



CITY REVIEW COMMITTEE MEETING
Virtual Meeting
April 22, 2026
10:00 A.M.

MINUTES

The City Review Committee held a virtual meeting at the time listed above.

The meeting was called to order at 10:00 A.M. by Luis Zamora, Secretary and Chair of the City Review Committee.

COMMITTEE MEMBERS PRESENT:

Luis Zamora (Chair)
Blanca Perez
Fredo Alejandre

CITY STAFF INTRODUCTIONS:

Jose Beltran, Planner

AGENDA

Luis Zamora, Secretary and Chair of the City Review Committee, provided a summary of how people can participate in the meeting virtually. Committee members and staff introduced themselves.

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I. CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the City Review Committee on any items that are not on the City Review Committee Agenda and that are within the jurisdiction of the City Review Committee. No action shall be taken.

Members of the public may communicate with the City Review Committee during public comment, and regarding agenda items by calling 1-915-213-4096 or Toll-Free Number: 1-833-664-9267. Conference ID: 531 290 783#. Requests to speak must be received by contacting Berenice Barron, at BarronBC@elpasotexas.gov or (915) 212-1583 no later than 8:00 A.M. the day of the hearing.

PUBLIC:

No members of the public signed up to speak.

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II. REGULAR AGENDA - DISCUSSION AND ACTION:

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1. **PLRG26-00002:** Lot 3, Block 6, Map of Rim Road Addition, City of El Paso, El Paso County, Texas
ADDRESS: 1111 Rim Rd.
APPLICANT: Cynthia I. Guadalupe & Jose Luis Diaz-Pagan
REPRESENTATIVE: Frederic Dalbin
REQUEST: Roof extension over existing front terrace
ZONING: R-3/NCO (Residential/Neighborhood Conservancy Overlay)
STAFF CONTACT: Jose Beltran, (915) 212-1607, BeltranJV@elpasotexas.gov

Jose Beltran, Planner, made a presentation to the Committee. Notices were mailed to property owners on April 10, 2026. The Planning Division has not received any communication in support or opposition to the request. Staff recommends **approval with a condition** of the request. The condition is as follows:

- That the encroachment of the existing garage into the rear and side yard setbacks be addressed prior to the issuance of building permits for the proposed terrace roof cover extension.

Laura Chavez, representative, was present and answered questions from the committee.

ACTION: Motion made by Committee Member Perez, seconded by Committee Member Alejandro **TO APPROVE ITEM PER STAFF RECOMMENDATION** and unanimously carried.

Motion Passes.

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2. Discussion and action on previous Regular meeting minutes.

ACTION: Motion made by Committee Member Alejandro, seconded by Committee Member Perez **TO APPROVE minutes** and unanimously carried.

Motion Passed.

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ACTION: Motion made by Committee Member Alejandro, seconded by Committee Member Perez **TO ADJOURN** and unanimously carried.

Motion Passed.

Meeting adjourned at 10:11 A.M.

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Approved as to form:



Saul J. G. Pina, Senior Planner and Liaison for the City Review Committee