

CITY OF EL PASO, TEXAS  
AGENDA SUMMARY FORM



DEPARTMENT / COUNCIL OFFICE: Aviation Department

AGENDA DATE: 3/3/26

PUBLIC HEARING DATE:

CONTACT PERSON NAME: Yvette Hernandez

PHONE NUMBER: (915) 212-1783

2nd CONTACT PERSON NAME: Tony Nevarez

PHONE NUMBER: (915) 212-7301

DISTRICT(S) AFFECTED: 3

**AGENDA ITEM:**

A Resolution for City Council to approve Change Order #3 to Contact No. 2024-0557 to the project known as EPIA Five Node Intersection Remediation Stage 1 with Jordan Foster Construction in the amount of \$412,355.00 to rename the airfield in compliance with the Federal Aviation Administration Advisory Circular for Standards for Airport Sign Systems. The new, increased contract sum, including this Change Order is \$22,845,663.27.

**ISSUE STATEMENT:**

City Council is asked to approve the execution of Change Order #3 for Five Node Intersection Remediation project. Approval will allow the El Paso International Airport to standardize the airfield naming convention to meet the requirements of the Federal Aviation Administration Advisory Circular for Standards for Airport Sign Systems and maintain FAA Part 139 Certification

**BACKGROUND:**

The Five Node Remediation project was designed to be executed in three distinct packages, each funded over separate fiscal years to align with FAA grant funding availability. A few weeks before advertising contract 2024-0557 – Five Node Remediation, the FAA issued a directive requesting the consolidation of the three phased project into one bid package. At the time, the civil design was completed but the airfield naming improvements design was not; only the phase 1 portion was done and was included in the Five Node advertisement (contract). The Project Engineer of record has since completed the remaining airfield signage updates and this change order represents the cost to implement the improvements under the Five Node project. The new naming convention corresponds with the recommendations presented in the FAA's Advisory Circular No. 150/5340-18H and has been reviewed by El Paso Air Traffic Control Tower's Air Traffic Manager , FAA's Part 139 Inspector and Airport Operations.



**COUNCIL OPTIONS:**

1. Approve the resolution for Change Order #3 for contract number 2024-0557
2. Decline

**COMMITTEE REVIEW AND/OR RECOMMENDATION:**

Not Applicable

**COMMUNITY AND STAKEHOLDER OUTREACH (if applicable, as an attachment) – please include:**

Not Applicable

**RELATED CITY POLICIES:**

Local Government Code Chapter 252.048. Purchasing and Contracting Authority of Municipalities - Change Orders

**PRIOR COUNCIL ACTION:**

City Council previously approved Contract 2024-0557 on October 22, 2024

**LEGAL REVIEW:**

- Legal counsel reviewed as a part of Council packet
- Legal counsel reviewed in advance of packet as an individual item

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$412,355.00  
 Source: 3040/562/62185/580270/G62A204001  
 \$371,119.50 (90%) FAA AIP Grant, \$41,235.50 (10%) Airport Enterprise Funds

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

NAME	AMOUNT (\$)

**ATTACHMENTS:**

Change Order #3

**FOR MORE INFORMATION:**

Yvette Hernandez, City Engineer

Tony Nevarez

R. Shane Brooks

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**SIGNATURE:**

Juan Antonio  
Nevarez

 Digitally signed by Juan Antonio  
 Nevarez  
 Date: 2026.02.16 13:19:45 -07'00'

(If Agenda Summary Form is initiated by Purchasing, client department should sign also)

**RESOLUTION**

**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

That the City Council approves a Change Order Notice No. 3 to Contract No. 2024-0557 EPIA Five Node Intersection Remediation with Jordan Foster Construction in the amount of \$412,355.00 for increased costs related to the installation of updated airfield guidance signs for taxiway naming in alignment with revised naming convention changes intended to enhance operational safety and FAA requirements. The new, increased contract sum, including this Change Order Notice is \$22,845,663.27. The City Manager, or designee, is hereby authorized to execute any documents and contract amendments needed to carry out the intent of this Resolution.

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_ 2026.

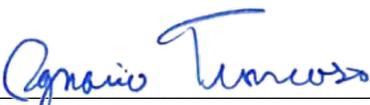
**CITY OF EL PASO:**

\_\_\_\_\_  
Renard U. Johnson  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**

  
\_\_\_\_\_  
Ignacio R. Troncoso  
Assistant City Attorney

**APPROVED AS TO CONTENT**

  
\_\_\_\_\_  
Yvette Hernandez  
City Engineer

# CITY OF EL PASO CONSTRUCTION CHANGE ORDER

CONSTRUCTION CHANGE ORDER NO.: 3 DATE: January 13, 2026  SCOPE CHANGE  
 PROJECT: Five Node Intersection Remediation SOLICITATION #: 2024-0557  CONSTRUCTION CHANGE

Original Contract Amount: \$ <u>22,367,117.50</u>	Original Contract Substantial Completion Date: <u>7/31/2026</u>
Net Change by previous Change Orders: \$ <u>66,190.77</u>	Total days added due to Change Orders and CQN's: <u>0</u>
Net Change by previous Construction Quantity Notices: \$ <u>-</u>	Total days added for this Change Order: <u>0</u>
New Amended Contract Amount: \$ <u>22,845,663.27</u>	New Substantial Completion Date: <u>7/31/2026</u>
Total amount added for this Change Order: \$ <u>412,355.00</u>	
Change Order Percentage: <u>2.14%</u>	

**Existing Drawing Reference:**

GI-003, ED-101, EL-100, EL-101, EL-102, EL-103, EL-105, E-106, EL-107, EL-207, EL-208

**Existing Specification Reference:**

Item L-125 Installation of Airport Lighting Systems

**New Drawings/Specifications Reference:**

GI-003, ED-101, EL-100, EL-101, EL-102, EL-103, EL-105, E-106, EL-107, EL-207, EL-208, ES-100, ES-101, ES-102, ES-103, ES-104, ES-105, ES-106, ES-107, ES-108, ES-109, ES-110, ES-111, ES-112, EL-204A & EL-208B

**Detailed Scope of Work of the Change Order:**

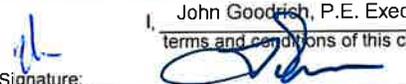
The contractor shall incorporate revised drawings 7/23/25 which consist of eleven (11) revised sheets and fifteen (15) new construction sheets into the contract. The scope of work consists of but no limited to the installation of updated airfield guidance signs for taxiway renaming. Pricing shall follow bid unit pricing for identical items with an additional three items.

1. Line Item #55 – 2 module guidance signs
  - a. Additional quantity of 8; \$6,000 each
2. Line Item #56 – 3 module guidance signs
  - a. Additional quantity of 10; ~~\$7,000~~ each \$7,200.00 EA *DR* *ROC*
3. Line Item #57 – New panels installed in existing guidance sign
  - a. Additional quantity of 53; \$2,400 each
4. New line items:
  - a. Based mounted, 4-module guidance sign, installed on extended foundation:
    - i. Quantity of 6; \$9,279 each
    - b. Based mounted to owner storage, not installed
      - i. Quantity of 2; \$5,451 each
    - c. Based mounted guidance sign, installed on existing foundation:
      - i. Quantity of 13; \$7,583 each

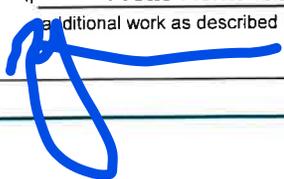
Unless specifically noted, this change order addresses all compensation for time and money including all direct and indirect costs associated with the scope of work noted above.

CONSECUTIVE CALENDAR DAYS ADDED TO COMPLETION TIME: 0 TOTAL CHANGE ORDER AMOUNT: \$412,355.00

**CONTRACTOR (OWNER/AUTHORIZED OWNER REPRESENTATIVE)**

I, John Goodrich, P.E. Exec. Vice President of Jordan Foster Construction, LLC agree and accept the terms and conditions of this change order.  
 Signature:  Date: 01/19/2026

**CITY OF EL PASO (CITY ENGINEER)**

I, Yvette Hernandez, P.E. of the City of El Paso hereby authorize and direct the Contractor to proceed with additional work as described in this form.  
 Signature:  Date: 1/21/26

# CITY OF EL PASO CONSTRUCTION CHANGE ORDER- Pg. 2

CONSTRUCTION CHANGE ORDER NO.: 3      DATE: January 13, 2026       SCOPE CHANGE  
 PROJECT: Five Node Intersection Remediation      SOLICITATION #: 2024-0557       CONSTRUCTION CHANGE

**Method Utilized for Implementing change:**

- Unit Bid Prices ✓
- Lump Sum
- Actual Cost (Force Account)

Identified by:  CID       Contractor       User Dept.

Type of Change Order:  User Request ✓       Value Engineering       CID Initiated  
 Error & Omission       Differing Site       Contractor Initiated

Contractors Proposal Cost: \$412,355.00 ✓  
 Final Negotiated Amount: \$412,355.00

Time Requested: 0 Consecutive Calendar Days  
 Time Justified: 0 Consecutive Calendar Days ✓

**Reason/Justification for Change Order:**

The Five Node Remediation project was designed to be executed in three distinct packages, each funded over separate fiscal years to align with FAA grant funding availability. A few weeks before advertising contract 2024-0557 – Five Node Remediation, the FAA issued a directive requesting the consolidation of the three phased project into one bid package. At the time, the civil design was completed but the airfield naming improvements design was not; only the phase 1 portion was done and was included in the Five Node advertisement (contract). The consultant has since completed the remaining airfield signage updates and this change order represents the cost to implement the improvements under the Five Node project. The new naming convention corresponds with the recommendations presented in the FAA's Advisory Circular No. 150/5340-18H and has been reviewed by El Paso Air Traffic Control Tower's Air Traffic Manager, FAA's Part 139 Inspector and Airport Operations.

This approach is advantageous as it:

- Ensures that signage is only changed once, reducing the risk of pilot and maintenance staff confusion.
- Creates a safer operational environment by minimizing the frequency of signage updates.
- Enhances the overall coherence of the airfield's naming conventions in line with future conditions.

The proposed airfield naming convention improvements enhance operational safety and coherence and is fully eligible for FAA funding.

The project team has been coordinating for several months to verify existing conditions, assess material lead times, and develop a comprehensive installation plan. This effort ensures that the new naming convention signs are installed in alignment with FAA requirements and ahead of the airfield map publication dates, thereby minimizing potential costs associated with unforeseen conditions, delivery delays, and coordination challenges.

The proposed change order has been presented to the FAA, which has expressed its support and confirmed that the project qualifies for federal funding covering 90% of the change order's cost. This endorsement highlights the strategic value and safety benefits of the new airfield naming convention.

No additional time is required for this change order. However, a time extension may be considered if the FAA map publication schedule changes and the work must be temporarily paused.

- Missing schedule and peoplesoft report, provide in final document.
- I recommend placing all letters before plan sheets rather than mixing within CO backup.
- proposal received end of October, recommend to expedite to avoid any delays in material order or start of additional work.

Attachments:  RF1       Final Contractor proposal       Schedule  
 RFP       Budget Status Report (PeopleSoft)       Change Order Log  
 ASI (if applicable)       Independent Cost Estimate       Utility Commitment Letter (if applicable)

**AS A RESULT OF THIS CHANGE ORDER, PLEASE MAKE THE FOLLOWING ADJUSTMENT TO THE PURCHASE ORDER:**

PO LINE	ADDED AMOUNT	ACCOUNT
2	\$ 412,355.00	580270

**TOTAL NET CHANGE TO PURCHASE ORDER:**  
\$412,355.00

**C.O. Amount**  
 \$412,355.00

**Additional Funding/Direction:**

3040/562/62185/580270/G62A204001

Project Manager: *Roberto Ortega*      1/13/26  
 Roberto Ortega      Date

Division Manager: *R. Shane Brooks* VR      01/14/2026  
 R. Shane Brooks      Vikki Ruiz      Date

Assistant Director: *Gilbert Guerrero*      1/15/2026  
 Gilbert Guerrero      Date

# DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND DONATIONS FORM

In compliance with [Title 2, Chapter 2.92, Section 2.92.080](#)

## Introduction:

Individuals or entities benefiting by a City Council Agenda item must disclose contributions or donations made to current members of Council under the City's Ethics Code. The information on this form is being captured for transparency purposes and will be noted on the relevant City Council Agenda. **Contributions and Donations do NOT disqualify an applicant from doing business with the City.**

## Definitions:

- "Contribution" A direct or indirect transfer of money, goods, services, or any other thing of value and includes an agreement made or other obligation incurred, whether legally enforceable or not, to make a transfer. The term includes a loan or extension of credit, other than those expressly excluded by the Texas Election Code, and a guarantee of a loan or extension of credit.
- "Contributor" A person making a contribution, including the contributor's spouse.
- "Donation" Cash and the value of any in-kind contributions or gifts to the council member for use by their office or in their district.
- "Donor" An individual and spouse, a business entity, or an individual who owns a business entity in whole or in part, or is operated by the individual, that is the subject of a council agenda item.
- "Benefiting" Shall include but not be limited to any contract, bid award, franchise, permit, zoning or rezoning, and other award that council will vote on.

**Instructions:** Please read and complete this form carefully. If you have made campaign contributions or donations to any current City Council member(s) totaling an aggregate of \$500 or more during their campaign(s) or term(s) of City office, you are required to disclose the information as specified below. If you have not made such contributions or donations past the limit specified in the ordinance, you are required to affirm your compliance with the municipal code. Please submit this completed form along with your application or proposal to the relevant city department. Failure to disclose campaign contributions or donations as required by the ordinance may result in a violation of the City's Ethics Code requirements, and sanctions under the Ethics Code 2.92.

## Contributor / Donor Information:

Full Name	<u>James Mathew Hardison</u>
Business Name	<u>Jordan Foster Construction, LLC</u>
Agenda Item Type	<u>Change Order</u>
Relevant Department	<u>Aviation Department</u>

**Disclosure Affirmation:** Please check the appropriate box below to indicate whether you have made campaign contributions or donations totaling an aggregate of \$500 or more to any City Council member(s) during their campaign(s) or term(s) of City office specified in Section 2.92.080 of the El Paso Municipal Code.

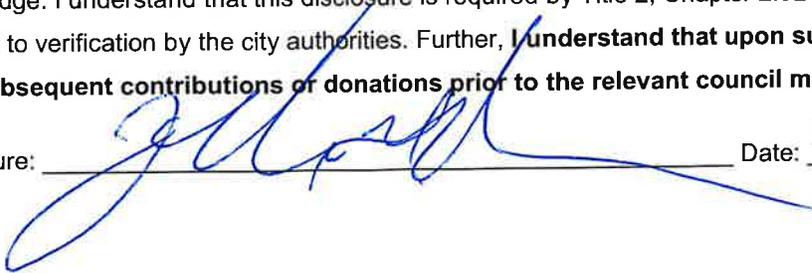
I have **NOT** made campaign contributions or donations totaling an aggregate of \$500 or more to any City Council member(s) during their campaign(s) or term(s) of City office, as specified in Section 2.92.080 of the El Paso Municipal Code.

OR

I have made campaign contributions or donations totaling an aggregate of \$500 or more to the following City Council member(s) during their campaign(s) or term(s) of City office:

OFFICE	CURRENT COUNCIL MEMBER NAME	AMOUNT (\$)
Mayor		
District 1		
District 2		
District 3		
District 4		
District 5		
District 6		
District 7		
District 8		

**Declaration:** I hereby affirm that the information provided in this disclosure form is true and accurate to the best of my knowledge. I understand that this disclosure is required by Title 2, Chapter 2.92 of the El Paso Municipal Code and is subject to verification by the city authorities. Further, **I understand that upon submission of this form, I must disclose any subsequent contributions or donations prior to the relevant council meeting date.**

Signature:  Date: 2/3/26