

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**

**AGENDA DATE:** 01/19/22  
**PUBLIC HEARING DATE:**

**CONTACT PERSON(S) NAME AND PHONE NUMBER:** Assistant Chief Victor Zarur 915-212-4307

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** #2: Set The Standard For A Safe And Secure City

**SUBGOAL:** #2.1 Maintain standing as one of the nation's top safest cities

**SUBJECT:**

*APPROVE a resolution / ordinance / lease to do what? OR AUTHORIZE the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.*

A resolution amending Schedule C, of the City of El Paso Fiscal Year 2022 Budget Resolution to establish the permit fee on the Convenience Store Crime Prevention Ordinance, Chapter 5.18.030(b) effective June 7, 2022

**BACKGROUND / DISCUSSION:**

*Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action? What are the citizen concerns?*

On December 7, 2021 City Council approved the Convenience Store Crime Prevention Ordinance

**PRIOR COUNCIL ACTION:**

*Has the Council previously considered this item or a closely related one?*

December 7, 2021, Ordinance approved

**AMOUNT AND SOURCE OF FUNDING:**

*How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?*

N/A

**HAVE ALL AFFECTED DEPARTMENTS BEEN NOTIFIED?**  YES  NO

**PRIMARY DEPARTMENT:** El Paso Police Department

**SECONDARY DEPARTMENT:** Planning and Inspections

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:** Chief G. K. Allen

*Victor Zarur*  
*ACV. Zarur for Chief Allen*

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*(If Department Head Summary Form is initiated by Purchasing, client department should sign also)*

**RESOLUTION AMENDING SCHEDULE C FOR  
THE CITY OF EL PASO FY2022 FEE SCHEDULE**

**WHEREAS**, the City Council adopted the Budget Resolution for FY 2022 on August 24, 2021; and

**WHEREAS**, paragraph 50 of the Budget Resolution provides that any revisions or additions to the fees listed in Schedule C, or the process or formula used for setting fees, shall be approved by simple resolution of the City Council; and

**WHEREAS**, the City Council desires that the City of El Paso charge an administrative registration fee as allowed under City Code Section 5.18.030(b); and

**WHEREAS**, this Amendment to Schedule C ensures cost recovery and sound fiscal management.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF EL PASO:**

That Schedule C, attached to the FY 2022 Budget Resolution and effective August 24, 2021, shall be amended as set forth in Attachment A, to establish the administrative registration fee for convenience stores as allowed by City Code Section 5.18.030(b) effective June 7, 2022.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2022.

**CITY OF EL PASO, TEXAS:**

\_\_\_\_\_  
Oscar Leeser  
Mayor

**ATTEST:**

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Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

*E. Gutierrez*  
Eric Gutierrez  
Assistant City Attorney

**APPROVED AS TO CONTENT:**

*A/C V. Zarur for Chief Allen*  
Gregory Allen, Chief of Police  
El Paso Police Department

**Attachment "A"**

<b>Line No.</b>	<b>Department</b>	<b>Fee Description</b>	<b>Detail</b>	<b>FY 2022 Adopted</b>
	Code Enforcement	Convenience Store Registration	Initial Registration, Inspection, Certificate and Decal	\$146.92
	Code Enforcement	Convenience Store Re-inspection	Re-inspection only - if initial inspection fails	\$27.41
	Code Enforcement	Convenience Store Inspection	Annual Renewel Inspection, Certificate and Decal	\$144.34