verification** – Reviewed 9,091 signatures of 36,360 counted via statistical sampling
- Partnered with DoITS to develop a **Petition Verification Application**
- November Elections
  - ✓ General Election (D1, D5, D6, & D8)
  - ✓ Community Progress Bond Election
- December Runoff Election (D5, D6, & D8)
- Completed **4** LSS Projects
- Implemented software for online posting of agendas and minutes for all boards and commissions

# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



## Human Resources



- **23% increase in minimum wage** since 2015
- Incentives Offered
- Service Time Increases – Additional % increase every 5 years
- Performance Evaluation Pay – lump sum up to \$175
- No Employee Health Increases
- Shape It Up Wellness Incentive (\$600 - \$1,800)
- City Gyms + Wellness Clinics
- Tuition Assistance Program – up to **\$5,000** annually
- Telecommuting Offered (Hybrid Workplace)

# Key Accomplishments FY23 HIGHLIGHTS

## Human Resources

- 2022 Platinum Award for Leading the Way in Workplace Well-being Recipient
- Centralized service request system for employee requests
- Digital Onboarding + Offboarding Process
- Automated Performance Evaluation System
- HR4VETS Program
- Job + Learning Fairs
- Formalized Risk + Safety Division
- 28 Wellness Education courses offered with 2,065 employees in attendance
- Shape It Up Hour Podcast
  - ✓ Highest requested City training
  - ✓ 23 episodes & 1,699 employees in attendance



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Transformation Office Learning Team

✓ Learning engagements, opportunities and variety **increase year over year**

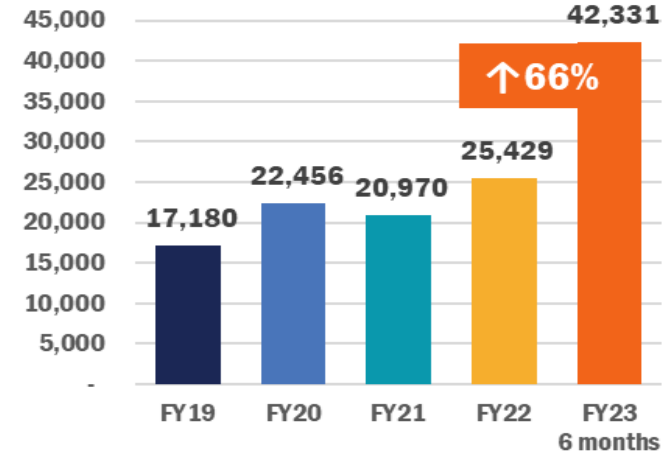
**Over 1,000** employees participated in TAP since 2015

**“BEST” distinction 2 consecutive years**

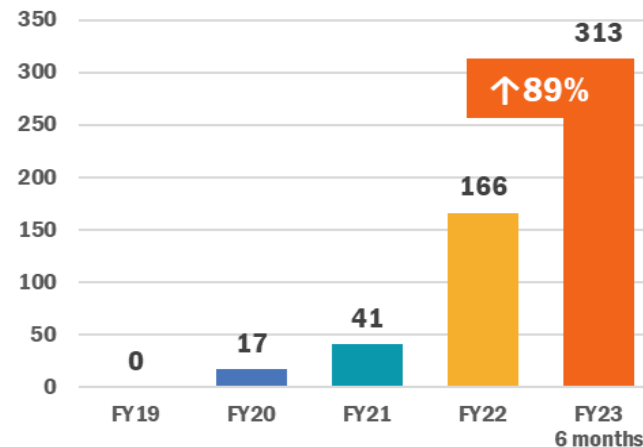
Association of Talent Development (International Organization)



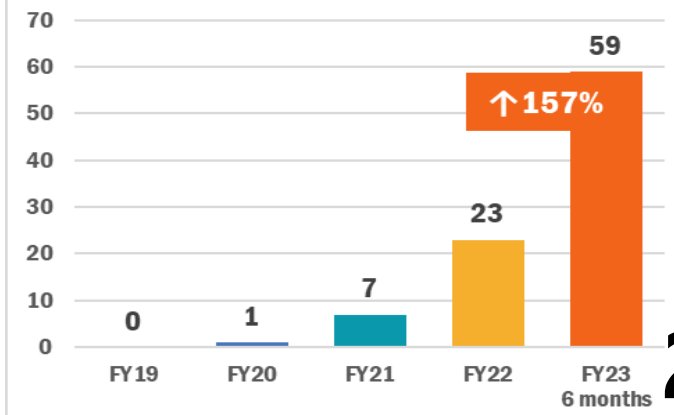
Number of Learning Engagements



Number of Classes via TEAMS



Number of City Courses available OnDemand





# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Learning + Development Focus: Tuition Assistance Program

#### TAP Tuition Assistance Program

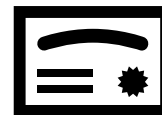
- Focus on Frontline needs
- Removing barriers
  - Cover cost of books and course equipment



- Loan computers

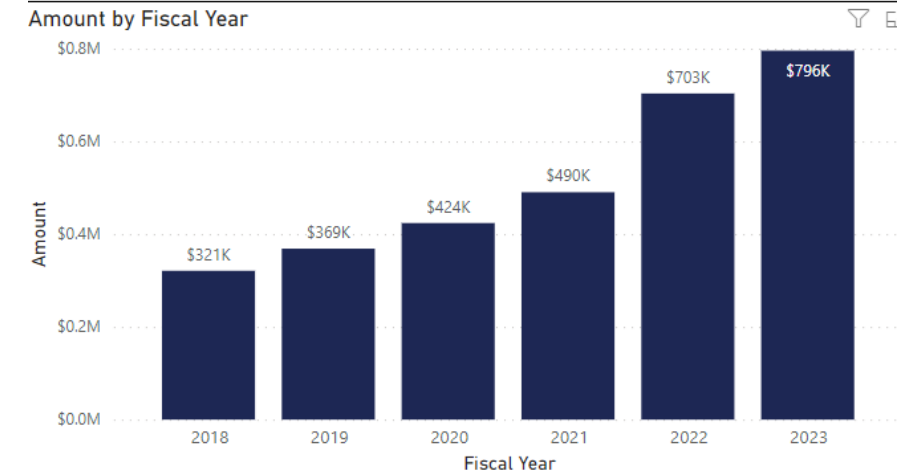


- Expanded to certifications and licenses



Recipients so far  
This Fiscal Year

**335**



# Key Accomplishments FY23 HIGHLIGHTS

## Transformation Office: Learning & Development



Expand workforce development and organizational focus on continuous improvement through *targeted training*

# >40,000 hours



**Leadership – Collaborative Learning**  
- "The Challenge"

**Frontline Focus – Addressing Needs**

- Spanish options for courses
- Removed barriers to Tuition Assistance Program
- Courses available 24/7

**The Public – Access Training Online**

- Over 1,000 hours since September 2022



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### City Innovation Program

**\$32,000,000**  
New Funding Secured

**\$28,968,337**  
Cost Avoidance & Savings

**317,765**  
Process Hours Saved & Capacity Added

**4,273,637**  
Pages of Paper Saved

“*SHOUT OUT and KUDOS to the INNOVATION TEAM that makes great ideas come to life – THANK YOU for investing in US & our ideas and inspiring our teams to continue sprouting ideas to deliver powerful impact in our organization.*”

*- Annabelle Casas, Municipal Court*

Employees engaged **800**  
Departments trained **100%**  
Departments with projects **92%**

# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Internal Audit

- Successful External Quality Assurance Reviews in 2016 and 2019
- Established an Audit Process to begin conducting **Utility Franchise Fee Audits**
- Recreated and Redesigned the Employee Anonymous Hotline, so Employees can report Fraud, Waste and Abuse
- Continued to develop an **effective Annual Audit Plan** using Risk-Based principles. This practice has been in place since 2005.

# Key Accomplishments

## FY23 HIGHLIGHTS

### Internal Audit

- From 2015 – 2022 Total additional HOT Payments collected **\$2,273,092**
- For FY 2022 HOT Audits identified an additional HOT Tax due to the City of **404,250** (preliminarily)
- City of El Paso Employee Hotline Program
  - 38 calls received and 37 resolved for FY 2022 & FY 2023 as of 3/8/2023.
- Franchise Fee Audits FY 2022 & FY 2023:
  - Collected - **\$258,177**
  - Pending - **\$326,565**





# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Office of the Comptroller

- No external audit findings for 7 consecutive years
- Developed the first **Popular Annual Financial Report (PAFR)** for the City
- Created the Grants Administration Division to centralize the oversight of citywide grants (**1.2 billion received in grant awards since 2016 with no audit findings of non-compliance**).
- Grants Administration Division established policies and procedures for COVID funding and successfully managed nearly **\$418** million of COVID related funding.
- Implemented a capital asset software to track over **\$2 billion** in assets
- Developed a post-issuance compliance policy and procedures to monitor issuance and usage of bond proceeds while monitoring compliance with arbitrage and yield restriction rules.
- Implemented a financial reporting system to develop the **Comprehensive Annual Financial Report**
- Created an investment for the city that has contributed **\$50.1million** in investment earnings since 2016

# Key Accomplishments FY23 HIGHLIGHTS

## Office of the Comptroller

- Received the **Government Finance Officers Association (GFOA) Award for Outstanding Achievement** in Popular Annual Financial Reporting (PAFR)
- Received **24 year GFOA Certificate of Achievement for Excellence** in Financial Reporting
- Successfully implemented GASB Statement No. 87 for leases



***7<sup>th</sup> Year of Zero Financial  
Audit Findings***

# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



## Purchasing & Strategic Sourcing

### Achievement of Excellence in Procurement

Of the 10 largest cities in Texas, City of El Paso is only **1 of 3** to win this award

**9 CONSECUTIVE YEARS**



- **Create EPMarketplace:**
  - Since 2017, increase spend from \$9.2 million to \$40.3 million or an increase of **336.5%**
  - Increase local spend from **48% to 57%**
- **Annual Procurement Forecast**
- **360 Day Contract Expiration Report**
- **Implemented online bidding system**
- **Implemented a vendor portal to improve cybersecurity and provide a self-service solution to keep information up-to-date**

# Key Accomplishments FY23 HIGHLIGHTS



## Purchasing & Strategic Sourcing Online Bidding System



**1,944** Registered vendors by Purchasing & Strategic Sourcing!

## 2023 Cooperative Purchasing Expo



"I participate in many trade shows all around the country and wanted to let you know that this as one of the best that I have participated in, we walked away with many new contacts to follow up with"

- Autozone

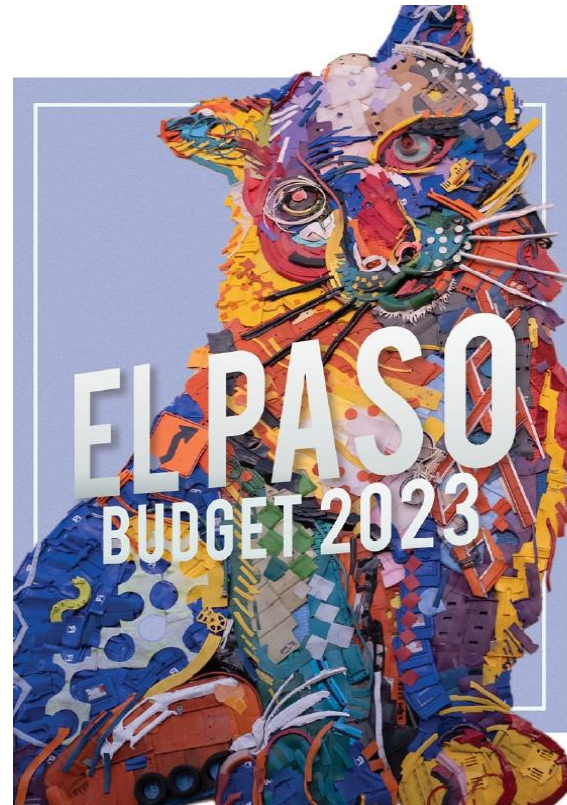


# Key Accomplishments FY23 HIGHLIGHTS



## Office of Management & Budget

- Partnered with Human Resources on a Quality of Life Competitive Wage Study
- Facilitated the Cross Functional Team for the **Short Term Rentals**
- Assisted the **Collective Bargaining Agreement Negotiation Team** for PD with estimated costs and scenarios



Received 28<sup>th</sup>  
GFOA Distinguished Budget  
Award



**Special Recognition**

- ✓ Capital Planning
- ✓ Long-Range Financial Planning



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Tax Office

#### Implemented In-House Payment Lockbox

- ✓ Faster distribution of funds to entities
- ✓ Imaging
- ✓ Reduced errors
- ✓ Reduced manual processing
- ✓ Improved quality control and accountability

❖ **FY23 YTD Facts: Over 57,000 mailed-in payments, totaling approximately \$276M**



#### Pet Mobile

**Destressing taxpayers while finding forever homes for pets!!**



**Community Outreach Senior Centers 2019 Tax Office and IT partnership**

**12 Cybersecurity + Tax Information sessions**

# Key Accomplishments FY23 HIGHLIGHTS

## Tax Office

### Mobile Bank & Drop Box CAD

January 25<sup>th</sup> -31<sup>st</sup>  
\$4.2 million

1,484 transactions

### Payment Drop Box - Delinquent Law Firm

January 25 - 31, 2023

### County Tax Offices

New: Implemented Offline  
Software to Accept Tax  
Payments

October 1st - January 31st,  
2023

\$74.6 million /

26,014 transactions





# FY23 GOAL TEAM RESULTS REPORT

## GOAL 5 + 6

**GOAL 5:** Promote **Transparent and Consistent Communication** Amongst All Members of the Community

**GOAL 6:** Set the Standard for **Sound Governance and Fiscal Management**

**HIGH PERFORMING GOVERNMENT**



## FY23 GOAL TEAM REPORT | GOALS 5 AND 6

### GOAL 5 | 2 DEPARTMENTS

Information Technology | Strategic Communications

### INFORMATION TECHNOLOGY

#### Transformative Results Since Strategic Plan Adoption

- COVID 19
  - Quick development of EPCovidVaccine.com, an online vaccine information and distribution platform, and a dedicated call center for COVID-related inquiries that addressed public concerns.
- Virtual & Hybrid Communications
  - Implemented virtual and hybrid communication methods, such as city council meetings, media press events, conferences, and community meetings to maintain and, in some cases, increase public engagement.
- Wi-fi Service
  - Wi-Fi service was added to the exterior of closed Quality of Life (QoL) facilities, increasing connectivity and accessibility for residents during the COVID lockdown.
- Wi-fi Expansion
  - Delivered Wi-Fi access to 64 sites, meeting the deadline approximately one year ahead of schedule and exceeding the original target by 37 (an additional 172% coverage)
  - Some sites included in this expansion are public spaces, like San Jacinto Plaza, which facilitates events like WinterFest.
- Emergency Operations
  - Facilitated software infrastructure for emergency situations, such as the Government Future Ready award-winning site, EPStrong.org
  - Provided on-site support and infrastructure during the migrant crisis and other emergencies, such as IT equipment, and networks. Created several dashboards and websites for the public, collectively accumulating tens of millions of user visits throughout their lifespan.
  - Provided on-site support and infrastructure to the emergency operations center and the Fusion center.
- Hybrid Work
  - Provided hybrid workforce capabilities months ahead of other municipalities, including secure access to email, files, and applications to all our employees.
  - Productivity (measured in access to online tools, application portals, and other digital workforce tools) has increased. Statistics are provided in the next section.

- Employee intranet redesign (My El Paso)
  - The intranet is the heart of the hybrid workforce organization. It offers the following to our employees: access to all software applications, access to learning opportunities and initiatives, information about all HR services, policies, and benefits, announcements, and much more.
  - The upgrade restructured the content, making it easily searchable. We implemented additional security measures, made it mobile-friendly, and improved accessibility. In addition, employees can log in to this site with their city account on any device, personal or city provided.
  - We implemented analytics to track trends and introduce continuous improvement processes to the site. Some highlights:
    - Since the site restructuring in November 2021, our employees have viewed 2,871,204 pages as of May 3<sup>rd</sup>, 2023. That is, we have had approximately an average of one visit per employee daily since its launch.
    - Other significant numbers:
    - 79,865-page visits related to learning opportunities, training, or mentoring.
    - 699,099-page visits to our applications portal, where employees access most of their software remotely.
    - 77,988-page visits to our digital documents' repository. This includes a one-stop shop for internal forms and other digitized items.
    - 135,223-page visits to HR services, policies, and benefits.
  - We track many other items, and custom analysis for different time ranges and breakdowns can be provided upon request.
- City website upgrade
  - Like My El Paso, our public city website underwent an exhaustive review and content cleanup. Major changes include a new home page, features, analytics, accessibility options, and a new content strategy.
  - The underlying technology was upgraded to support higher traffic, be more robust, and load faster.
  - We improved and restructured the visual design to increase mobile device compatibility. We also consolidated the content load from over 5000 files and pages to a little less than 800 without sacrificing content quality (a detailed analysis of bounce rates, exit rates, time on page, traffic source, and device usage can be provided for any timeframe upon request to validate this point).
  - Some interesting findings: 64% of our users access our website through mobile devices. During the past year (from May 2022 to May 2023), there have been 9,508,249 website visits. Of those, 589,439 were related to tax payment services, 551,970 were related to the planning and inspections webpage, 311,207 visits to municipal courts, and 290,872 visits to public health.



- Of note, the newly implemented Careers microsite contained within the city website as part of our strategy to recruit and retain our workforce is the 10<sup>th</sup> most visited page with 197,831 visits.
- EP311 & CRM
  - A new application for citizen service requests, including a web page and a mobile application, were launched to improve our citizen experience, communication, and transparency.
  - IT developed several automation, optimization, and data centralization mechanisms to facilitate these requests.
  - This multi-year, multi-phase project is approaching its conclusion, focusing on council request items.
  - Activities and training have been ongoing. Onsite vendor-led targeted training was held the week of March 21 with various groups – City Leadership, District office staff 311, Service delivery process owners, and Council Request (CR) team members. A soft launch for the Council Request (CR) process is scheduled for the end of May.

## Strategic Initiatives

- Logo and Brand Development
  - A new website was established to standardize our digital image and establish our brand identity. This includes color guidelines, logos, and other digital assets now enforced throughout the city by IT and strategic communications.
  - These guidelines are also provided to vendors to match our style, font, color coding, and even app widgets.
  - You can explore this new site here: <https://design.elpasotexas.gov/>
- New User Experience (UX) division
  - A new team was created to make technology useful, discoverable, available, accessible, and valuable for all.
  - Further restructuring consolidated the applications, development, web, data analytics, and geographical information teams under the same umbrella to standardize software development practices.
  - Since its inception in June 2021, this team(s) have collectively worked on 84 software projects, a few of the largest ones mentioned in this summary.
- Additional IT Infrastructure
  - IT provides and implements infrastructure for many capital improvement projects, including data centers, phone systems, surveillance, access control, desktops and monitors, printers, tablets, phones, networks, and many other items for fire stations, PD regional command centers, libraries, and recreational centers, to name a few.
- New Technologies
  - Not all software can be bought, and a lot of it must be built from the ground up, customized, or integrated with other tools. While IT handles approximately 140 – 150

projects at any given time, it administers 1898 databases, datasets, and dashboards and supports approximately 464 applications, new applications that provide value-added are constantly being developed. The following are the highlights for FY 2023.

- A new software to streamline legal document management, procured and customized by the legal team and a vendor with IT's project management office assistance.
- New software built in-house to manage, document, communicate, and resolve workforce HR requests.
- Assisting the learning team with major learning ecosystem improvements and the addition of a mentoring system
- New data analytics to optimize hiring and retention.
- Consolidating vendor-provided services into IT's portfolio to deploy and manage the technical infrastructure of <https://www.elpasohelps.org/> , a project led by CHD, which offers a collaboration of organizations providing support (food, shelter, mental health, housing, addiction support, and more).
- Lean Six Sigma Projects and Cross-Functional Teams. The Transformation Office works on process improvement and Green Belt projects with all departments. Many projects have a technical component. IT executes projects requiring technical expertise beyond the project lead or the innovation team.
- Emerging Technologies. We incorporate artificial intelligence and machine learning, data science, and geospatial applications, among many other innovative technologies, across components of our applications for faster, smarter decision-making.
- Public Safety
  - Body-Worn Cameras Project
  - Public Safety Bonds Projects
  - City Watch
- Cybersecurity
  - Cybersecurity is one of, if not the most important component, embedded into every other technical activity. The team, sponsored by executive leadership and the city council since 2018, has offered risk assessments, policy and procedure implementation, asset management and tracking, security automations, education campaigns, security awareness, and five training cycles to name just a few of their services.
  - Of particular note is the email scam resilience testing. The team sends fake scam emails to 5966 city employees. Our workforce is now much less likely to fall for phishing emails. The industry average is a 7.1% fail rate. The city measured 12.65% in 2020. After the training cycles, the mandatory security training with a 99% completion rate across all employees, and the instant training our workforce is enrolled in when failing these test scams, the city stands at a 5.77% rate in 2023, significantly below the industry average.

- Awards
  - Digital Cities Survey
    - The Center for Digital Government has recognized El Paso through its Digital Cities Survey for six years (2016-2017 & 2019-2022). The survey recognizes leading examples of cities using technology to improve services, boost efficiencies, and increase government transparency and citizen engagement.
    - The award is based on the city's population, with El Paso competing in the largest category (500,000 and above).
  - Government Experience Awards
    - This award honors U.S. governments who are leveraging innovative IT to enhance services and citizen experience. Including but not limited to offering more integrated, personalized services and increasingly sophisticated digital user experiences.
    - Our team developed (Digital) Experience El Paso, where you can see many of the projects that earned us 2<sup>nd</sup> place and made us the only city in Texas to make the list. <https://experience.elpasotexas.gov/>
- **Strategic Communications Campaigns and Outreach**
  - Strategic communications provide many services, including MC's, digital materials, social media items, and other promotional items for grand openings, groundbreaking, special announcements, community meetings, marketing, and educational campaigns.
  - To name a few of the major events in FY 2023: Earth Day Events, Dia de los Ninos/Libros, COVID-19 Booster, Now Hiring, Emergency Preparedness, PowerFlu, Live Active El Paso, Public Health Programs and Services, El Paso Streetcar, WinterFest, Dia de los Muertos, Easter Celebrations, Military Affairs, Community Progress Bond, and the Charter Amendments Education Outreach.
- Little Things Matter
  - This new initiative focuses on small improvements that greatly impact the community's quality of life.
- Partnerships
  - These services and events would not be possible without the dozens of partnerships across the city with educational institutions, health institutions, credit unions, sports teams, government entities, nonprofits, and many more. To name a few:
    - El Paso Chihuahuas
    - El Paso Locomotive FC
    - El Paso Better Business Bureau
    - Paso del Norte Health Foundation
    - LiftFund
    - Emergence Health Care Network
    - Aliviane

- Endeavors
  - Fort Bliss
  - El Paso County
  - Texas Tech
  - The Hospitals of Providence
  - YWCA
  - TFCU
  - UTEP
  - El Paso Water
  - El Paso Chamber of Commerce
  - Hispanic Chamber of Commerce
- Video Programming
    - Your City in Five, a regularly scheduled public video that shares major citywide announcements with our residents.
    - News 4 U, a regularly scheduled video for our workforce, like the one above but with a focus on employees and internal events.
    - Sun City Bliss, a video with items of interest for a Fort Bliss audience.
    - Fact Fridays, Featurettes, and PSAs, outreach usually through informal channels like social media with interesting facts about our city.
    - The End of Year 2022 video, which showcases many of the major citywide events and accomplishments:  
[https://www.youtube.com/watch?v=e4mrLSF3\\_gA&list=PL0PBb1nUvCQCcSV9Dw7VGC\\_aUUDYou1xkd](https://www.youtube.com/watch?v=e4mrLSF3_gA&list=PL0PBb1nUvCQCcSV9Dw7VGC_aUUDYou1xkd)

## FY23 GOAL TEAM REPORT | GOALS 5 AND 6

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### GOAL 6 | 8 DEPARTMENTS

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City Attorney | City Clerk | City Manager | Human Resources | Internal Audit | Office of the Comptroller | Purchasing & Strategic Sourcing | Tax Office

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### CITY ATTORNEY

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#### Migrant Crisis & COVID-19

- As part of the ongoing Migrant Crisis and the Covid 19 pandemic, the City Attorney's office continues to provide excellent legal The Office of Emergency Management and City Attorney's Office along with other departments and agencies have worked together closely to ensure the safety and well-being of migrants entering the City. In May 2022, the City Attorney's Office drafted the local emergency measures ordinance to allow for City Manager to assign personnel and resources to assist in addressing the humanitarian and public safety crisis resulting from a mass migration through El Paso. Council has renewed the emergency measures ordinance on a monthly basis since May 2022. Later, the City Attorney's Office drafted the local disaster declaration that Mayor Leeser signed on December 17, 2022, as the number of migrants rose dramatically. In the meantime, the City Attorney's Office has been monitoring the movement on Title 42, which was used by the federal government during COVID-19 as an immigration tool allowing for individuals who enter the U.S. without authorization to be expelled. Title 42 became a subject of litigation and the City Attorney's Office included updates to the Office of Emergency Management and to City Council as the litigation progressed. The City Attorney's Office read the court orders and related documents in order to synthesize the information and present that to City Council. In addition, the City Attorney's Office reported to City Council on a regular basis regarding COVID-19 updates on mask mandate litigation, municipal court cases stemming from COVID-19 related violations and other legal topics. The City Attorney's Office also drafted the renewal of the three ordinances related to the City's COVID-19 Disaster Declaration since March of 2020. In effect, the City Attorney's Office has managed all of the legal work for two simultaneous disasters occurring at the same time. What the public could perceive was that the City played a key role in keeping the migrants safe, fed, sheltered, and that the City provided the migrants transportation to their desired destinations.
- Our office goals of customer service, professional development, and budget impacts are present in the work done on the migrant crisis and COVID-19
- Customer service is at the forefront of our work. The City Attorney's Office was able to work quickly and steadily throughout tandem crises in order to have the appropriate legal documents ready for approval by the appropriate signors. This legal work allowed for the Office of



Emergency Management and other departments to provide a clean and organized environment for El Pasoans and visitors.

- The professional development that the City Attorney’s Office achieved during the tandem crises was unique in that the City Attorney’s Office has former immigration attorneys among our ranks, which allowed for an insider perspective into the Title 42 litigation and the legal implications considered during the migrant crisis. Those attorneys brought a very timely knowledge basis into the City Attorney Office and allowed for quick responses from the operational side of the organization.
- Budget impact- the use of funds to meet objectives quickly further saves taxpayer money. For example, chartering buses saves the City money on food, lodging, and support services for the migrants.
- Since April, the CAO has worked approximately 230 hours on the migrant crisis, and 321 hours on the COVID-19 disaster.

## City Charter Amendments

- The home rule El Paso City Charter is the foundational law that uniquely establishes the Governmental framework for the entity, and the City Attorney’s Office operates daily to analyze all governmental activities from this starting point. Every departmental project is filtered through our office, and each attorney analyzes its legality starting from the Charter, as it is woven through everything the City does. From that position, the lasting effects of each proposed adjustment in the Charter are analyzed by the CAO to provide advice, recommendations and support to the affected departments.
- January 2022 - City Council enacted the charter Committee and directed a review of 17 proposed amendments.
  - Our office took a leading role in providing robust public outreach opportunities for feedback and discussions through the Ad Hoc Charter Advisory Committee, and public meetings in each area of the City, thorough research, historical analysis, benchmarking and brainstorming together with the members of the Committee in public meetings to draft well vetted recommendations to council. The following lists the general activities:
    - researched the law, advisory materials and benchmarked each proposal
    - Prepared presentations and information for and attended all committee meetings as well as community meetings in each area of town Feb – July 2022
    - Discussed proposed language with community members in attendance at such meetings.
    - Drafted ordinance and revised per Council action
    - Conducted additional research, obtained background information and benchmarked per new proposals – Jan. – Feb. 2023
- Collaborated with City staff and the Committee, with public input to develop the proposed amendments

### CFT for Campaign Finance

- In the Summer of 2022, the City received a petition proposing three ordinances related to campaign finance regulation. These proposed laws would impose governmental controls on the public that have been held by the Courts to implicate U.S. Constitutional Protections. The City Attorney's Office is working with a team of experts from various City departments analyzing the relevant facts, risks, and processes to provide fact-based recommendations on potential regulations or programs that will address the Council's and public's goals.
  - Conducted legal research to assist in ensuring that the necessary information is obtained to provide sound recommendations to City Council for making best policy for the City Of El Paso

### Petition for Climate Policy in Charter

- Texas law provides that a home rule charter may be amended at an election by propositions submitted through a petition that meets the criteria set forth. In the early summer of 2022, a petition was received to add a full climate policy, including establishment of a department and commission, and numerous other details, into the El Paso City Charter. The various legal implications and requirements continue to be carefully reviewed, and our office continues to provide support and guidance to the City personnel carrying out required duties pertaining to the proposed amendment
  - Conducted legal research regarding the State Law requirements for petitions to amend the City Charter to provide recommendations to council to assist in making best policy decisions for the City of El Paso.
  - Assisted the City Clerk's office with legal questions regarding requirements for the signature review process
  - Reviewed the petition policy to begin to identify areas that will need attention should the ballot measure pass
  - Drafted ordinance options, with assistance from outside Counsel, for Council to order the election as required by law.

### Airport Leases

- In May of 2022, the CAO finalized the 40-year-term leases for a new tenant at 4 separate EPIA addresses which included improvements that had remained vacant for nearly a decade. This project will have a positive impact on the City budget, as the Airport will benefit from a positive rental influx where no income had previously been accruing while the properties had been abandoned by the prior tenants. The El Paso International Airport is a vital component of the City's economy. The Airport has many leases and is continuously attracting new tenants. The Airport will be a more attractive business location for new tenants if they observe activity and improvements at previously vacant addresses. The City Attorney's Office worked quickly on this

group of leases with Airport staff so that the previously vacant addresses could be transformed into active locations.

## Advanced Metering Systems

- The purpose of this program is to install smart meters for electric customers so that they are better able to understand their electric usage. The long-term goal of this program is to give customers access to more information so that they can tailor their energy usages to cut costs and become more energy efficient. The City attorney office was able to negotiate a settlement in this case to reduce the monthly charge for installing and operating these advanced meters. The approximate savings to ratepayers achieved through negotiations in this case is \$15,000,000 over 12 years.

## Texas Gas Service Rate Case

- Texas Gas filed their request to increase rates for El Paso ratepayers in June of 2022. Under the original proposal filed by TGS the West Texas customers (El Paso) would see an overall rate increase of \$18M where the residential class would see a \$16M increase in rates. This equates to a \$4.39 monthly increase to the average residential customer bill. After prolonged litigation, the proposed increase was reduced to \$14M where the Residential customer class receives a \$10.5M increase. This equates to a \$3.30 monthly increase to the average residential customer bill. Although there are a few issues yet to be decided by the RRC in this case, the City was able to save residential ratepayers more than \$5.5M annually or more than \$34M over the next six years.

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## CITY CLERK

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### Transformative

- Integration of Virtual and Hybrid Meetings has allowed City staff and outside entities to participate virtually during Council meetings without the need to wait in Council Chambers for their item to be brought forward. This has also been beneficial to boards and commissions who can meet virtually without needing to convene an in-person quorum, when applicable.
- Expanded format for public participation to include teleconference option. Members of the public can now call in to provide input without traveling downtown to participate during Council meetings and board and commission meetings. During Council meetings the participant can view the 3-minute timer on their screen to keep track of their time.
- E-filing of annual financial disclosures and automation of forms and processes to better serve departmental and public requests. Members who serve on boards and commissions can now file annual financial disclosures and other forms electronically and the public can request services by visiting the Clerks webpage without the need to visit or call the office for assistance.

- Refresh to petition verification process. The Clerks office implemented statistical sampling to verify petitions and is working on deploying an application that will further facilitate the process on future petitions.

## Key Accomplishments

- Verified the Climate Policy Charter Amendment Petition by reviewing 9,091 signatures of 36,360 counted via statistical sampling. By using a statistical sampling method, we were able to verify the petition in a reasonable amount of time given the considerable number of signatures submitted and the limited number of staff members available to verify.
- Partnered with I.T. on the development of a Petition Verification Application (PVA) for use on future petitions. This will facilitate and speed up the verification process.
- November 8, 2022, Elections
  - ✓ General Election (D1, D5, D6, & D8)
  - ✓ Community Progress Bond Election
- December 17, 2022, Runoff Election (D5, D6, & D8)
- Completed 4 LSS White Belt Projects – The projects simplified, digitized, and automated forms and processes to expedite customer experiences when requesting services such as
  - ✓ Request for certified copies
  - ✓ Requests to sign up to speak at meetings
  - ✓ New user requests for access to the agenda software platform
- Deployed an application within Granicus to facilitate the online posting of agendas and minutes by board liaisons. This expedites posting and reduces the number of I.T. support calls previously needed to post these documents online.

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## CITY MANAGER

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### Office of Management and Budget

- Received 28<sup>th</sup> Consecutive Annual GFOA Distinguished Budget Award with special recognition in Capital Planning and Long-Range Financial Planning
- Continue youth engagement through the 5<sup>th</sup> Year of the Youth Strategic Advisory
- Partnered with Human Resources on a Quality of Life Competitive Wage Study
- Facilitated the Cross Functional Team for the Short Term Rental Feasibility Study
- Assisted the Collective Bargaining Agreement Negotiation Team for PD with estimated costs and scenarios

### Transformation Office

- Expanded learning and development resources for our workforce at all levels as a key strategic priority area. This focus, led by our Learning Team, resulted in the earned distinction as a **2023**

- **BEST** organization by the Association of Talent Development (international), for the second consecutive year demonstrating our ability to---
  - **B**uild talent, **E**nterprise wide, **S**trategically driven & **T**alent development culture
- Learning engagements (on-demand, in-person, LinkedIn Learning catalog) clearly reinforce a growing Learning Culture:
  - **37,956 total** learning engagements delivered at mid-year, already 49% higher than FY22 total!
    - Classes via Teams: increase of 89% at mid-year, over prior year actuals
    - Courses available OnDemand: increase of 135% at mid-year, over prior year actuals
  - Spanish options available
  - Courses Available 24/7
  - “Leadership Challenge” event delivered Fall of 2022 for “the 500” became a promising practice for other organizations
- In-house expertise: redesigned and delivering new White Belt Training led by our Innovation Team, “iTeam”. Additionally, refreshed Green Belt training offering through UTEP partnership.
- **Over 750** have engaged in process improvement project work since the program’s deployment, with 100% department reach since its implementation.
- Selected to participate in prestigious Stanford University 2023 d.leadership Program focused on human centered design with industry leaders across sectors.

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## HUMAN RESOURCES

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- The City of El Paso Wellness Program was recognized for winning the 2022 Platinum Award for Leading the Way in Workplace Well-Being.
- 28 Types of Wellness Education courses offered City-wide with 2,065 employees in attendance. The Shape It Up Hour Podcast remains the highest requested City training with 23 live episodes and 1,699 employees in attendance through quarter 2 of FY23.
- Centralization of human resources service requests and questions through an online system.
- Exams for civil service positions moved to an online process, reducing wait time for candidates.
- Updated digitized onboarding and offboarding process, providing a centralized effort for our workforce in obtaining equipment, badges, and items needed to make their first day of employment a smooth transition.
- Implementation of an online performance evaluation, giving our workforce the opportunity to receive feedback and share their achievements and a \$175 one-time incentive if a satisfactory evaluation is achieved.
- Development of the HR4VETS program with a 13.8% employment rate, added military occupational specialties on all city job postings.



## INTERNAL AUDIT

### Key Accomplishments FY 2023

- From 2015 – 2021 The City has collected Total Hot additional payments of \$2,911,726.00.
- For 2022 HOT Audits identified an additional HOT Tax due to the City of \$404,250.18 (preliminarily).
- City of El Paso Employee Anonymous Hotline For FY 2022 – 2023 as of 3/8/2023 received 38 calls and 37 have been resolved.
- Franchise Fee Audits FY 2022 & FY 2023:
  - Collected - \$258,177 (TX Gas)
  - Pending - \$326,565 (Charter Comm.)

### FY 2023 Key Deliverables

- Identify and engage the next round of 20 Hotel Occupancy Tax (HOT) Audits.
- Identify and engage the next Utility company to conduct a Franchise Fee Audit on.
- Complete a successful External Quality Assurance Review of the Internal Audit Office.
  - The Internal Audit Office undergoes a Peer Review by the Association of Local Government Auditors (ALGA) every 3 years.
  - The objective of the Peer Review is to determine whether the Internal Audit Office is compliant under the following 2 Auditing Standards:
    - *International Standards for the Professional Practice of Internal Auditing (Red Book)* and the
    - *Government Auditing Standards (Yellow Book)*.
- The Internal Audit Office performs 2 self-assessments (one for each Standard) to determine the Internal Audit readiness for the Peer Review.
- Selected Internal Audit Office staff will volunteer to perform Peer Reviews of other external organizations that participate under the ALGA External Quality Control Review program.

### Transformative Results Since Strategic Plan Adoption

- Successful External Quality Assurance Reviews in 2016 and 2019
- Established an Audit Process to begin conducting Utility Franchise Fee Audits
- Recreated and Redesigned the Employee Anonymous Hotline, so employees can report Fraud, Waste, and Abuse.
- Continued to develop an effective Annual Audit Plan using Risk Based principles. This practice has been in place since 2005.

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## ENTERPRISE RISK & SAFETY OFFICE

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- Developed a new Enterprise Risk & Safety Office reporting to the CFO to address Citywide risks and foster a safer workplace
- Hired a new Director/Chief Risk & Safety Officer for department oversight
- Began development of new safety compliance manuals and safety training program
- Conducting a review of transferrable contractual risks in collaboration with City Attorney's Office
- Performing an inventory of current insurance policies and broker services
- Launched a workers' compensation claims review process
- Developing process improvement to the incident management process to improve reporting efficiencies and reduce repetitive incidents
- Developing Enterprise Risk Management (ERM) frameworks to address CoEP organizational resiliency
- Launched a new Enterprise Risk & Safety Oversight Committee CY23 Q1

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## OFFICE OF THE COMPTROLLER

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- Received the 24th certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association (GFOA).
- Received the GFOA award for outstanding Popular Annual Financial Reporting (PAFR) This report is important because it makes financial information readily accessible and easy to understand for citizens without a background in public finance. The report is fun to read because aside from providing financial. The report for fiscal year 2022 is available at <https://www.elpasotexas.gov/assets/Documents/CoEP/Office-of-the-Comptroller/Fiscal-Reports/Financial-Reports/Previous-Cafrs/2022-PAFR.pdf>
- the information it showcases the City as a destination and this year the quality-of-life departments are showcased with fun facts about these departments.
- Completed the implementation of GASB No. 87 for leases. It took OTC 3 years to implement this standard.
- 7<sup>th</sup> year with zero financial findings.

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## PURCHASING & STRATEGIC SOURCING

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- Purchasing launched it's first Annual Procurement Forecast, highlighting the City's upcoming procurement opportunities in construction, goods & services, and professional services. The Forecast will provide more time for businesses to prepare for City projects.
  - 12-month forecast of over 100 procurement opportunities to help businesses plan
  - Business Resource Listing included in the forecast
- The City's new Online Bidding System has launched (May 3, 2022), which provides an opportunity for vendors to submit their responses electronically through a secure portal.

- Vendor Management has been holding presentations and trainings to tell vendors about change to online bidding with the total number of registered vendors at 1,230
- Purchasing is using a new system to capture suppliers' information for payment. This system will allow suppliers to update their information on demand and reduce the City's risk of fraudulent payments.
  - Automate and secure the collection of W9 and ACH information for payees/suppliers
  - Validating payee information and disbursing payment through Wells Fargo

## TAX OFFICE

- In collaboration with the El Paso Central Appraisal District, the Mobile Bank and Drop Box payment options continue to be a huge success. Between the two initiatives, 1,484 transactions were processed, and \$4.2 million dollars was collected.
- A new offline software was implemented at the County Tax Office branches that assist us in taking property tax payments from October 1st through January 31, 2023. The improved software streamlined the process and allowed the County to process 26,014 transactions and collect \$74.6 million dollars.
- During the last 5 days in January (25-31), we received customer service assistance from our delinquent law firm, Delgado Acosta Spencer Linebarger & Perez. They set up an information table on the first floor of the Wells Fargo building to answer questions, print tax statements, and help taxpayers place payments in our drop box.
- In partnership with the Parks and Recreation Department, the Tax Office was able to re-establish its annual Senior Center Visits. For the first time since the pandemic began, we visited local, senior centers to answer questions and provide property tax assistance to our senior citizens.



# FY23 GOAL TEAM REPORT

## GOAL 5 + 6

**GOAL 5:** Promote **Transparent and Consistent Communication** Amongst All Members of the Community

**GOAL 6:** Set the Standard for **Sound Governance and Fiscal Management**

**HIGH PERFORMING GOVERNMENT**



# POWERED BY THE TEAM

## GOAL 5

- **Information Technology Services**
- **Strategic Communications**

## GOAL 6

- **City Attorney**
- **City Clerk**
- **City Manager**
- **Human Resources**
- **Internal Audit**
- **Office of the Comptroller**
- **Purchasing & Strategic Sourcing**
- **Tax Office**



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## Goal 5

*Promote Transparent  
and Consistent  
Communication Amongst  
All Members of the  
Community*

- ✓ **Key Accomplishments**
  - ✓ Transformative Results Since Strategic Plan Adoption
  - ✓ FY23 highlights
- ✓ **Key Performance Indicators (KPIs)**
- ✓ **FY23 Key Deliverables Update**

# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption

### Information Technology & Strategic Communications

#### COVID Response & Recovery

##### COVID 19

- EPCovidVaccine.com
- COVID Call Center

##### Virtual & Hybrid Communications

- City Council Meetings
- Media press
- Conferences & interviews
- Community meetings

##### Wi-fi Service

- Wi-fi service added to the exterior of closed QoL facilities.



##### Emergency Operations Center

- EPStrong.org
- Migrant Crisis
- Onsite support services
- Fusion center collaboration

##### Hybrid Work

- Months ahead of other municipalities
- Secure access to email, files, and applications



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Information Technology & Strategic Communications

#### Wi-fi Expansion

- 64 sites, exceeding the target by 37 (172%)



#### EP311 & CRM

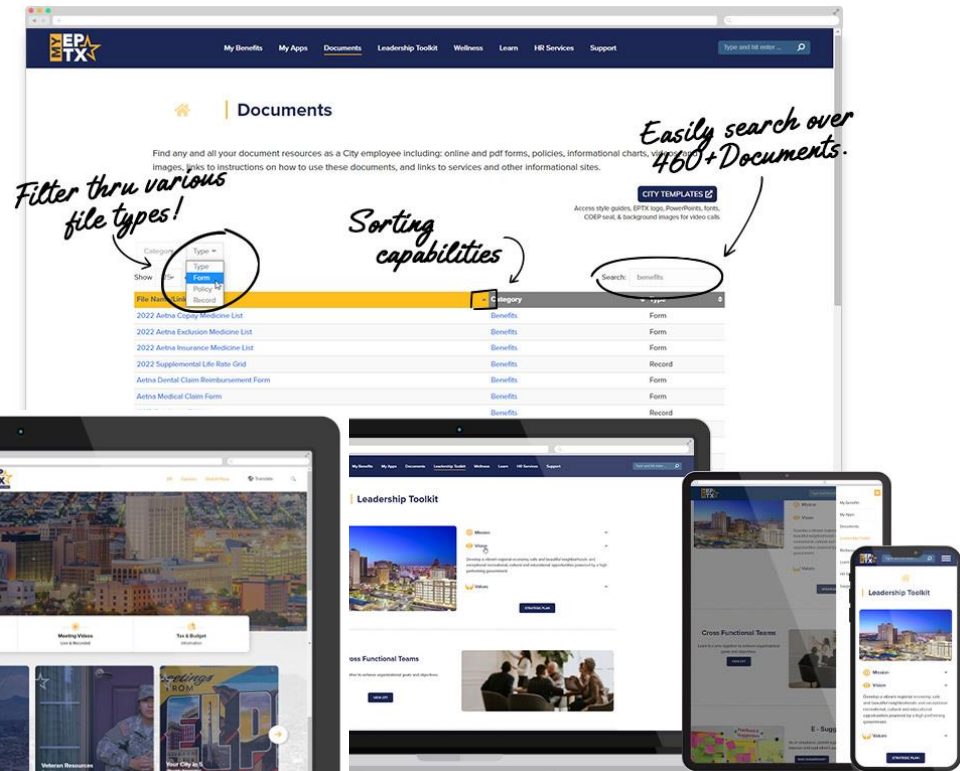
- Service request mobile and web app
- Improved experience, communication, and transparency to our citizens
- Automation, optimization, and data centralization

#### City website upgrade

- Exhaustive review & content cleanup
- Technology upgrade
- Mobile-friendly & visual redesign

#### Employee intranet redesign

- Easily searchable / No VPN
- Mobile friendly



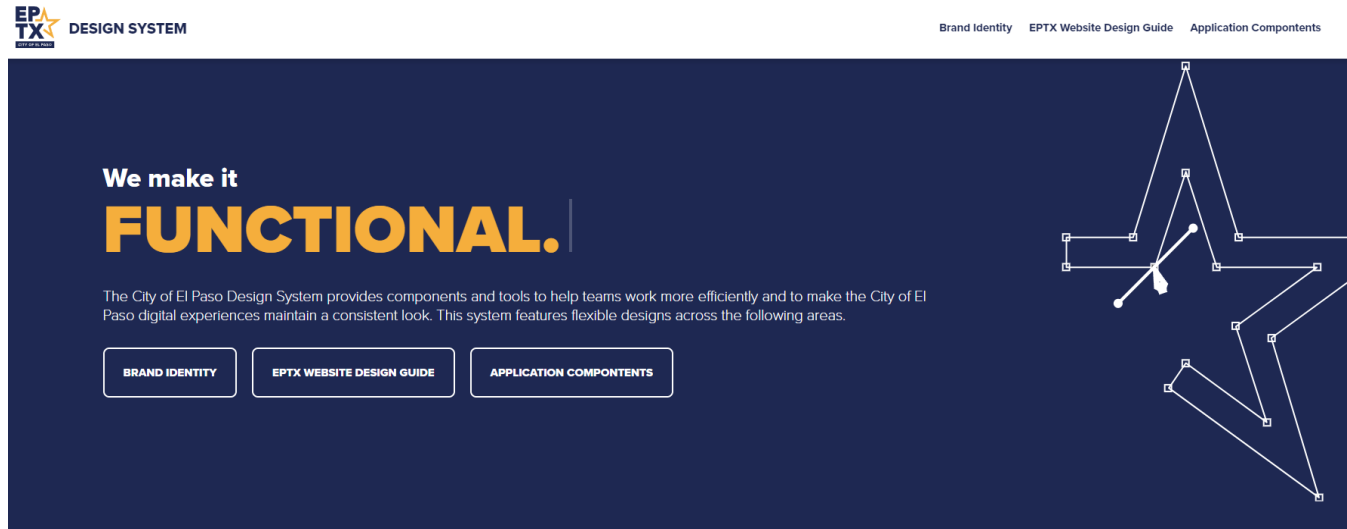
# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



## Information Technology & Strategic Communications

- Grand Openings
- Groundbreakings
- Special Announcements
- Community Meetings
- Logo and Brand Development
- Marketing and Educational Campaigns



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption

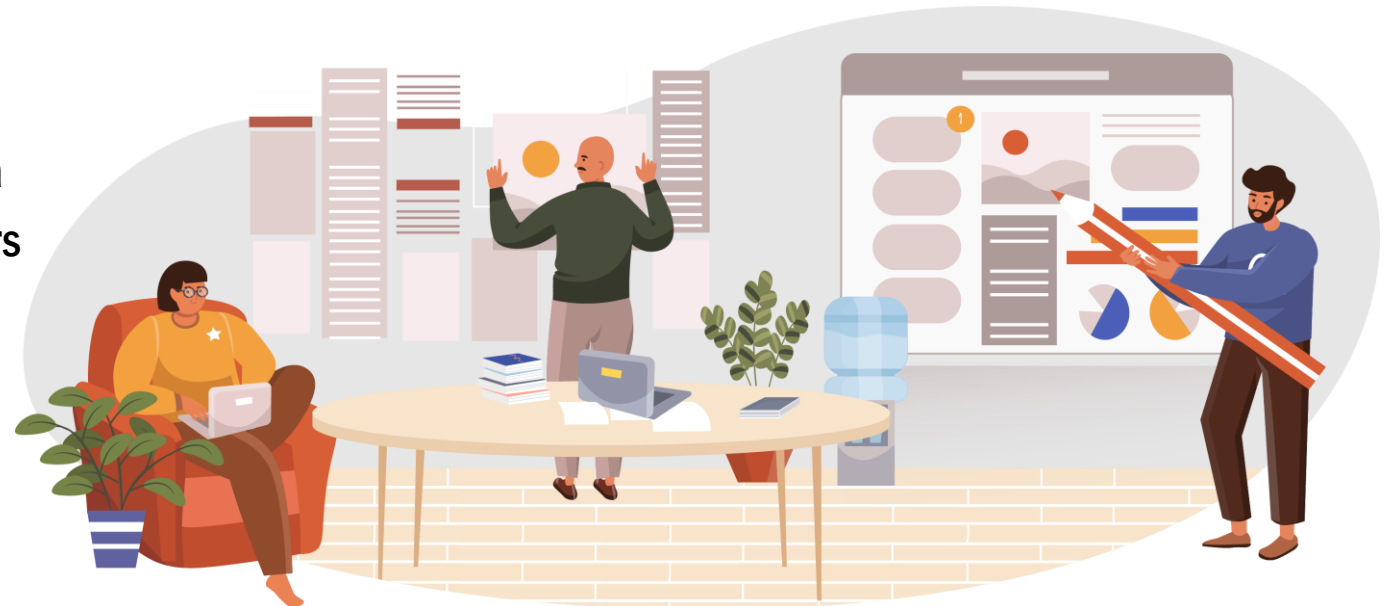
## Information Technology Services

### User Experience (UX) Division

- User-centric design & development
- System modernization
- Accessible technology creation
- Team includes developers, designers, data scientists, web developers, and researchers

### Cybersecurity

- Five training cycles since 2018
- Education campaigns
- Security posture improvements
- Reduced failures with security automation, minimizing human errors
- Security awareness team





# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption

### Information Technology Process Improvements

#### Support Services

- Enhanced IT ticket workflow
- Reduced waiting time
- Improved first-contact service request resolution

#### Technology Purchase Request & Deployment

- Improved equipment delivery process
- Improved communication

#### Asset Management

- Efficient system for issuing, tracking, & retrieving assets
- Decreased costs & risks

#### Mobile Device

- Improved process for mobile phone assignments, collection and management.



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Information Technology Service Awards

CENTER FOR DIGITAL GOVERNMENT



**2016 – 2017 & 2019 – 2022**

*“The survey recognizes leading examples of cities using technology to improve services, boost efficiencies, and increase government transparency and citizen engagement.”*



**OVERALL**   
*Award - 2<sup>nd</sup> place*

**FUTURE READY**



EPstrong.org



**BEST OF TEXAS  
AWARDS 2017** 

*Most Innovative Use of Social Media/  
Citizen Engagement*



**Zoo Webcams**

# Key Accomplishments FY23 HIGHLIGHTS

## Information Technology

### Project & Workflow Mgmt. Enterprise Collaboration

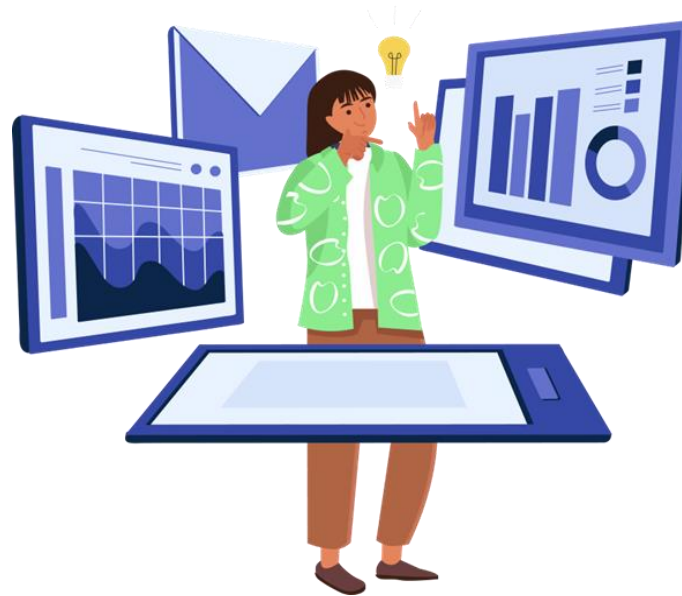
- Efficient collaboration and communication
- Streamlined citywide project management

### Data Analytics Initiative

- Enhance data capabilities
- Analysis of large datasets
- Decision-making recommendations

### Cloud Migration

- Remote access to shared resources
- Moving data & applications to a cloud infrastructure
- Delivered computing services via the internet through cloud computing



### Benefits

- ✓ Availability
- ✓ Safe remote access
- ✓ Redundancy
- ✓ Enhancing IT Productivity
- ✓ Scalability
- ✓ Pay for what you need, when you need it.

# Key Accomplishments FY23 HIGHLIGHTS

## Information Technology

### Cloud-Based Call Center

- Reduce the need to maintain infrastructure
- Enhances the constituent experience.

### IT Infrastructure

- Firewall upgrades
- Server upgrades
- Backup Systems replacement

### Verizon Transition

- Upgrading citywide mobile equipment



### Benefits

- ✓ Enhanced Security
- ✓ Continuous Support
- ✓ Current Technology
- ✓ Data and Disaster Recovery
- ✓ Enhanced Customer Experience
- ✓ Reliability
- ✓ Optimization of Resources
- ✓ Fiscally Responsible

# Key Accomplishments FY23 HIGHLIGHTS

## Information Technology

### Email Scam Resilience Testing

- Tested email scam resilience across 5966 of the city's employees.
- Our workforce is now less likely to fall for phishing emails (from 12.65% in 2020 to 5.77% in 2023 Q2) than the industry average (7.1%).

### Cybersecurity

- Five training cycles since 2018
- Education campaigns
- Security posture improvements
- Reduced failures with security automation, minimizing human errors
- Security awareness team





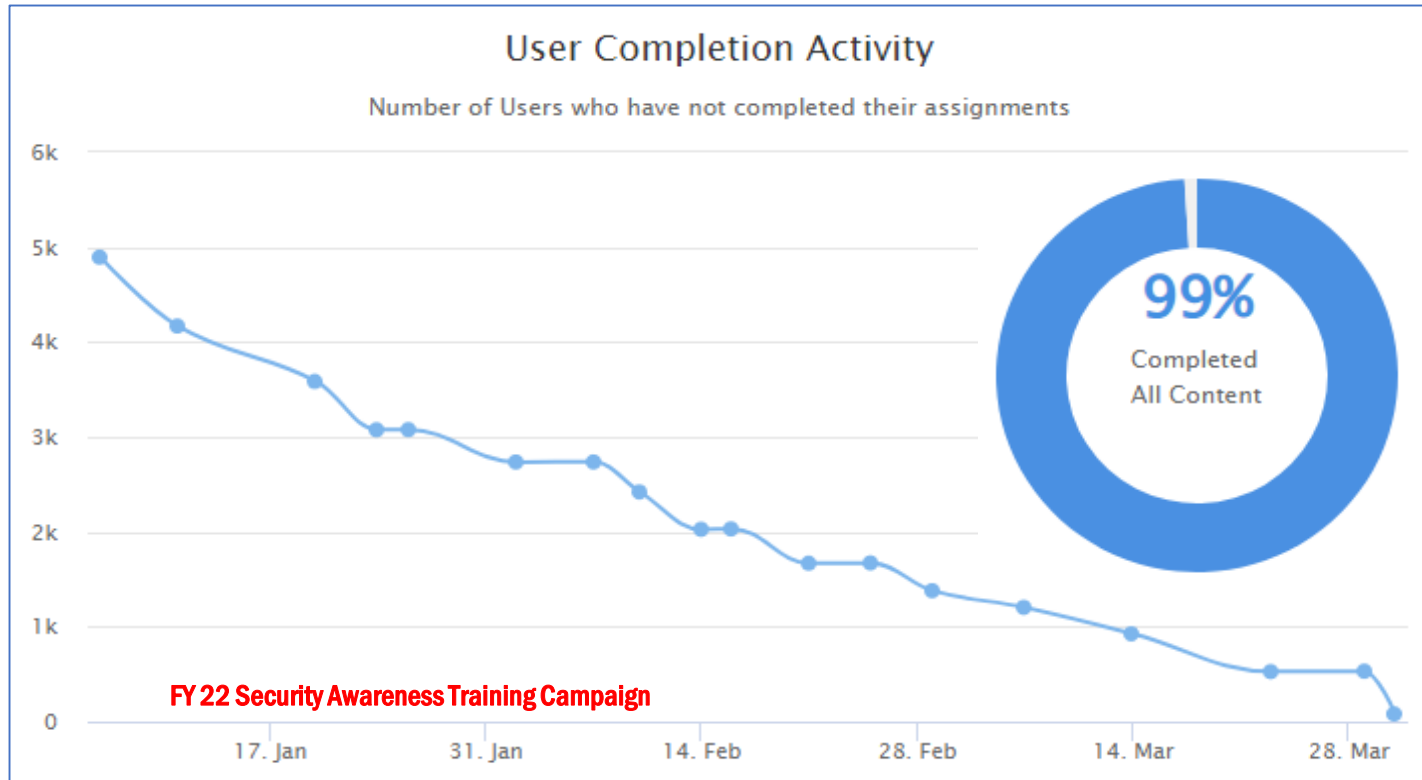
# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



# Security Assurance

## Learning & Development



FY 21	
<b>Security Awareness Training Hours</b>	
Total Employees Trained:	4,920
Total Hours Trained:	20,290

FY 22	
<b>Security Awareness Training Hours</b>	
Total Employees Trained:	5,512
Total Hours Trained:	5,227

FY 23 Q2	
<b>Security Awareness Training Hours</b>	
Total Employees Trained:	5,966
Total Hours Trained:	3,214

# Key Accomplishments FY23 HIGHLIGHTS

## Information Technology

### GIS Strategic Plan 2023

- Empowering the Geographic Information Systems citywide teams to leverage technology and innovations.
- New projects with Fire, Airport, Capital Improvement, Economic Development, and other departments.
- Open Data Hub

### Capital Improvement Projects Technology

- Fire Stations, PD Regional Commands, Library renovations, Rec Centers, not all-inclusive
- Data center, phone systems, surveillance, access control, desktop computers



# Key Accomplishments FY23 HIGHLIGHTS



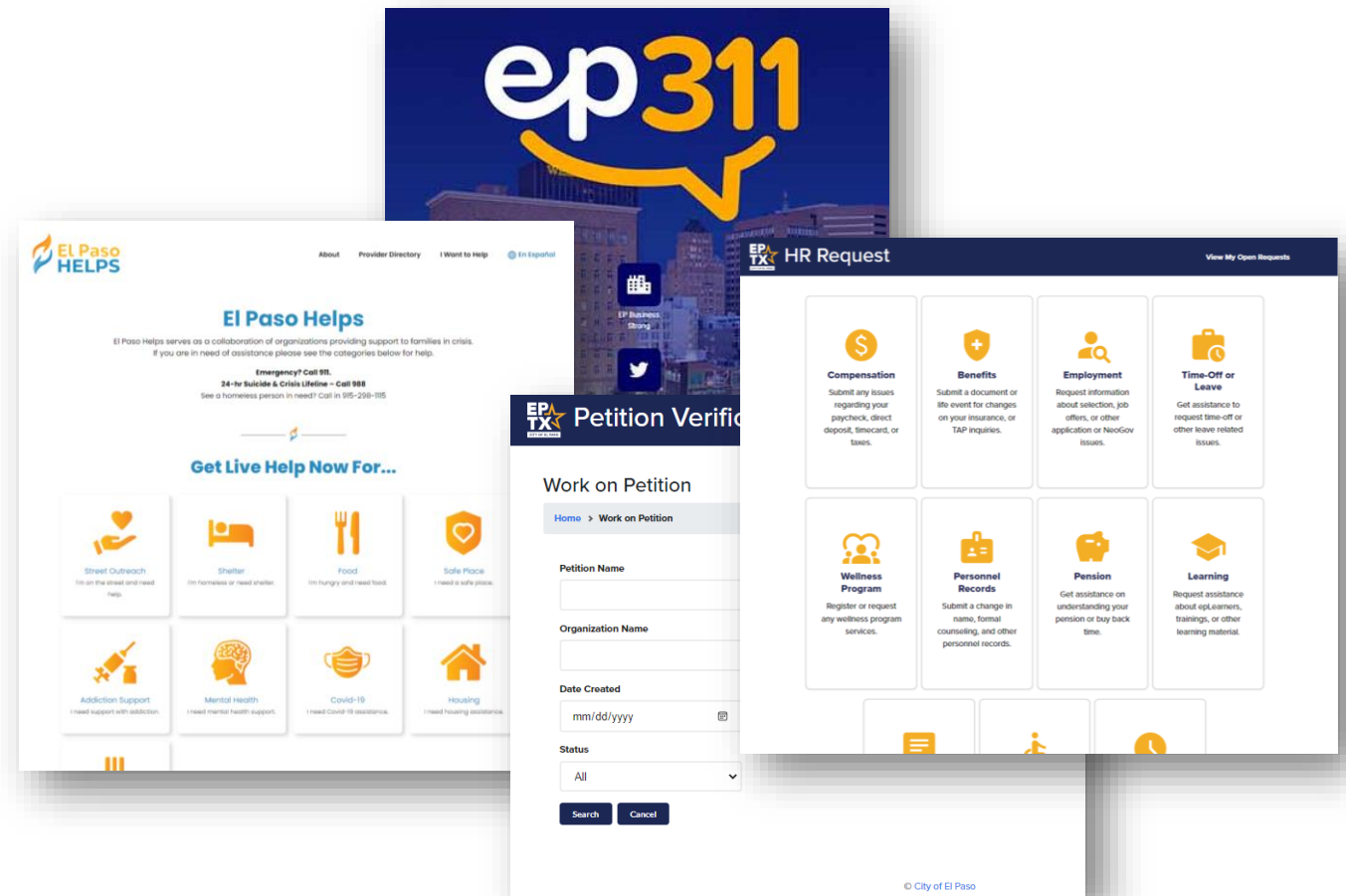
## Information Technology Partnerships

### Value added

- New technology to streamline legal document management
- New technology for workforce HR requests
- Learning ecosystem improvements
- Mentoring system
- Technology optimizations for hiring and retention
- El Paso Helps
- LSS projects (Transformation Office)
- CFT projects

### Public Safety

- Body-Worn Cameras Project
- Public Safety Bonds Projects
- City Watch



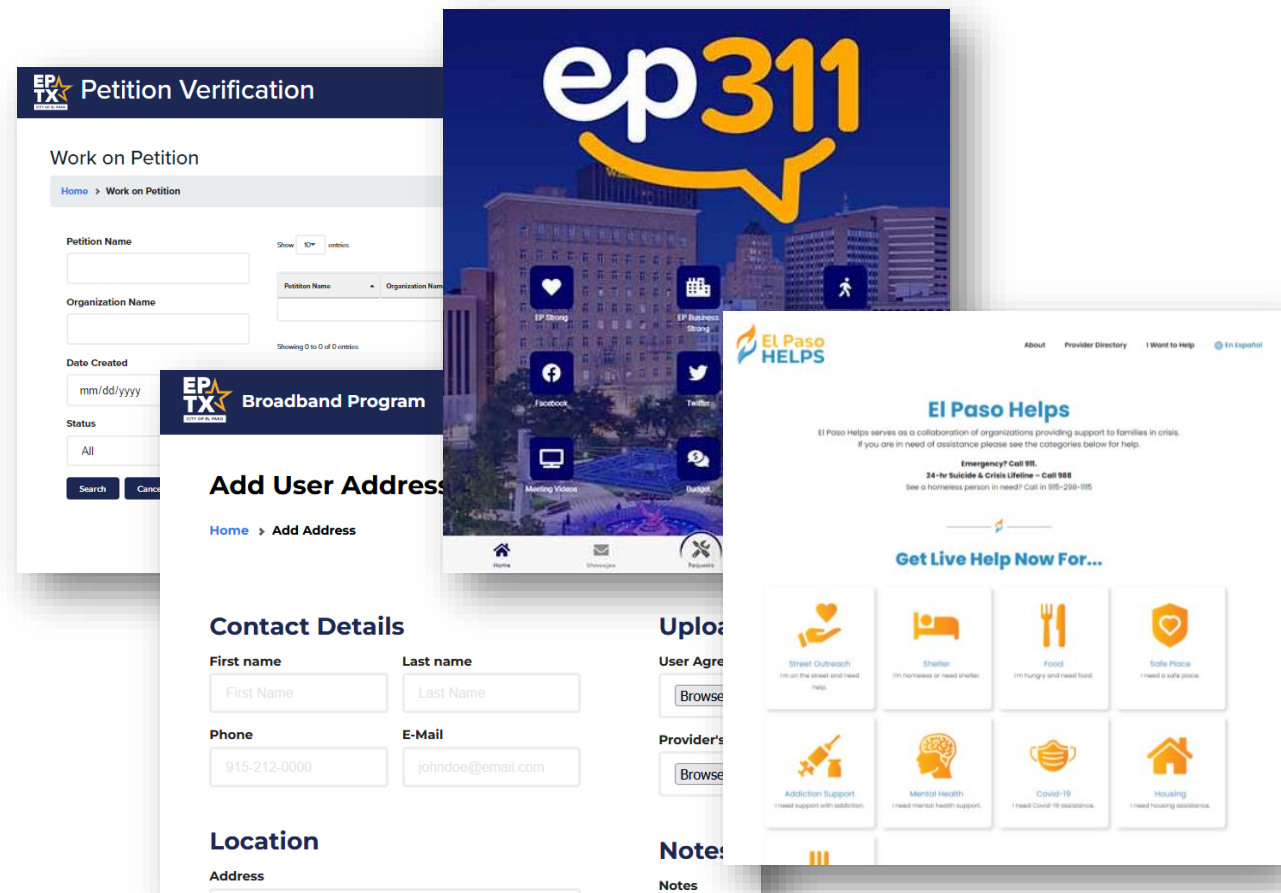
# Key Accomplishments FY23 HIGHLIGHTS



## Information Technology Partnerships

### Other Partnerships

- El Paso Helps (CHD – Deployed system to assist people in need with shelter, food, addiction, and other resources)
- LSS projects (Transformation Office)
- CFT projects



# Key Accomplishments FY23 HIGHLIGHTS



## Strategic Communications - Partnerships

- El Paso Chihuahuas
- El Paso Locomotive FC
- El Paso Better Business Bureau
- Paso del Norte Health Foundation
- LiftFund
- Emergence Health Care Network
- Aliviane
- Endeavors
- Fort Bliss
- El Paso County
- Texas Tech
- The Hospitals of Providence
- YWCA
- TFCU
- UTEP
- El Paso Water
- El Paso Chamber of Commerce
- Hispanic Chamber of Commerce
- And MORE





# Key Accomplishments FY23 HIGHLIGHTS



## Strategic Communications – Campaigns and Outreach

- Earth Day Events
- Dia de los Ninos/Libros
- COVID-19 Booster
- Now Hiring
- Emergency Preparedness
- PowerFlu
- Live Active El Paso
- Public Health Programs and Services
- El Paso Streetcar
- WinterFest
- Dia de los Muertos
- Easter Celebrations
- Military Affairs
- Community Progress Bond
- Charter Amendments Education Outreach



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



## Strategic Communications

### Video programming:

- Your City in Five
- News 4 U
- Sun City Bliss
- Fact Fridays
- Featurettes and PSAs
- End-of-Year Video

### Strategic Initiatives:

- Live Active El Paso
- WinterFest
- Streetcar
- Little Things Matter



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## Goal 5

*Promote Transparent  
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### ✓ Key Accomplishments

- ✓ Transformative Results Since Strategic Plan Adoption
- ✓ FY23 highlights

### ✓ Key Performance Indicators (KPIs)

### ✓ FY23 Key Deliverables Update

# Key Performance Indicators

## Goal 5

### Strategic Communications

Individuals Engaged in Social Media

355,070<sup>✓</sup>

Target: 300,000 (-55,070.00)  
2023



### Information Technology

Phishing Test Click Rate

5.79%<sup>✓</sup>

Target: 7.10% (-1.31%)  
2023





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## Goal 5

*Promote Transparent and Consistent Communication Amongst All Members of the Community*

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# FY23 Key Deliverables Update

## Goal 5



### Strategy link

**Leverage and expand the use of current and new technology to reduce inefficiencies and improve communications**

Improved availability, accessibility, and security with software cloud migrations and mobile-ready initiatives.

- ✓ HR, Financial, Permit & Licensing System Cloud migrations

Modernized software solutions to enhance customer experience.

- ✓ EP311 mobile app – improved Service Request communications to residents

# FY23 Key Deliverables Update

## Goal 5



### Strategy link

**Maintain Systems integrity, compliance and business continuity**

#### Cybersecurity

- ✓ Expansion of Security Awareness Program Offerings
- ✓ Continued reduction of employee phishing failure rates thru communication initiatives and education
- ✓ Vulnerability Management program reducing cybersecurity risk footprint
- ✓ Enhancements of Internet Security layer

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## Goal 6

*Set the Standard for  
Sound Governance and  
Fiscal Management*

- ✓ **Key Accomplishments**
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  - ✓ FY23 highlights
- ✓ **Key Performance Indicators (KPIs)**
- ✓ **FY23 Key Deliverables Update**

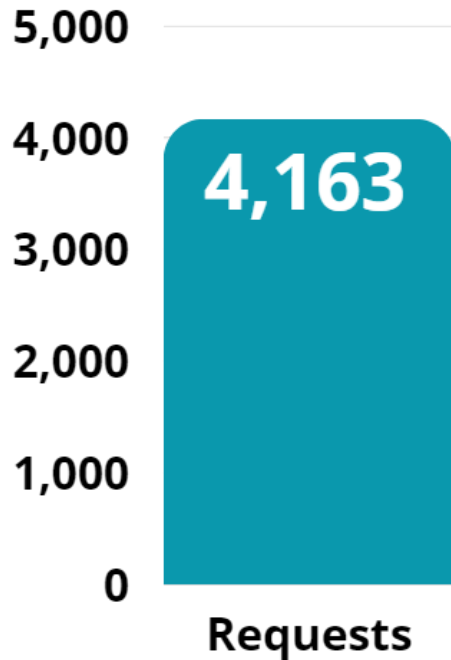
# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



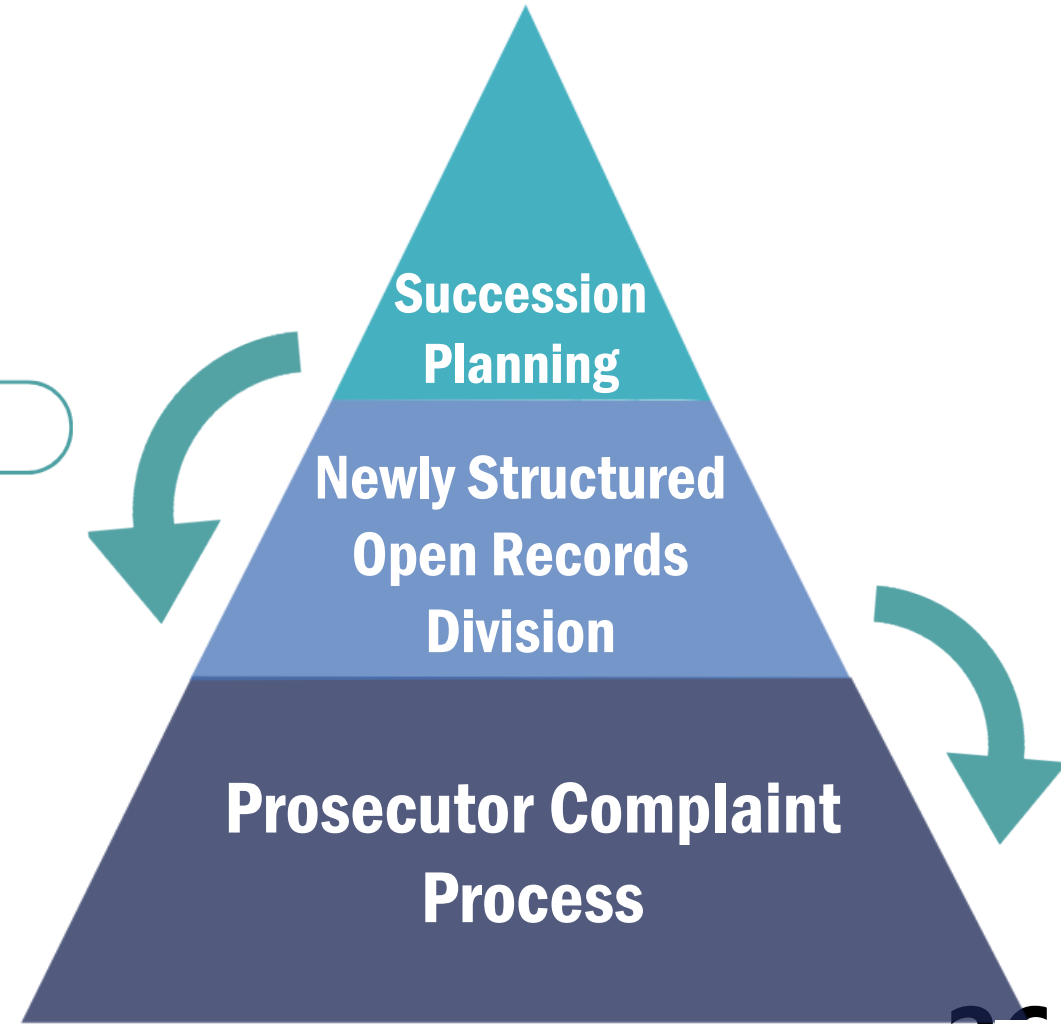
### City Attorney's Office

**OPEN RECORDS  
FY23 - Q1 & Q2**



**AVERAGE RESPONSE TIME**

**3.73 Days  
17 Proactive Pages**



# Key Accomplishments FY23 HIGHLIGHTS



## City Attorney's Office

### UTILITIES

**\$49M Savings**  
for Rate Payers

Advanced  
Metering System

**\$15M Savings**  
over 12 years

Texas Gas Service  
Rate Case

**\$34M Savings**  
over 6 years

- Migrant Crisis
- COVID CFT
- Charter Amendments
- Campaign Finance CFT
- Climate Petition
- Airport Leases
- Enhanced Complaint Process



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### City Clerk

- Integration of Virtual and Hybrid Meetings
- Expanded format for public participation to include teleconference option
- E-filing of annual financial disclosures and automation of forms and processes to better serve departmental and public requests
- Refresh to petition verification process

A screenshot of a meeting interface. On the right side, there is a small video feed of a woman with glasses speaking. The main text area on the left contains the following information:

**AGENDA ITEM**  
8. 22-1238 Resolution authorizing the Mayor to Support Resolution for the McRae Shared Use from Montwood to Album project as applied for in the Transportation Alternative Set-Aside Call for Projects FY2024-2025 fund application; and that the City of El...

**CURRENT SPEAKER**  
Ben Puebla

**SPEAKER TIMER**  
00:01:09

# Key Accomplishments

## FY23 HIGHLIGHTS



### City Clerk

- **Climate Policy Charter Amendment Petition Verification** – Reviewed 9,091 signatures of 36,360 counted via statistical sampling
- Partnered with DoITS to develop a **Petition Verification Application**
- November Elections
  - ✓ General Election (D1, D5, D6, & D8)
  - ✓ Community Progress Bond Election
- December Runoff Election (D5, D6, & D8)
- Completed **4** LSS Projects
- Implemented software for online posting of agendas and minutes for all boards and commissions

# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



## Human Resources



- **23% increase in minimum wage** since 2015
- Incentives Offered
- Service Time Increases – Additional % increase every 5 years
- Performance Evaluation Pay – lump sum up to \$175
- No Employee Health Increases
- Shape It Up Wellness Incentive (\$600 - \$1,800)
- City Gyms + Wellness Clinics
- Tuition Assistance Program – up to **\$5,000** annually
- Telecommuting Offered (Hybrid Workplace)

# Key Accomplishments FY23 HIGHLIGHTS

## Human Resources

- 2022 Platinum Award for Leading the Way in Workplace Well-being Recipient
- Centralized service request system for employee requests
- Digital Onboarding + Offboarding Process
- Automated Performance Evaluation System
- HR4VETS Program
- Job + Learning Fairs
- Formalized Risk + Safety Division
- 28 Wellness Education courses offered with 2,065 employees in attendance
- Shape It Up Hour Podcast
  - ✓ Highest requested City training
  - ✓ 23 episodes & 1,699 employees in attendance



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Transformation Office Learning Team

✓ Learning engagements, opportunities and variety **increase year over year**

**Over 1,000** employees

participated in TAP since 2015

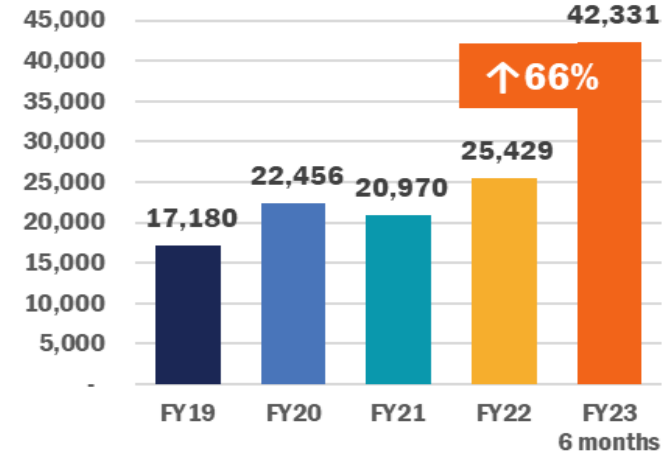
**“BEST” distinction 2**

**consecutive years**

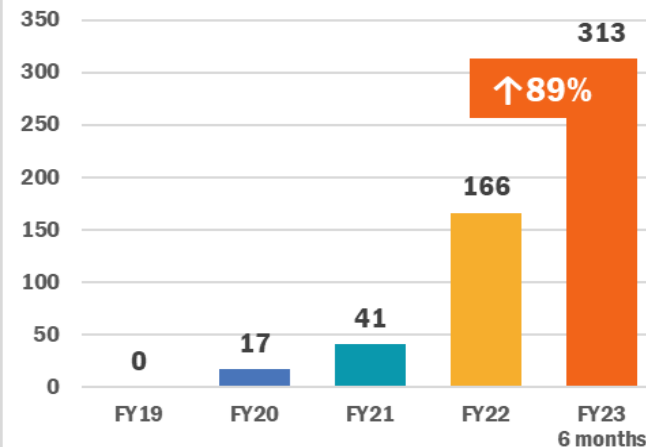
Association of Talent Development  
(International Organization)



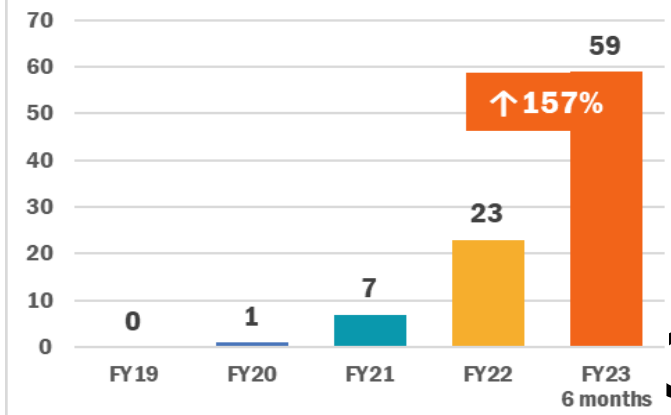
#### Number of Learning Engagements



#### Number of Classes via TEAMS



#### Number of City Courses available OnDemand





# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



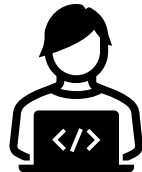
### Learning + Development Focus: Tuition Assistance Program

#### TAP Tuition Assistance Program

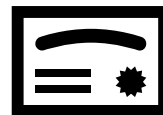
- Focus on Frontline needs
- Removing barriers
  - Cover cost of books and course equipment



- Loan computers



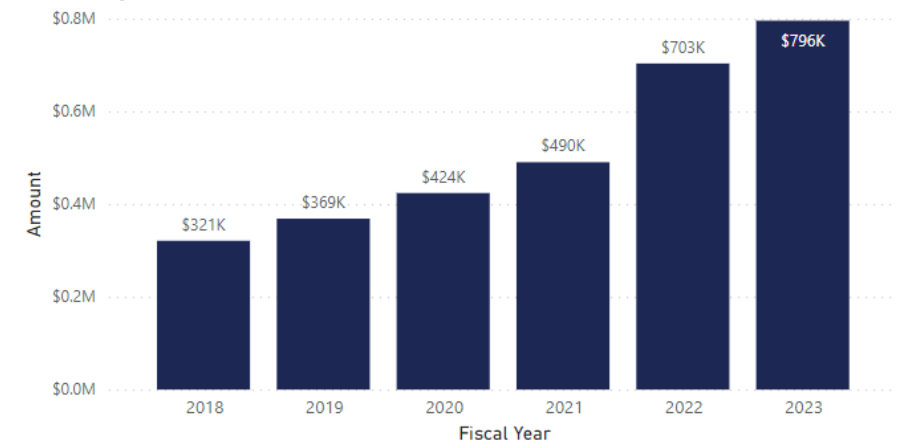
- Expanded to certifications and licenses



Recipients so far  
This Fiscal Year

**335**

Amount by Fiscal Year



# Key Accomplishments FY23 HIGHLIGHTS

## Transformation Office: Learning & Development



Expand workforce development and organizational focus on continuous improvement through *targeted training*

# >40,000 hours



**Leadership – Collaborative Learning**  
- "The Challenge"

**Frontline Focus – Addressing Needs**

- Spanish options for courses
- Removed barriers to Tuition Assistance Program
- Courses available 24/7

**The Public – Access Training Online**

- Over 1,000 hours since September 2022



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### City Innovation Program

**\$32,000,000**  
New Funding Secured

**\$28,968,337**  
Cost Avoidance & Savings

**317,765**  
Process Hours Saved & Capacity Added

**4,273,637**  
Pages of Paper Saved

“*SHOUT OUT and KUDOS to the INNOVATION TEAM that makes great ideas come to life – THANK YOU for investing in US & our ideas and inspiring our teams to continue sprouting ideas to deliver powerful impact in our organization.*”

*- Annabelle Casas, Municipal Court*

Employees engaged **800**  
Departments trained **100%**  
Departments with projects **92%**

# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Internal Audit

- Successful External Quality Assurance Reviews in 2016 and 2019
- Established an Audit Process to begin conducting **Utility Franchise Fee Audits**
- Recreated and Redesigned the Employee Anonymous Hotline, so Employees can report Fraud, Waste and Abuse
- Continued to develop an **effective Annual Audit Plan** using Risk-Based principles. This practice has been in place since 2005.

# Key Accomplishments

## FY23 HIGHLIGHTS

### Internal Audit

- From 2015 – 2022 Total additional HOT Payments collected **\$2,273,092**
- For FY 2022 HOT Audits identified an additional HOT Tax due to the City of **404,250** (preliminarily)
- City of El Paso Employee Hotline Program
  - 38 calls received and 37 resolved for FY 2022 & FY 2023 as of 3/8/2023.
- Franchise Fee Audits FY 2022 & FY 2023:
  - Collected - **\$258,177**
  - Pending - **\$326,565**





# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Office of the Comptroller

- No external audit findings for 7 consecutive years
- Developed the first **Popular Annual Financial Report (PAFR)** for the City
- Created the Grants Administration Division to centralize the oversight of citywide grants (**1.2 billion received in grant awards since 2016 with no audit findings of non-compliance**).
- Grants Administration Division established policies and procedures for COVID funding and successfully managed nearly **\$418** million of COVID related funding.
- Implemented a capital asset software to track over **\$2 billion** in assets
- Developed a post-issuance compliance policy and procedures to monitor issuance and usage of bond proceeds while monitoring compliance with arbitrage and yield restriction rules.
- Implemented a financial reporting system to develop the **Comprehensive Annual Financial Report**
- Created an investment for the city that has contributed **\$50.1million** in investment earnings since 2016

# Key Accomplishments FY23 HIGHLIGHTS

## Office of the Comptroller

- Received the **Government Finance Officers Association (GFOA) Award for Outstanding Achievement** in Popular Annual Financial Reporting (PAFR)
- Received **24 year GFOA Certificate of Achievement for Excellence** in Financial Reporting
- Successfully implemented GASB Statement No. 87 for leases



***7<sup>th</sup> Year of Zero Financial  
Audit Findings***

# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



## Purchasing & Strategic Sourcing

### Achievement of Excellence in Procurement

Of the 10 largest cities in Texas, City of El Paso is only *1 of 3* to win this award

**9 CONSECUTIVE YEARS**



- **Create EPMarketplace:**
  - Since 2017, increase spend from \$9.2 million to \$40.3 million or an increase of **336.5%**
  - Increase local spend from **48% to 57%**
- **Annual Procurement Forecast**
- **360 Day Contract Expiration Report**
- **Implemented online bidding system**
- **Implemented a vendor portal to improve cybersecurity and provide a self-service solution to keep information up-to-date**

# Key Accomplishments FY23 HIGHLIGHTS



## Purchasing & Strategic Sourcing Online Bidding System



**1,944** Registered vendors by Purchasing & Strategic Sourcing!

## 2023 Cooperative Purchasing Expo



"I participate in many trade shows all around the country and wanted to let you know that this as one of the best that I have participated in, we walked away with many new contacts to follow up with"

- Autozone

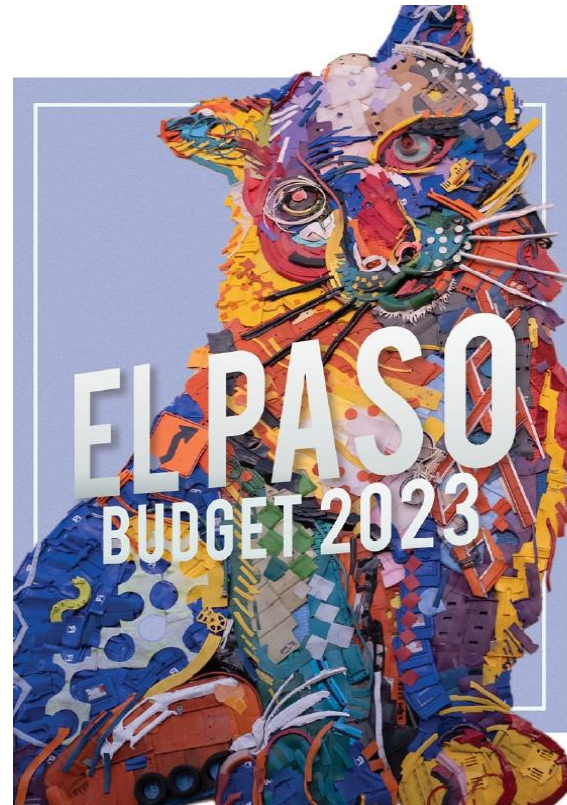


# Key Accomplishments FY23 HIGHLIGHTS



## Office of Management & Budget

- Partnered with Human Resources on a Quality of Life Competitive Wage Study
- Facilitated the Cross Functional Team for the **Short Term Rentals**
- Assisted the **Collective Bargaining Agreement Negotiation Team** for PD with estimated costs and scenarios



Received 28<sup>th</sup>  
GFOA Distinguished Budget  
Award



**Special Recognition**

- ✓ Capital Planning
- ✓ Long-Range Financial Planning



# Key Accomplishments

## Transformative Results Since Strategic Plan Adoption



### Tax Office

#### Implemented In-House Payment Lockbox

- ✓ Faster distribution of funds to entities
- ✓ Imaging
- ✓ Reduced errors
- ✓ Reduced manual processing
- ✓ Improved quality control and accountability

❖ **FY23 YTD Facts: Over 57,000 mailed-in payments, totaling approximately \$276M**



#### Pet Mobile

**Destressing taxpayers while finding forever homes for pets!!**



**Community Outreach Senior Centers 2019 Tax Office and IT partnership**

**12 Cybersecurity + Tax Information sessions**

# Key Accomplishments FY23 HIGHLIGHTS

## Tax Office

### Mobile Bank & Drop Box CAD

January 25<sup>th</sup> -31<sup>st</sup>  
\$4.2 million

1,484 transactions

### Payment Drop Box - Delinquent Law Firm

January 25 - 31, 2023

### County Tax Offices

New: Implemented Offline  
Software to Accept Tax  
Payments

October 1st - January 31st,  
2023

\$74.6 million /

26,014 transactions



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## Goal 6

*Set the Standard for  
Sound Governance and  
Fiscal Management*

### ✓ Key Accomplishments

- ✓ Transformative Results Since Strategic Plan Adoption
- ✓ FY23 highlights

### ✓ Key Performance Indicators (KPIs)

### ✓ FY23 Key Deliverables Update

# Key Performance Indicators

## Goal 6

### City Attorney's Office

Complaints prepared within 10 Working Days

**88.40%!**

Target: 100.00% (-11.60%)  
2023



Legal Documents Completed within 10 Working Days

**99.60%!**

Target: 100.00% (-0.40%)  
2023



Responses Prepared within 10 Working Days

**98.20%!**

Target: 100.00% (-1.80%)  
2023



Internal Requests Provided within 1 Hour

**91.00%✓**

Target: 90.00% (+1.00%)  
2023



Contracts and Agreements Executed within 30 days of Council Approval

**98.00%✓**

Target: 98.00% (+0.00%)  
2023



# Key Performance Indicators

## Goal 6

### Transformation Office - Learning Team

Total Learning Engagements

32,456✓

Target: 20,000 (+12,456.00)  
2023



Learner Satisfaction Mandatory Course

82.00%✓

Target: 80.00% (+2.00%)  
2023



Total Amount of TAP Investment

\$763,500✓

Target: \$500,000 (+\$263,500.00)  
2023





# Key Performance Indicators

## Goal 6



### Transformation Office - Innovation Team

LSS Savings + Cost Avoidance Time  
(Hours)

317,765 ✓

Target: 8,000 (+309,765.00)  
2023



LSS Savings + Cost Avoidance Money

\$28,968,337 ✓

Target: \$2,000,000 (+\$26,968,337.00)  
2023



Innovation Training and Project Reach

769 ✓

Target: 500 (+269.00)  
2023



# Key Performance Indicators

## Goal 6



### Human Resources

Auto Claims

30✓

Target: 120 (+90.00)  
2023



Total Injuries Per Year

731✓

Target: 1,800 (-1,069.00)  
2023



Worker Compensation Claims

566✓

Target: 1,200 (-634.00)  
2023



Internal Promotions

319✓

Target: 150 (+169.00)  
2023



Employees Receiving a Wellness Incentive

569✓

Target: 478 (+91.00)  
2023



Employees that Participated in a Wellness Program Activity

3,523!

Target: 7,170 (-3,647.00)  
2023



# Key Performance Indicators

## Goal 6



### Human Resources

Employees Participating in Deferred Compensation Plan

**3,716**✓  
Target: **3,300** (+416.00)  
2023



Turnover Rate

**11.15%**!  
Target: **10.00%** (+1.15%)  
2023



Total Dollars Paid from Shared Leave Program

**\$134,267**✓  
Target: **\$44,643** (+\$89,623.72)  
2023



Internal Promotions

**319**✓  
Target: **150** (+169.00)  
2023



Employees Receiving a Wellness Incentive

**569**✓  
Target: **478** (+91.00)  
2023



Employees that Participated in a Wellness Program Activity

**3,523**!  
Target: **7,170** (-3,647.00)  
2023



# Key Performance Indicators

## Goal 6

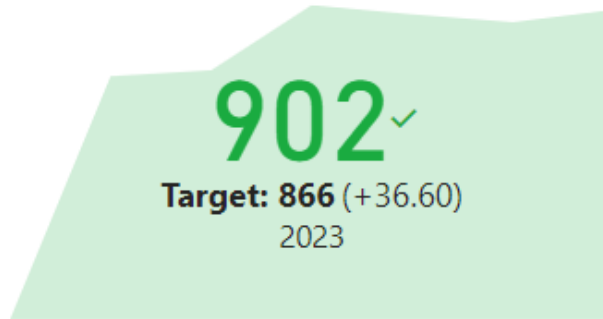


### Office of Management and Budget

Students for the Strategic Budget Advisory



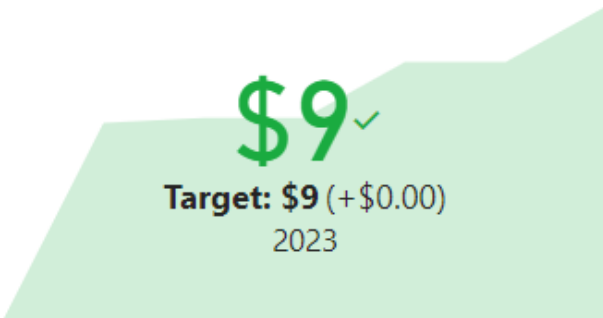
QoL General Fund Positions



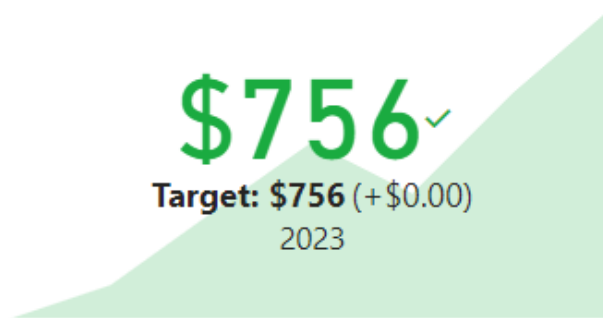
Cost of Living Comparison



Administrative Cost per Capita



Expenditure per Capita



Fire Cost per Capita



# Key Performance Indicators

## Goal 6

### Office of Management and Budget

Chime In! Participation

7,623 ✓

Target: 7,000 (+623.00)  
2023



Police Expenditure per Capita

\$245 ✓

Target: \$245 (+\$0.00)  
2023





# Key Performance Indicators

## Goal 6



### Purchasing and Strategic Sourcing

EP Marketplace Performance PO Savings

**\$364,338!**  
Target: \$600,000 (-\$235,662.00)  
2023



Percentage of Local Spend

**45.00%!**  
Target: 50.00% (-5.00%)  
2023



EP Marketplace Spend

**\$46,595,293 ✓**  
Target: \$24,000,000 (+\$22,595,293.35)  
2023



Participating Vendors in EPMarketplace

**33!**  
Target: 48 (-15.00)  
2023



# Key Performance Indicators

## Goal 6



### Office of the Comptroller

Total Portfolio Investment Earnings

**\$11,111,653** ✓

Target: \$8,800,000 (+\$2,311,653.00)  
2023



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## Goal 6

*Set the Standard for  
Sound Governance and  
Fiscal Management*

- ✓ **Key Accomplishments**
  - ✓ Transformative Results Since Strategic Plan Adoption
  - ✓ FY23 highlights
- ✓ **Key Performance Indicators (KPIs)**
- ✓ **FY23 Key Deliverables Update**

# FY23 Key Deliverables Update

## Goal 6



### Strategy link + 30 by 30

**Recruit and retain a skilled and diverse workforce**

 **Plan and implement dynamic and broadly partnered talent management strategies**

- ✓ Centralized Employee Service Request System
- ✓ Automated Performance Evaluation
- ✓ Service Recognition Program Updates
- ✓ Continuous improvement Tuition Assistance Program

# FY23 Key Deliverables Update

## Goal 6



### Strategy link + 30 by 30

Implement leading-edge practices for achieving quality and performance excellence

**30** Expand workforce development and organizational focus on continuous improvement through targeted training, activating partnerships and growing best practices

**30** Become a model for activating interagency and multi-sector partnerships and demonstrate results under the Communities of Excellence framework

- ✓ Delivered redesigned White Belt Training & Workforce Idea Workshops
- ✓ Deliver redesigned Workforce Green Belt Training co-designed with UTEP (Spring 2023)
- ✓ Deployed new workforce training in areas of Leadership Development + Design Thinking
- ✓ Selected to participate in Stanford University's 2023 d.Leadership program
- ✓ Opportunity Youth-Focused Program
- ✓ Winner of ATD BEST award 2 years in row





# FY23 Key Deliverables Update

## Goal 6



### Strategy link + 30 by 30

**Ensure continued financial stability and accountability through sound financial management, budgeting and reporting**



**Create and implement a plan to address long-term liabilities and sustain the City's Bond Rating**



**Identify potential new revenue streams**



**Establish Bond Election**

- ❖ Complete the FY23 audit with no financial findings
- ❖ Submit the ACFR to GFOA for 26th award
- ❖ Submit the PAFR to GFOA for 3rd award
- ❖ Complete implementation of GASB Statement No. 96, Subscription based IT arrangements
- ❖ Update policies and procedures and develop trainings through EP-learners for all City departments.
- ❖ Provide accurate budgets and financial forecasts through monthly budget updates and our multi-year financial outlook



# FY23 Key Deliverables Update

## Goal 6

### Strategy link

Support transparent and inclusive government



- ❖ Conducted elections for Representatives to Districts 1, 5, 6, 8, a community progress bond election, and run-off elections for Districts 1, 6, and 8. (Completed)
- ❖ Conduct an electronic election for trustees to the City of El Paso Employees Retirement Trust. (April 2023)
- ❖ Conduct Charter Amendment Election and Climate Petition Charter Election (May 2023)
- ❖ Implement a new software application to automate and standardize all board and commission agendas. (Completed)
- ❖ Integrate a new software application to create uniformed minutes of Board and Commission meetings. (In progress)



**40 Active Boards and Commissions**  
**397 Members**

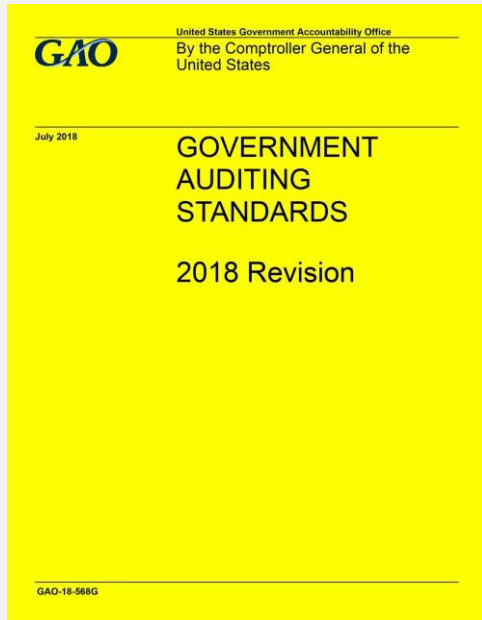


# FY23 Key Deliverables Update

## Goal 6

### Strategy link

#### Support transparent and inclusive government



- ❖ Identify and Engage the next round of 20 Hotel Occupancy Tax (HOT) Audits.
- ❖ Identify and Engage the next Utility company to conduct a Franchise Fee Audit on.
- ❖ Complete a successful External Quality Control Assurance Review of the Internal Audit Office.
- ❖ Encourage staff to sit for Internal Audit Professional Certification exams

# FY23 Key Deliverables Update

## Goal 6



### Strategy link

**Support transparent and inclusive government**

**State and Federal Legislative Program**



- ❖ Creation of the City's State and Federal Legislative Program
- ❖ Automated the state and federal legislative bill analysis process by systemizing City Department Head feedback requests and tracking responses
- ❖ Increased Communication efforts via weekly newsletter, new website and monthly work session presentations to Council
- ❖ Relationship Strengthening with key partners and delegations

# FY23 Key Deliverables Update

## Goal 6



### Strategy link

**Deliver effective and efficient processes to maximize value in obtaining goods and services**

- ❖ Publish Virtual Training Videos
- ❖ Hire El Paso First Local Bid Preference
- ❖ How to Register to Do Business with the City
- ❖ Purchasing Online Bidding System
- ❖ On-line bidding for Construction and Architects + Engineers Selections

**Enhance the quality of decision making with legal representation and support**

- ❖ Focus on Workforce Development + Customer Service
  - ❖ Attract and Hire Experienced Lawyers
  - ❖ Further develop onboarding program for new lawyers
  - ❖ Participation in Leadership Training, Baldrige, and LSS (Greenbelt candidate)
  - ❖ Support for Council's Legislative Priorities



# FY23 Key Deliverables Update

## Goal 6

### Strategy link

#### Implement programs to reduce organizational risk



#### Enterprise Risk & Safety Office

- Developed a new Enterprise Risk & Safety Office reporting to the CFO to address Citywide risks and foster a safer workplace
- Hired a new Director/Chief Risk & Safety Officer for department oversight
- Began development of new safety compliance manuals and safety training program
- Conducting a review of transferrable contractual risks in collaboration with City Attorney's Office
- Performing an inventory of current insurance policies and broker services
- Launched a workers' compensation claims review process
- Developing process improvement to the incident management process to improve reporting efficiencies and reduce repetitive incidents
- Developing Enterprise Risk Management (ERM) frameworks to address CoEP organizational resiliency
- Launched a new Enterprise Risk & Safety Oversight Committee CY23 Q1



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-679, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

City Manager's Office, Chief Mario M. D'Agostino, (915) 212-5605

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Discussion and action on an Emergency Ordinance Extending a Disaster Declaration due to a Humanitarian, Security, and Economic Crisis resulting from a Mass Migration through El Paso.

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** May 8, 2023

**CONTACT PERSON NAME AND PHONE NUMBER:** Mario M. D'Agostino, DCM (915) 212-5605

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** Goal 2. Set the standard for a safe and secure City

**SUBGOAL:** 2.3 Increase public safety operational efficiency  
2.8 Implement effective code enforcement strategies to reduce nuisances, enhance visual appearance and improve overall health and safety

**SUBJECT:**

Discussion and action on an Emergency Ordinance Extending a Disaster Declaration due to a Humanitarian, Security and Economic Crisis resulting from a Mass Migration through El Paso.

**BACKGROUND / DISCUSSION:**

On May 11, 2023, Title 42 will be lifted and the Federal Government anticipates a significant increase in the flow of migrants through our area which will exceed our sheltering and transportation capacity and will require the continued activation of the City's Emergency Operations Plan.

**PRIOR COUNCIL ACTION:**

On May 23, 2022, City Council passed Ordinance No. 019333 which has been renewed every month since then with the latest renewal on April 24, 2023, Ordinance No. 019478.

**AMOUNT AND SOURCE OF FUNDING:**

None.

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?**  YES  NO

**PRIMARY DEPARTMENT:** Fire Department

**SECONDARY DEPARTMENT:** OEM



\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

---

**AN EMERGENCY ORDINANCE  
EXTENDING A DISASTER DECLARATION DUE TO A  
HUMANITARIAN, SECURITY, AND ECONOMIC CRISIS  
RESULTING FROM A MASS MIGRATION THROUGH EL PASO**

**WHEREAS**, on May 8, 2023 the Mayor of the City of El Paso issued a Declaration of Disaster due to a new wave of migration through the City of El Paso (the “City”); and

**WHEREAS**, for federal fiscal year 2023, Southwest encounters were at 1,055,320 of which 419,147 were Title 42; and

**WHEREAS**, the El Paso sector of CBP had 39,512 land border encounters in the month of March, 2023; and

**WHEREAS**, thousands of migrants from Latin America have already gathered at or near the U.S.- Mexico border awaiting processing after Title 42, which is a COVID-19 era mechanism, ends along with the expiration of the Public Health Emergency for COVID-19 as proposed in May, 2023; and

**WHEREAS**, Secretary Mayorkas of the Department of Homeland Security (DHS) has commented that he expects a surge in migration after Title 42 ends; and

**WHEREAS**, DHS has created an immigration benefit through which migrants from certain nations can request asylum and be paroled into the country; and

**WHEREAS**, upon the migrants’ arrival into the United States, they are held by CBP who processes, sets for hearing and then releases migrants onto El Paso streets with little to no resources; and

**WHEREAS**, the number of migrants in need of shelter exceeds the shelter space available through local, state, and federal partnerships; and

**WHEREAS**, the City lacks an extensive transportation infrastructure to facilitate the movement of migrants out of the region further increasing demand on shelters; and

**WHEREAS**, state and federal infrastructure and support is critical to support local efforts to effectively and safely care for mass groups of migrants entering the City; and

**WHEREAS**, Customs and Border Protection (CBP) has surged its personnel and resources along the southern border to increase processing capacity to ensure a humane environment for those being processed; and

**WHEREAS**, the primary challenge for the non-governmental organizations (NGO’s) assisting in the effort is that the NGO’s do not have the volunteer base to sustain or increase current capacity at their current hospitality sites; and

**ORDINANCE NO.** \_\_\_\_\_

HQ: #23-679-Fire | TRAN491930 | Emergency Ordinance extending Disaster Declaration/May 2023 Migrant Crisis/JF/CLA

**WHEREAS**, the Office of Emergency Management has created a job specification, for general disaster operations to include humanitarian relief duties to hire and assign staff to assist with migrant operations; and

**WHEREAS**, in the Fall of 2022, the City expended significant resources to create and staff a Welcome Center to assist with transportation assistance, providing long-distance charter services and over 39,000 meals to over 19,300 migrants through October 20, 2022; and

**WHEREAS**, the number of migrants released into the community continues to grow; and has been as high as 1,700 in a single day; and

**WHEREAS**, the Mexican government estimates that approximately 15,000 are now camped in Ciudad Juarez awaiting an opportunity to cross the border; and

**WHEREAS**, the volume of migrants at the border and released into the United States has gained the attention of international and national media; and

**WHEREAS**, there are significant public safety and security concerns related to the wave of migration, including but not limited to the risk to injury or loss of life with migrants in El Paso streets with little or no resources on days that reach extremely high or freezing low temperatures and the inherent risks that come with increased demand on local shelters; and

**WHEREAS**, donations to the migrants from the public are best received at the assisting NGO's and shelters in lieu of delivery to spaces where migrants gather; and

**WHEREAS**, additional shelter space is being prepared for the thousands of migrants released into the community; and

**WHEREAS**, camping in public spaces is prohibited under Section 48.05 of the Texas Penal Code; and

**WHEREAS**, the City is faced with the imminent threat of widespread injury or loss of life resulting from a surge in transient migrants traveling to the region; and

**WHEREAS**, there is potential for loss of property for both residents and migrants due to those who would take advantage of this wave of migrants; and

**WHEREAS**, in recent months, the El Paso International Airport became saturated with migrants awaiting air travel and shelter, and the City of El Paso may need to take measures to preserve the health and safety of its customers, employees and the public, as well as measures to secure, clean and comply with all related legal requirements regarding its facilities as the demand for air travel can increase exponentially; and

**WHEREAS**, the City of El Paso is home to 4 of the 28 international ports of entry between Texas and Mexico; and

**ORDINANCE NO.** \_\_\_\_\_

HQ: #23-679-Fire | TRAN491930 | Emergency Ordinance extending Disaster Declaration/May 2023 Migrant Crisis/JF/CLA



**WHEREAS**, based on mass migration events in the recent past including protests and closures of the international bridges, the City has experienced several significant delays at the international ports-of-entry to include trade delays, which is concerning, as 161,439 cargo trucks pass across the Bridge of the Americas alone annually; and

**WHEREAS**, the City of El Paso has determined that extraordinary measures must be taken to protect all people in and coming through the City; and

**WHEREAS**, City Charter Section 3.10 allows for the City Council to adopt an emergency ordinance to meet a public emergency affecting life, health, property or the public peace; and

**WHEREAS**, pursuant to City Charter Section 3.10, every emergency ordinance shall stand repealed automatically as of the 31<sup>st</sup> day following the date on which it was adopted, but may be re-enacted to continue a Disaster Declaration; and

**WHEREAS**, the condition necessitating the declaration of a state of disaster continues to exist.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF EL PASO, TEXAS:**

1. That an emergency exists as described in clear and specific terms in the recitals above, which are incorporated herein.
2. That the state of disaster proclaimed for the City of El Paso by the Mayor on May 8, 2023 shall continue for thirty (30) days unless re-enacted in accordance with City Charter Section 3.10 or until terminated by order of the City Council, whichever is sooner.
3. This ordinance is adopted as an emergency measure with the unanimous vote of the City Council Representatives present and the consent of the Mayor and pursuant to City Charter Section 3.10 and is effective upon adoption.

*(Signatures begin on Following Page)*

**ORDINANCE NO.** \_\_\_\_\_

HQ: #23-679-Fire | TRAN491930 | Emergency Ordinance extending Disaster Declaration/May 2023 Migrant Crisis/JF/CLA

PASSED AND ADOPTED, this \_\_\_\_ day of May, 2023.

**THE CITY OF EL PASO, TEXAS**

---


Oscar Leeser  
Mayor

**ATTEST:**

---

Laura D. Prine  
City Clerk


**APPROVED AS TO FORM:**



---

Karla M. Nieman  
City Attorney

**APPROVED AS TO CONTENT:**



---

Mario M. D'Agostino, Deputy City Manager  
Public Health & Safety

**ORDINANCE NO.** \_\_\_\_\_

HQ: #23-679-Fire | TRAN491930 | Emergency Ordinance extending Disaster Declaration/May 2023 Migrant Crisis/JF/CLA



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-643, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

City Attorney's Office, Karla M. Nieman, (915) 212-0033

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

City Attorney's Office Performance Report

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**DEPARTMENT:** City Attorney's Office

**AGENDA DATE:** May 8, 2023

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME AND PHONE NUMBER:** Karla M. Nieman, (915) 212-0033

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** 6

**SUBGOAL:** 6.5, 6.7, 6.10

**SUBJECT:**

Presentation on City Attorney's Office Performance Report.

**BACKGROUND / DISCUSSION:**

**PRIOR COUNCIL ACTION:**

**AMOUNT AND SOURCE OF FUNDING:**

---

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** Karla M. Nieman





El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-645, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.  
No Title's, No emails. Please use ARIAL 10 Font.*

**All Districts**

City Attorney's Office, Donald Davie, (915) 212-0033

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

City Attorney's Office 2023 Electric & Gas Utility Report

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** May 8, 2023

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Donald C. Davie, Assistant City Attorney

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:** Goal 6 – Set the Standard for Sound Governance & Fiscal Management

**SUBGOAL:**

**PURPOSE:**

City Attorney's Office 2023 Electric & Gas Utility Report

**BACKGROUND / DISCUSSION:**

City Attorney's Office update regarding Electric & Gas utility cases. This presentation will: (1) provide an overview of the City's original jurisdiction of utility filings; (2) provide an overview of the general ratemaking process; (3) discuss major electric, gas, and transmission filings; and (4) discuss utility related legislative bills being considered at the Texas 88<sup>th</sup> legislature session.

**PRIOR COUNCIL ACTION:**

No.

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?**  YES  NO


**PRIMARY DEPARTMENT:** City Attorney's Office

**SECONDARY DEPARTMENT:**

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** \_\_\_\_\_  
(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

**CITY ATTORNEY:**  \_\_\_\_\_

**DATE:** 5/2/23





# City Attorney's Office 2023 Electric & Gas Utility Report

Donald C. Davie, Assistant City Attorney

Matt Marquez, Assistant City Attorney

# Overview

1. City Jurisdiction over Electric & Gas Utilities
2. Rate Making Process
3. Electric Filings
4. Natural Gas Filings
5. Transmission Filings
6. Legislative Updates



# Savings to Ratepayers

- Over \$300,000,000 since 2021
  - Electric: ≈\$130,000,000
  - Gas: ≈\$215,000,000

# City Jurisdiction Over Utilities

# City Original Jurisdiction

## Electric : PURA §33.001

## Natural Gas: GURA § 103.001

UTILITIES CODE  
TITLE 2. PUBLIC UTILITY REGULATORY ACT  
SUBTITLE B. ELECTRIC UTILITIES  
CHAPTER 33. JURISDICTION AND POWERS OF MUNICIPALITY  
SUBCHAPTER A. GENERAL PROVISIONS

Sec. 33.001. MUNICIPAL JURISDICTION. (a) To provide fair, just, and reasonable rates and adequate and efficient services, the governing body of a municipality has exclusive original jurisdiction over the rates, operations, and services of an electric utility in areas in the municipality, subject to the limitations imposed by this title.

UTILITIES CODE  
TITLE 3. GAS REGULATION  
SUBTITLE A. GAS UTILITY REGULATORY ACT  
CHAPTER 103. JURISDICTION AND POWERS OF MUNICIPALITY  
SUBCHAPTER A. GENERAL PROVISIONS

Sec. 103.001. MUNICIPAL JURISDICTION. To provide fair, just, and reasonable rates and adequate and efficient services, the governing body of a municipality has exclusive original jurisdiction over the rates, operations, and services of a gas utility within the municipality, subject to the limitations imposed by this subtitle, unless the municipality surrenders its jurisdiction to the railroad commission under Section 103.003.



# Appellate & Commission Jurisdiction

- Electric: Public Utility Commission of Texas (PUCT or PUC)
- Gas: Railroad Commission of Texas (TRRC or RRC)
- Transmission: Federal Energy Regulatory Commission (FERC)





# Getting to know the PUCT

- 1975: Public Utility Regulatory Act (PURA)
- Regulates the state's electric, water, and telecommunication utilities and implements respective legislation
- Five Commissioners – Appointed by Governor
- Mission: "*We protect customers, foster competition, and promote high quality infrastructure*"

# Getting to know the PUCT

				
Peter Lake Chairman	Will McAdams Commissioner	Lori Cobos Commissioner	Jimmy Glotfelty Commissioner	Kathleen Jackson Commissioner
Term: April 12, 2021 – September 1, 2023	Term: April 1, 2021 – September 1, 2025	Term: June 17, 2021 – September 1, 2027	Term: August 6, 2021 – September 1, 2025	Term: April 12, 2021 – September 1, 2027

# Getting to know the TRRC

- 1891: Established to prevent discrimination in railroad charges
- Regulates Oil and Gas industry, gas utilities, pipeline safety in LPG industry, and surface coal and uranium mining
- Three Commissioners – Elected
- Mission: *"Our mission is to serve Texas by our stewardship of natural resources and the environment, our concern for personal and community safety, and our support of enhanced development and economic vitality for the benefit of Texans."*





# Getting to know the TRRC

		
Wayne Christian Commissioner	Christi Craddick Chairman	Jim Wright Commissioner
Term: January 2, 2023 - January 2, 2029	Term: December 17, 2012 - January 6, 2025	Term: January 4, 2021 - January 1, 2027

# Getting to know the FERC

- 1935: Federal Power Commission (FPC)
- 1977: FPC became FERC
- Regulates transmission and wholesale sale of electricity and natural gas in interstate commerce and regulates the transportation of oil by pipeline in interstate commerce
- Five Commissioners – Nominated by U.S. President and confirmed by U.S. Senate
- Mission: *"Assist consumers in obtaining reliable, safe, secure, and economically efficient energy services at a reasonable cost through appropriate regulatory and market means, and collaborative efforts."*

# Getting to know the FERC

				
Willie L. Phillips Chairman	James Danly Commissioner	Allison Clements Commissioner	Marc C. Christie Commissioner	Vacant
Term: November 26, 2021 -June 30, 2026  Appointed by: President Biden	Term: February 12, 2020 – June 30, 2023  Appointed by: President Trump	Term: December 8, 2020 - June 30, 2024  Appointed by: President Trump	Term: January 4, 2021 – June 30, 2025  Appointed by: President Trump	



# Rate Making Process

# Company Establishes Revenue Requirement and Cost Allocation

1. Establish Revenue Requirement
2. Functionalization of Costs by Service Type
3. Classification of Costs
4. Allocation of Costs
5. Establish Rates in Tariff for each customer class

# The Filing (Lawsuit)

1. Company files Intent to Change Rates with City and/or (if applicable) with regulatory authority
2. City Intervenes in Case and/or takes action to accept or reject proposed filing
3. Administrative Law Judge (ALJ) or State Office of Administrative Judge (SOAH ALJ) assigned
4. Experts retained and discovery exchanged
5. Hearing (trial) on the Merits
6. Proposal for Decision (PFD) issued by Judge
7. Commission consideration and Decision

# Electric Filings

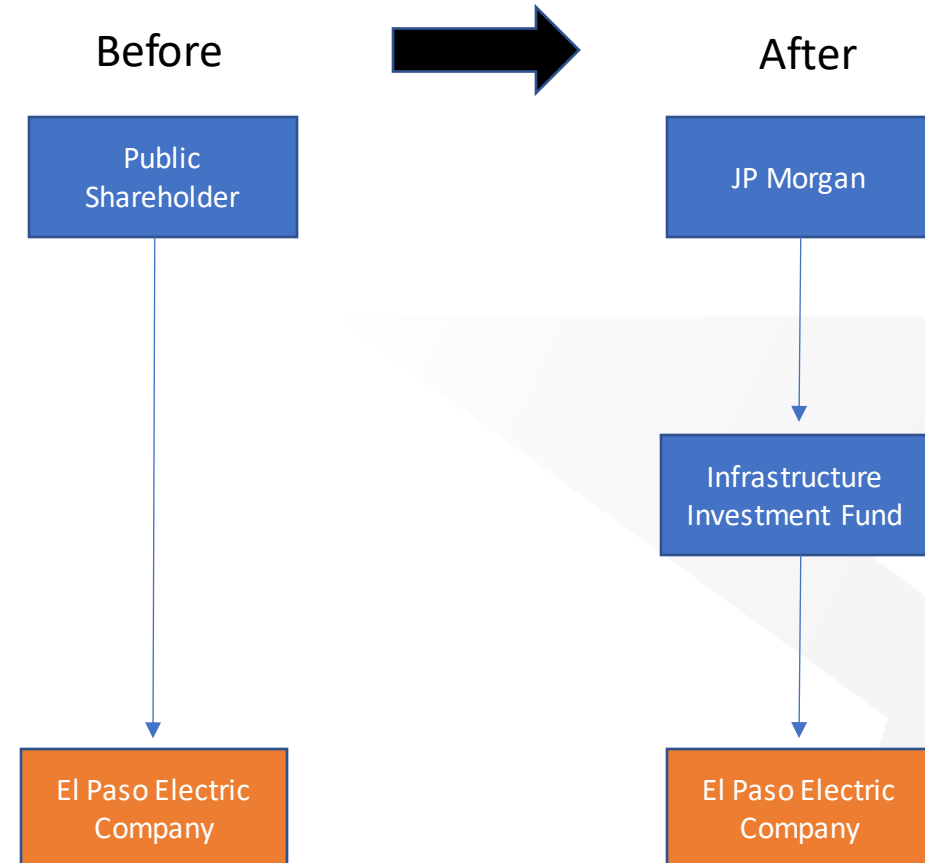
# El Paso Electric

- Vertically Integrated Utility
- Franchise Agreement with City
  - Term: 2005 – 2060
  - Fee: 5.75% of gross revenue from Generation, Transmission, and Distribution in the City



# El Paso Electric Merger

- \$4.3 Billion Acquisition
- \$80 Million to City Economic Development Fund
- \$750,000/year to City general fund for ten years





# Filing Type

- Rate Case
- Fixed Fuel Factor (FFF)
- Fuel Reconciliation
- Distribution Cost Recovery Factor (DCRF)
- Transmission Cost Recovery Factor (TCRF)
- Generation Cost Recovery Factor (GCRF)
- Certificate of Convenience and Necessity (CCN)
- Energy Efficiency Cost Recovery Factor (ECRF)
- Advanced Metering System (AMS)
- Public Electric Vehicle Program (EV)
- Other filings

# Rate Case

- **Purpose**: Change electric rates
- **When**: No later than every 4 years or "show cause" initiated by municipality.
- **Last**: June 2021 (DK 52195)
- **Outcome**: Settlement of \$13.5M increase
- **Next**: No later than September 2026
- **Savings**: ≈ \$30 Million/yr and over \$100,000 Million over 4 years

DOCKET NO. \_\_\_\_\_

APPLICATION OF EL PASO § BEFORE THE PUBLIC UTILITY  
ELECTRIC COMPANY TO CHANGE §  
RATES § COMMISSION OF TEXAS

**EL PASO ELECTRIC COMPANY'S PETITION  
AND STATEMENT OF INTENT TO CHANGE RATES**

TO THE HONORABLE PUBLIC UTILITY COMMISSION OF TEXAS AND MUNICIPAL REGULATORY AUTHORITIES:

El Paso Electric Company ("EPE" or "Company") files this Petition and Statement of Intent to change its base rates. EPE asks that the Public Utility Commission of Texas ("PUC" or "Commission") and municipal regulatory authorities approve a \$69.7 million Texas jurisdiction retail increase in base (non-fuel) and other miscellaneous revenues based on a test year ended December 31, 2020. EPE's request results in an average percent increase in base rates of 13.55%. The net increase to base revenues is \$41.8 million (7.79%) after accounting for the revenues EPE is already recovering through its Distribution Cost Recovery Factor ("DCRF") and its Transmission Cost Recovery Factor ("TCRF"). That is, the proposed increase in annual Texas retail revenues will be offset by setting EPE's current TCRF and DCRF to zero, a reduction of \$27.9 million.

EPE does not propose major revisions to its tariff, except as follows. EPE proposes to reopen and expand the existing interruptible rate tariff, to set customer and demand charges to be closer to full cost of service, and to shorten the summer period for standard rate tariffs, thereby modifying the cost differential between on-peak period and off-peak period for Time of Day rates. EPE also describes a new service offering it plans to propose to support the deployment of electric vehicle charging stations consistent with the program mandated in New Mexico.

To support its rate proposals, EPE has included the schedules required by the Commission's Electric Utility Rate Filing Package for Generating Utilities ("Rate Filing Package" or "RFP") and supporting testimony.

EPE proposes that the new rates be made effective 35 days after this Statement of Intent is filed, or July 6, 2021. If, however, the new rates are suspended for a period beyond 155 days

# Certificate of Convenience and Necessity (CCN)

- **Purpose**: Obtain approval from PUC for new generation facility or transmission lines.
- **When**: Only when new infrastructure is required.
- **Last**: January 2023 (DK 54605)
- **Outcome**: Case Pending.
- **Next**: Unknown
- **Savings**: N/A - approve or disapprove only

DOCKET NO. **150277**

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PUBLIC UTILITY COMMISSION  
PUBLIC UTILITY COMMISSION  
FILING CLERK  
OF TEXAS

APPLICATION OF EL PASO  
ELECTRIC COMPANY TO AMEND  
ITS CERTIFICATE OF  
CONVENIENCE AND NECESSITY  
FOR AN ADDITIONAL  
GENERATING UNIT AT THE  
NEWMAN GENERATING STATION

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## PETITION

El Paso Electric Company (EPE or Company) files this petition seeking authorization to amend its Certificate of Convenience and Necessity (CCN) to include one new approximately 228 Megawatt (MW) natural gas-fired unit to be constructed at EPE's existing Newman Generating Station in El Paso County and the City of El Paso. The proposed unit is called Newman Unit 6 (or Project). The new facility was selected through a competitive bidding process.<sup>1</sup> It is needed to serve growth in customer demand, to replace older and less efficient generators that EPE plans to retire in the next several years, and to help EPE meet its planning reserve margin. It can be operated as a peaking and load following generating resource. Newman Unit 6 is scheduled to be in service for the peak season of 2023.

In support, EPE respectfully shows as follows:

I. **Request for Commission Approval No Later Than September 30, 2020 and for Expedited Referral**

EPE's goal is to complete Newman Unit 6 in time to meet demand during the 2023 summer peak season. In order to achieve that goal, EPE respectfully requests that an order granting CCN approval be issued no later than September 30, 2020. In addition, EPE requests expedited referral of this case to the State Office of Administrative Hearings to facilitate timely completion of this proceeding.

<sup>1</sup> That same bidding process also resulted in the selection of renewable resources through purchase power agreements.

# Fuel Filings

- **Purpose:** Establish mechanism to collect fuel costs
- **Types:**
  - Fixed Fuel Factor
  - Fuel Reconciliation

# Fixed Fuel Factor

- **Purpose**: Recover the costs for fuel and purchased power.
- **When**: 4 months after prior filing.
- **Last**: June 2022 (DK 53723)
- **Outcome**: PUC decision - \$10.88 increase to the avg. monthly residential bill.
- **Next**: Likely in 2023
- **Savings**: N/A - pass through cost

DOCKET NO. \_\_\_\_\_

PETITION OF EL PASO ELECTRIC COMPANY FOR AUTHORITY TO REVISE ITS FIXED FUEL FACTOR      §      PUBLIC UTILITY COMMISSION  
   §      OF TEXAS  
   §

**PETITION OF EL PASO ELECTRIC COMPANY FOR AUTHORITY TO REVISE ITS FIXED FUEL FACTOR**

In accordance with 16 Tex. Admin. Code § 25.237(b)(2) (TAC), El Paso Electric Company (EPE or the Company) files this petition to revise its fixed fuel factor. If approved, EPE's request will increase its system fixed fuel factor by 41.68%. For the reasons explained below, EPE requests approval of its proposed fixed fuel factors on an interim basis, to become effective with the first billing cycle of the July 2022 billing month.

**I. BUSINESS ADDRESS AND AUTHORIZED REPRESENTATIVES**

EPE's business address and telephone number is 100 N. Stanton, El Paso, Texas 79901 and (915) 543-5970. The authorized representative for EPE in this proceeding is:

Nathaniel Castillo  
Case Manager – Regulatory Case Management  
El Paso Electric Company  
100 N. Stanton Street  
El Paso, Texas 79901  
(915) 494-6784  
(915) 521-4450 (fax)  
[nathaniel.castillo@epelectric.com](mailto:nathaniel.castillo@epelectric.com)

EPE's authorized legal representatives and designated recipients for service of pleadings and other documents are:

Bret J. Slocum  
Duggins Wren Mann & Romero, LLP  
P.O. Box 1149  
Austin, Texas 78767  
(512) 744-9300  
(512) 744-9399 (fax)  
[bslocum@dwmrlaw.com](mailto:bslocum@dwmrlaw.com)

# Fuel Reconciliation

- **Purpose**: Fuel expenses reconciled with fuel related revenue over 3 yr. period to determine over or under recovery amount.
- **When**: 6 months after end of 3 yr. reconciliation period.
- **Last**: September 2022 (DK 54142)
- **Outcome**: Current filing pending
- **Next**: No later than September 2025
- **Savings**: ≈ \$4.5M (previous filing)

DOCKET NO. \_\_\_\_\_

APPLICATION OF EL PASO ELECTRIC COMPANY TO RECONCILE FUEL COSTS      §      PUBLIC UTILITY COMMISSION OF TEXAS

## PETITION

El Paso Electric Company (EPE or the Company) hereby requests reconciliation of its eligible fuel expenses and revenues for the period April 1, 2019, through March 31, 2022 (Reconciliation Period).

### I. BUSINESS ADDRESS

EPE's business address and telephone number are 100 N. Stanton Street, El Paso, Texas 79901 and (915) 543-5711.

### II. AUTHORIZED REPRESENTATIVES

The authorized representative for EPE in this proceeding is:

Tania Reichsfeld  
Regulatory Case Manager  
El Paso Electric Company  
P.O. Box 982  
El Paso, Texas 79960  
Telephone: (915) 543-5727  
Facsimile: (915) 521-4450  
[tania.reichsfeld@epelectric.com](mailto:tania.reichsfeld@epelectric.com)

EPE's authorized legal representatives are:

Rosanna Al-Hakeem  
Attorney  
El Paso Electric Company  
P.O. Box 982  
El Paso, Texas 79901  
Telephone: (915) 521-4664  
Facsimile: (915) 521-4412  
[rosanna.alhakeem@epelectric.com](mailto:rosanna.alhakeem@epelectric.com)



# Interim Filings

- **Purpose**: Collect on investments before a general rate case
- **When**: Anytime before a general rate case
- **Types**:
  - Generation Cost Recovery Factor
  - Transmission Cost Recovery Factor
  - Distribution Cost Recovery Factor

# Distribution Cost Recovery Factor (DCRF)

- **Purpose**: Collect Investment for distribution-related infrastructure
- **When**: On or before Rate Case
- **Last**: September 2020 (DK 51328)
- **Outcome**: \$23M recovered by EPE
- **Next**: On or before next Rate Case
- **Savings**: ≈ \$700k annual reduction

PUC DOCKET NO. \_\_\_\_\_

APPLICATION OF EL PASO	§	PUBLIC UTILITY COMMISSION
ELECTRIC COMPANY TO AMEND	§	
ITS DISTRIBUTION COST	§	OF TEXAS
RECOVERY FACTOR	§	

## APPLICATION OF EL PASO ELECTRIC COMPANY TO AMEND ITS DISTRIBUTION COST RECOVERY FACTOR

El Paso Electric Company (EPE or Company) files this Application to Amend its Distribution Cost Recovery Factor (DCRF) under Section 36.210 of the Public Utility Regulatory Act (PURA) and 16 Tex. Admin. Code (TAC) §25.243. EPE asks that its regulatory authorities, including the Public Utility Commission of Texas (Commission) and applicable municipalities, approve EPE's proposed amended DCRF tariff.

In this Application, EPE proposes to amend its DCRF rider to include changes in its distribution invested capital, consistent with PURA § 36.210 and 16 TAC § 25.243. The period in which this invested capital was placed in service is October 1, 2016 (the day after the end of the test year in EPE's last base rate case, Docket No. 46831<sup>1</sup>) through June 30, 2020. Invested capital from October 1, 2016 through December 31, 2018 was presented in EPE's last DCRF proceeding in Docket No. 49395.<sup>2</sup> Consequently, the incremental distribution invested capital that EPE seeks to include in its DCRF was placed in service during the period January 1, 2019, through June 30, 2020.

The proposed rider, adjusted for load growth, is designed to collect \$20,591,323 annually, or \$12,828,934 in incremental annual DCRF revenue beyond EPE's currently effective DCRF, from EPE's Texas retail customers.

### I. JURISDICTION AND PARTIES

EPE is an electric utility, a public utility, and a utility, as those terms are defined in PURA §§ 11.004(1) and 31.002(6). EPE is subject to the Commission's jurisdiction under PURA. The Commission has jurisdiction over this matter under PURA §§ 14.001 and 36.210.

<sup>1</sup> *Application of El Paso Electric Company to Change Rates*, Docket No. 46831, Order (Dec. 18, 2017)

<sup>2</sup> *Application of El Paso Electric Company for a Distribution Cost Recovery Factor*, Docket No. 49395, Order (Sept. 27, 2019)

# Transmission Cost Recovery Factor (TCRF)

- **Purpose**: Recovery of reasonable and necessary costs for transmission infrastructure improvements.
- **When**: At least once every 3 yrs.
- **Last**: January 2019 (DK 49148)
- **Outcome**: Settlement for \$7.5M or \$0.97 increase to the avg. monthly bill.
- **Next**: Unknown
- **Savings**: ≈ \$500k

PUC DOCKET NO. \_\_\_\_\_

APPLICATION OF EL PASO	§	PUBLIC UTILITY COMMISSION
ELECTRIC COMPANY FOR	§	
APPROVAL OF A TRANSMISSION	§	OF TEXAS
COST RECOVERY FACTOR	§	

## EL PASO ELECTRIC COMPANY'S STATEMENT OF INTENT AND APPLICATION FOR APPROVAL OF A TRANSMISSION COST RECOVERY FACTOR

El Paso Electric Company ("EPE" or "Company") files this Statement of Intent and Application for Approval of a Transmission Cost Recovery Factor ("TCRF") under section 36.209 of the Public Utility Regulatory Act (PURA)<sup>1</sup> and 16 Tex. Admin. Code § 25.239 (TAC). The TCRF will recover EPE's reasonable and necessary costs for transmission infrastructure improvements. This is EPE's first filing for TCRF approval.

### I. JURISDICTION AND PARTIES

EPE is an electric utility, a public utility, and a utility, as those terms are defined in PURA §§ 11.004(1) and 31.002(6) and is subject to the Commission's jurisdiction under PURA. The Public Utility Commission of Texas ("Commission") has jurisdiction over this matter under PURA §§ 14.001 and 36.209.

EPE serves retail electric customers in Texas and New Mexico. This Commission regulates EPE's Texas retail operations. The Federal Energy Regulatory Commission regulates EPE's wholesale power sales and transmission of electricity in interstate commerce. Under PURA § 36.209, the Commission has exclusive original jurisdiction over this Application both as to environs customers and as to customers within the corporate limits of municipalities within EPE's Texas retail service area.

The proposed effective date for the requested rate change is 35 days from the date this Application is filed.

<sup>1</sup> Public Utility Regulatory Act, TEX. UTIL. CODE ANN. §§ 11.001-58.302, §§ 59.001-66.016 (PURA).

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PUC PUBLIC UTILITY COMMISSION

# Generation Cost Recovery Factor (GCRF)

- **Purpose**: To recover certain generation invested capital for a discrete generation facility, outside of a base-rate proceeding
- **When**: as needed; electric utility may file an application for a GCRR before the electric utility places a power generation facility in service
- **Last**: February 2023
- **Outcome**: Case still pending
- **Next**: Unknown
- **Savings**: Case still pending

# Energy Efficiency Cost Recovery Factor (EECRF)

- **Purpose**: Recovery of costs of energy efficiency programs.
- **When**: Annually (May)
- **Last**: May 2022 (DK 53551)
- **Outcome**: Settlement for \$7.9M or \$0.18 increase to the avg. monthly bill.
- **Next**: May 2023
- **Savings**: ≈ \$180K

APPLICATION OF EL PASO  
ELECTRIC COMPANY FOR  
APPROVAL TO REVISE ITS ENERGY  
EFFICIENCY COST RECOVERY  
FACTOR AND REQUEST TO  
ESTABLISH REVISED COST CAPS

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PUBLIC UTILITY COMMISSION  
OF TEXAS

**APPLICATION OF EL PASO ELECTRIC COMPANY FOR APPROVAL TO REVISE  
ITS ENERGY EFFICIENCY COST RECOVERY FACTOR AND REQUEST TO  
ESTABLISH REVISED COST CAPS**

El Paso Electric Company (EPE or Company) submits this Application for Approval to Revise its Energy Efficiency Cost Recovery Factor (EECRF) and Request to Establish Revised Cost Caps (Application). In support thereof, EPE respectfully shows the following:

**I. BUSINESS ADDRESS AND AUTHORIZED REPRESENTATIVES**

EPE's business address is 100 N. Stanton Street, El Paso, Texas 79901. EPE's authorized representative for the purpose of receiving service of documents is:

Nathaniel Castillo  
El Paso Electric Company  
PO Box 982  
El Paso, Texas 79960  
(915) 351-4279  
(915) 521-4450 (fax)  
[nathaniel.castillo@epelectric.com](mailto:nathaniel.castillo@epelectric.com)

EPE's authorized legal representatives and designated recipients for service of pleadings and other documents are:

Bret J. Slocum  
Duggins Wren Mann & Romero, LLP  
P.O. Box 1149  
Austin, Texas 78767  
(512) 744-9300  
(512) 744-9399 (fax)  
[bslocum@dwmrlaw.com](mailto:bslocum@dwmrlaw.com)

# Advanced Metering System (AMS)

- **Purpose**: Install Smart Meters and Recover Cost
- **When**: One time – Annual Update
- **Last**: April 2021 (DK 52040)
- **Outcome**: \$110M total over 12 years (\$9.2M a year) - Surcharge: \$2.03 for first five years and \$1.98 for next seven years
- **Next**: N/A - Yearly update of progress
- **Savings**: ≈ \$15.6M

PUCT DOCKET NO. \_\_\_\_\_

APPLICATION OF EL PASO ELECTRIC COMPANY FOR APPROVAL OF ADVANCED METERING SYSTEM (AMS) DEPLOYMENT PLAN, AMS SURCHARGE, AND NON-STANDARD METERING SERVICE FEES § BEFORE THE PUBLIC UTILITY COMMISSION OF TEXAS §

APPLICATION FOR APPROVAL OF ADVANCED METERING SYSTEM (AMS) DEPLOYMENT PLAN, AMS SURCHARGE, AND NON-STANDARD METERING SERVICE FEES

Pursuant to PURA<sup>1</sup> §§ 39.5521 and 16 Tex. Admin. Code ("TAC") §§ 25.130 and 25.133, El Paso Electric Company ("EPE," or the "Company") files this Application for Approval of its Advanced Metering System ("AMS") Deployment Plan, a new proposed Schedule No. AMS – Advanced Metering System Surcharge ("Schedule No. AMS"), and Non-Standard Metering Service Fees under proposed revisions to Schedule No. 99 – Miscellaneous Service Charges ("Schedule No. 99"). In support, EPE respectfully shows as follows:

**I. BUSINESS ADDRESS AND AUTHORIZED REPRESENTATIVES**

EPE's business address and telephone number are 100 N. Stanton, El Paso, Texas 79901 and (915) 543-5970. The authorized representative for EPE in this proceeding is:

Linda Pleasant  
Regulatory Case Manager  
El Paso Electric Company  
P.O. Box 982  
El Paso, Texas 79960  
(915) 543-5841  
(915) 521-4450 (fax)  
[linda.pleasant@epelectric.com](mailto:linda.pleasant@epelectric.com)

<sup>1</sup> Public Utility Regulatory Act, Tex. Util. Code §§ 11.001-66.016 ("PURA").



# Public Electric Vehicle Program (EV)

- **Purpose**: construct public electric vehicle charging stations
- **When**: as needed when constructing EV charging stations
- **Last**: October 2022
- **Outcome**: Pilot program approved by CC on December 13, 2022
- **Next**: April 1, 2024

REQUEST OF EL PASO ELECTRIC  
COMPANY FOR APPROVAL OF NEW  
RATE SCHEDULE NO. PEVC-A,  
PUBLIC ELECTRIC VEHICLE  
CHARGING RATE, AS A PILOT  
PROGRAM

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CITY  
OF  
EL PASO

## PETITION

TO THE HONORABLE MAYOR AND COUNCIL OF THE CITY OF EL PASO, TEXAS:

El Paso Electric Company (“EPE” or “the Company”) files this Request for Approval of new Rate Schedule No. PEVC-A, Public Electric Vehicle Charging Rate, as a pilot program. This proposed tariff would allow EPE to recover the costs of providing Electric Vehicle (“EV”) charging services within the municipal limits of the City of El Paso (“the City”) from persons using Company-owned charging stations. As a pilot program, the Company would limit the program to no more than 20 charging stations. EPE is filing this request at this time because it recently reached agreement with City staff regarding the terms for providing such services within the City, as described in greater detail below.

The proposed rate schedule would not constitute a “major change” in rates under the Public Utility Regulatory Act (“PURA”)<sup>1</sup> § 36.101. EPE’s request is described in more detail below.

### **I. Business Address/Authorized Representatives**

EPE’s business address and telephone number are 100 N. Stanton, El Paso, Texas 79901 and (915) 543-5711.

The Company’s authorized representative is:

Tania Reichsfeld  
El Paso Electric Company  
PO Box 982  
El Paso, Texas 79960  
Telephone: (915) 543-5727  
Tania.reichsfeld@epelectric.com

The Company’s authorized legal representative is:

<sup>1</sup> TEX. UTIL. CODE ANN. §§ 11.001-66.016.

# Military Base Discount Recovery Factor (MBDRF)

- **Purpose**: 20% Discount to Fort Bliss; charged to other classes on an even percentage basis
- **When**: annually on or around September of each year
- **Last**: July 2022 / Dkt 53833
- **Outcome**: PUC approved surcharge increased avg. residential bill by \$0.02.
- **Next**: September 2023

TARIFF CONTROL NO. \_\_\_\_\_

PETITION OF EL PASO §  
ELECTRIC COMPANY FOR § PUBLIC UTILITY COMMISSION  
APPROVAL TO REVISE MILITARY §  
BASE DISCOUNT RECOVERY § OF TEXAS  
FACTOR TARIFF PURSUANT TO §  
PURA § 36.354 §

## PETITION

El Paso Electric Company (EPE or the Company) files this, its petition for Approval to Revise its Military Base Discount Recovery Factor (MBDRF) tariff pursuant to PURA § 36.354<sup>1</sup> (Petition). In support thereof, EPE would show the following:

### I. BUSINESS ADDRESS AND AUTHORIZED REPRESENTATIVES

EPE's business address is 100 N. Stanton Street, El Paso, Texas 79901. EPE's authorized representative for the purpose of receiving service of documents is:

Nathaniel S. Castillo  
Regulatory Case Manager  
El Paso Electric Company  
100 N. Stanton  
El Paso, Texas 79901  
Telephone: (915) 494-6784  
Facsimile: (915) 521-4450  
[nathaniel.castillo@epelectric.com](mailto:nathaniel.castillo@epelectric.com)

Tania Reichsfeld  
Regulatory Case Manager  
El Paso Electric Company  
100 N. Stanton  
El Paso, Texas 79901  
Telephone: (915) 543-5727  
Facsimile: (915) 521-4450  
[tania.reichsfeld@epelectric.com](mailto:tania.reichsfeld@epelectric.com)

EPE's authorized legal representatives are:

Bret J. Slocum  
Duggins Wren Mann & Romero, LLP  
P.O. Box 1149  
Austin, Texas 78767

Matthew K. Behrens  
Senior Attorney  
El Paso Electric Company  
P.O. Box 982

<sup>1</sup> Public Utility Regulatory Act, Tex. Util. Code Ann. §§ 11.001-66.016 (PURA).

# Other Filings

- Monthly Transmission Construction Progress Report
- Service Quality Report
- Avoided Cost Availability
- Dividend Distribution Policy Quarterly Report
- Texas Tax Credit Factor
- PV Performance Data
- Generating Capacity Report
- Distribution Generation Interconnection Report
- CEP Franchise Agreement Financial
- Meter Tampering Report
- Energy Efficiency Plan and Report
- State Agency Report
- Infrastructure and Maintenance Report
- Storm Hardening Report
- Vegetation Management
- Line Inspection and Training Report
- Earnings Monitoring Report
- Payment and Compensation Report
- Affiliate Activity Report
- Merger Annual Compliance
- TX Community Solar Annual Report

# Natural Gas Filings

# Texas Gas Service

- Franchise Agreement with City
  - Term: 2030
  - Rate: 5% of Gross Revenues



**Texas  
Gas Service™**  
*A Division of ONE Gas*

# Filing Type

- Rate Case
- Interim Rate Adjustment (GRIP)
- Winter Storm Uri Gas Securitization
- Cost of Gas Reconciliation
- Pipeline Integrity



# Rate Case

- **Purpose:** Increase Gas Rates
- **When:** On or before 5th anniversary (+180 days) of last rate case
- **Last:** June 2022 (DK 9896)
- **Outcome:** Trial on the merits completed and order issued by RRC
- **Next:** 2028
- **Savings:** ≈ \$5.6M/yr to residential class or \$34M over next six years

CASE NO. 00009896

STATEMENT OF INTENT OF TEXAS §  
GAS SERVICE COMPANY, A §  
DIVISION OF ONE GAS, INC., TO § BEFORE THE  
CHANGE GAS UTILITY RATES § RAILROAD COMMISSION  
WITHIN THE UNINCORPORATED §  
AREAS OF THE WEST TEXAS §  
SERVICE AREA, THE NORTH TEXAS § OF TEXAS  
SERVICE AREA, AND THE BORGER §  
SKELLYTOWN SERVICE AREA §

TEXAS GAS SERVICE COMPANY'S STATEMENT OF INTENT TO CHANGE GAS  
UTILITY RATES WITHIN THE UNINCORPORATED AREAS OF THE  
WEST TEXAS SERVICE AREA, NORTH TEXAS SERVICE AREA AND THE  
BORGER SKELLYTOWN SERVICE AREA

Texas Gas Service Company ("TGS" or the "Company"), a Division of ONE Gas, Inc. ("ONE Gas") and a "gas utility" under Texas Utilities Code § 101.003(7), respectfully files this Statement of Intent, pursuant to Subchapter C of Chapter 104 of the Texas Utilities Code and the rules of the Railroad Commission of Texas ("Commission"), to change gas utility rates within the unincorporated areas<sup>1</sup> of the West Texas Service Area ("WTSA"), North Texas Service Area ("NTSA"), and Borger Skellytown Service Area ("BSSA"). In addition to requesting a change in rates, the Company is proposing to consolidate the WTSA, NTSA, and BSSA into a new service area called the West North Service Area ("WNSA"). Consistent with its request to consolidate the WTSA, NTSA, and BSSA, the Company's proposed rates were developed based on the cost of providing service to the entire proposed WNSA. Contemporaneously with this filing, TGS is also filing Statements of Intent to Change Rates with the municipalities with original jurisdiction in the BSSA and the WTSA.<sup>2</sup>

<sup>1</sup> This pleading uses the terms "unincorporated areas" and "environs" interchangeably.

<sup>2</sup> With regard to cities within the NTSA, the Company's consolidation request will result in an overall rate reduction. To facilitate uniform rate implementation within the NTSA and other service areas affected by the consolidation

# Interim Rate Adjustment (GRIP)

- **Purpose**: GRIP statute allows for an annual interim adjustment of rates to reflect changes in the value of capital invested each year;
- **When**: Annual
- **Last**: March 2023
- **Outcome**: CC Suspended Rates
- **Next**: March 2024
- **Savings**: ≈ \$500,000

GAS UTILITIES CASE NO. 00008927

TEXAS GAS SERVICE COMPANY, A	§	
DIVISION OF ONE GAS, INC.'S TEST	§	BEFORE THE
YEAR 2021 GAS RELIABILITY	§	
INFRASTRUCTURE PROGRAM INTERIM	§	RAILROAD COMMISSION
RATE ADJUSTMENT FOR THE	§	
UNINCORPORATED AREAS OF THE	§	
WEST TEXAS SERVICE AREA	§	OF TEXAS

TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC.'S  
TEST YEAR 2021 GAS RELIABILITY INFRASTRUCTURE PROGRAM  
INTERIM RATE ADJUSTMENT FOR THE UNINCORPORATED AREAS  
OF THE WEST TEXAS SERVICE AREA

TO THE HONORABLE COMMISSION:

COMES NOW Texas Gas Service Company, a Division of ONE Gas, Inc., ("TGS" or the "Company"), and, in accordance with Section 104.301 of the Texas Utilities Code and Railroad Commission Rule 7.7101, files its Test Year 2021 Gas Reliability Infrastructure Program Interim Rate Adjustment ("IRA") for the unincorporated areas of the Company's West Texas Service Area ("WTSA"), and respectfully shows as follows:

## I. INTRODUCTION

On November 15, 2016, the Commission approved the Final Order in GUD No. 10506, establishing new rates for the environs areas of the WTSA. The test year in that case ended September 30, 2015 with capital investment updated for known and measurable changes through December 31, 2015. This filing represents the sixth IRA for the WTSA environs since the rate case and includes capital investment made in calendar year 2021.

The WTSA includes the incorporated areas and environs of Andrews, Anthony, Barstow, Crane, Clint, Dell City, El Paso, Horizon City, McCamey, Monahans, Pecos, Peyote, San Elizario, Socorro, Thorntonville, Vinton, Wickett, and Wink, Texas and the unincorporated towns of Fabens and Canutillo, Texas.<sup>1</sup> The Company serves approximately 25,223 residential, 911 commercial, 121 public authority, 4 industrial transportation and 2 water pumping customers in the unincorporated areas of the WTSA.

<sup>1</sup> This pleading uses the terms "unincorporated areas" and "environs" interchangeably.

# Pipeline Integrity

- **Purpose**: Enables company to recover the reasonable and necessary Pipeline Integrity Safety Testing expenses incurred by the company during the prior year
- **When**: Annual; on or before February 21<sup>st</sup> of each calendar year
- **Last**: February 2021 / Dk 10506
- **Outcome**: 0.000028 rate surcharge implemented to recover total testing expenses; \$53,059 recovery
- **Next**: February 2023

## PIPELINE INTEGRITY TESTING (PIT) RIDER

### PURPOSE

The purpose of this Pipeline Integrity Testing Rider is to promote the public interest in pipeline safety by enabling the Company to recover the reasonable and necessary Pipeline Integrity Safety Testing expenses incurred by the Company during the prior year (including contractor costs but excluding the labor cost of TGS employees. These legally mandated operating and maintenance expenses shall be recovered through a separate monthly volumetric charge (the Pipeline Integrity Testing or "PIT" Surcharge) that shall be shown as a separate line item on the customer's monthly bill and calculated for each customer class as described below. Capital expenditures associated with the Pipeline Integrity Program shall continue to be recovered through base rates and any interim rate adjustments implemented pursuant to Section 104.301 of the Gas Utility Regulatory Act.

### APPLICABILITY

This Rider shall be applied to all gas sales and transportation customers within the service territory designated below, except special contract customers.

### TERRITORY

This Rider shall apply throughout the Company's West Texas Service Area ("WTSA"), both within the incorporated municipal limits of Andrews, Anthony, Barstow, Clint, Crane, Dell City, El Paso, Horizon City, McCamey, Monahans, Pecos, Pyote, San Elizario, Socorro, Thortonville, Wickett, Wink and Vinton, Texas (collectively, the "WTSA Cities"), and in the unincorporated areas (environs) adjacent to the WTSA Cities.

### QUALIFYING EXPENSES

This Rider applies only to the legally mandated safety testing of the Company's transmission lines in the WTSA under the Pipeline Integrity Safety Testing Program. The operating and maintenance expense items that qualify for recovery under this Rider shall include the contractor costs associated with land and leak survey, permitting, and job order preparation and completion; the clearing of right-of-way; any needed notifications to adjacent businesses and residences; traffic control equipment and personnel; Direct Current Voltage Gradient ("DCVG"), Close Interval ("CI"), and other surveys to ensure the integrity of the pipeline system; any required rigid

Initial Rate

Meters Read On and After  
October 5, 2016 (All Areas Except  
Incorporated Areas Of Andrews,  
Barstow, Crane McCamey,  
Monahans, Pecos, Pyote,  
Thortonville, Wickett, Wink)  
December 1, 2016 (Andrews,  
Barstow, Crane McCamey,  
Monahans, Pecos, Pyote,  
Thortonville, Wickett, Wink)

# Winter Storm Uri Gas Securitization

- **Purpose**: Participate in securitization financing to recover extraordinary costs TGS experienced as the result of Winter Storm Uri.
- **When**: one-off filing; necessitated by winter storm Uri
- **Last**: July 30, 2021 / Case No. 00007069/ PLM 21-1008-175
- **Outcome**: Excluded COEP from majority of recovery. TGS reimbursement to the city for \$75,419.94
- **Next**: n/a
- **Savings**: ≈ \$180M

CASE NO. 00007069

APPLICATION OF TEXAS GAS SERVICE COMPANY, A DIVISION OF ONE GAS, INC., FOR CUSTOMER RATE RELIEF RELATED TO WINTER STORM URI AND A REGULATORY ASSET DETERMINATION	§ § § § § §	BEFORE THE  RAILROAD COMMISSION   OF TEXAS
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**APPLICATION OF TEXAS GAS SERVICE COMPANY FOR CUSTOMER RATE RELIEF AND A REGULATORY ASSET DETERMINATION**

Texas Gas Service Company (“TGS” or “Company”), a Division of ONE Gas, Inc., operates in Texas as a “gas utility” under Texas Utilities Code §§ 101.003(7) and 104.362(12). TGS timely files this Application for Customer Rate Relief and a Regulatory Asset Determination (“Application”) on July 30, 2021, as required by the Railroad Commission of Texas (“Commission”) Notice to Gas Utilities issued on June 17, 2021 (the “June Notice”) and as required by Texas Utilities Code § 104.365(b). The Company’s Application indicates its desire to participate in securitization financing to provide customer rate relief by extending the period over which the Regulatory Asset balance would otherwise be recovered and thereby reducing the estimated monthly costs to customers related to the extraordinary gas procurement costs that TGS incurred to secure gas supply and to provide service during Winter Storm Uri.

**I. INTRODUCTION**

Winter Storm Uri was a major weather event that affected a large portion of the United States, including Texas, for several days in February 2021. The circumstances with the weather conditions across the state were so extreme that Governor Greg Abbott issued a Disaster Declaration on February 12, 2021, for all 254 counties in Texas.<sup>1</sup> Austin received the heaviest snowfall it had experienced in over 70 years; Galveston was subject to its first-ever hard freeze

<sup>1</sup> Governor Abbott Issues Disaster Declaration In Response To Severe Winter Weather In Texas (Feb. 12, 2021) available at <https://gov.texas.gov/news/post/governor-abbott-issues-disaster-declaration-in-response-to-severe-winter-weather-in-texas>.



# Transmission Filings

- Governed by the Federal Energy Regulatory Commission



# Filing Type

- Open Access Transmission Tariff
- Annual Transmission Revenue Requirement & FERC Form-1



# Open Access Transmission Tariff (OATT)

- **Purpose**: Recover Transmission Related Expenses on an annual basis. The Formula Rate Template and Protocols establish a forward-looking formula rate that recovers projected transmission costs on a yearly basis, with a true-up to ensure that only actual costs are collected
- **When**: One-Off but updated on annual basis
- **Last**: October 29, 2021 (DK ER22-282)
- **Outcome**: Still negotiating settlement. Outcome on or before end of 2023
- **Next**: April 18 after conclusion of case
- **Savings**: Case still pending

October 29, 2021

The Honorable Kimberly D. Bose  
Secretary  
Federal Energy Regulatory Commission  
888 First Street, N.E.  
Washington, DC 20426

Re: *El Paso Electric Company*, Docket No. ER22-\_\_\_\_-000  
Revisions to Open Access Transmission Tariff

Dear Secretary Bose:

Pursuant to section 205 of the Federal Power Act (“FPA”),<sup>1</sup> section 35.13 of the Federal Energy Regulatory Commission’s (“Commission” or “FERC”) regulations,<sup>2</sup> and Order No. 714,<sup>3</sup> El Paso Electric Company (“EPE”) hereby submits for filing revisions to its Open Access Transmission Tariff (“OATT”). These revisions include a formula rate template (“Template” or “Formula Rate Template”) and implementation protocols (“Protocols”) (collectively, “Formula Rate”) to determine and recover the costs of EPE’s investment in transmission facilities. The Formula Rate will be used to develop, on a forward-looking basis, EPE’s annual transmission revenue requirement (“ATTR”), from which rates for network integration transmission service, point-to-point transmission service (“PTP Service”), and Schedule 1 (Scheduling, System Control and Dispatch) service will be derived.

<sup>1</sup> 16 U.S.C. § 824d.

<sup>2</sup> 18 C.F.R. § 35.13.

<sup>3</sup> *Electronic Tariff Filings*, Order No. 714, 124 FERC ¶ 61,270 (2008), *final rule*, Order No. 714-A, 147 FERC ¶ 61,115 (2014).

# Legislative Updates

# The Texas 88th Legislature Session: Utility Legislation

- SB 1016 – Incentive Compensation
- SB 1015/SB 1291 – Distribution Cost Recovery Factor
- SB 1002 – EV Charging Stations
- SB30/HB1 – Winter Storm Uri Costs

## MISSION



Deliver exceptional services to support a high quality of life and place for our community

## VISION



Develop a vibrant regional economy, safe and beautiful neighborhoods and exceptional recreational, cultural and educational opportunities powered by a high performing government



## VALUES

Integrity, **R**espect, **E**xcellence,  
**A**ccountability, **P**eople



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-652, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**DISTRICT, DEPARTMENT, CONTACT INFORMATION:**

*Please choose District and Department from drop down menu. Please post exactly as example below.*

*No Title's, No emails. Please use ARIAL 10 Font.*

City Attorney's Office, Evan Reed, (915) 212-0033

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

Emma Bowar vs. City of El Paso, Police Department Chief Officer Greg Allen; Cause No. 3:21-CV-00257.  
Matter No. 21-1026-118149. (551.071)



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-656, Version: 1**

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**CITY OF EL PASO, TEXAS  
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City Attorney's Office, Karla M. Nieman, (915) 212-0033

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Max Grossman v. City of El Paso; Texas Supreme Court, Case No. 21-1105 Matter No. 17-1001-171.001.  
(551.071)





El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-684, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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City Attorney's Office, Juan S. Gonzalez, (915) 212-0033

**AGENDA LANGUAGE:**

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Briefing from Bond Counsel on Possible Disposition of Property HQ#495. (551.071) (551.072)



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-658, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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City Attorney's Office, Donald Davie, (915) 212-0033

**AGENDA LANGUAGE:**

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Application of El Paso Electric Company to Amend its Certificate of Convenience and Necessity for a 150 MW Solar Facility HQ# UTILITY-7. (551.071)



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-662, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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City Attorney's Office, Donald Davie, (915) 212-0033

**AGENDA LANGUAGE:**

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Application of El Paso Electric Company to Revise its Energy Efficiency Cost Recovery Factor and Establish Revised Cost Caps HQ# UTILITY-6. (551.071)



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-663, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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City Attorney's Office, Ignacio Troncoso, (915) 212-0033

Airport, Sam Rodriguez, (915) 212-7301

**AGENDA LANGUAGE:**

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Proposed Facility Lease in Central El Paso and Anticipated El Paso Electric regulatory compliance filing HQ  
#23-397. (551.071) (551.072)



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-664, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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City Attorney's Office, Ignacio Troncoso, (915) 212-0033

Airport, Sam Rodriguez, (915) 212-7301

**AGENDA LANGUAGE:**

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Purchase, exchange, lease, or value of real property located on Airport Property HQ#23-706. (551.071)  
(551.072)



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-665, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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City Attorney's Office, Ignacio Troncoso, (915) 212-0033

Airport, Sam Rodriguez, (915) 212-7301

**AGENDA LANGUAGE:**

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Purchase, exchange, lease, or value of real property located in Central El Paso HQ# 23-707. (551.071)  
(551.072)





El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-668, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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Economic and International Development, Elizabeth Triggs, (915) 212-0095

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Economic Development Incentives for a Redevelopment Project located in Central El Paso HQ#23-736.  
(551.087)



El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #: 23-669, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

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City Attorney's Office, Kristen Hamilton-Karam, (915) 212-0033

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City Attorney and City Manager annual performance evaluations HQ#761, HQ#762. (551.071) (551.074)