



# Board Appointment Form

City Clerk's Office

<b>Appointing Office</b>	Alejandra Chávez, District 1
<b>Agenda Placement</b>	Consent
<b>Date of Council Meeting</b>	
<b>Name of Board</b>	Zoning Board of Adjustment
<b>Agenda Posting Language</b>	
Roberto Chávez to the Zoning Board of Adjustment, as an alternate member, by Representative Alejandra Chávez, District 1.	
<b>Appointment Type</b>	Alternate
<b>Member Qualifications</b>	
Roberto Chavez demonstrates a strong commitment to thoughtful land use and development that reflects the needs and values of the community. He possess an understanding of the importance of fair and transparent zoning decisions, informed by both lived experience and a professional legal background. This combination of perspective and expertise positions him to evaluate complex issues carefully, apply regulations responsibly, and contribute effectively to the work of the Zoning Board of Adjustment in service of the community and the city.	
<b>Nominee Name</b>	Roberto Chavez
<b>Nominee Email Address</b>	[REDACTED]
<b>Nominee Residential Address</b>	[REDACTED]
<b>Nominee Primary Phone Number</b>	[REDACTED]
<b>Residing District</b>	District 1
<b>City Employed Relatives</b>	N/A
<b>Board Membership</b>	
N/A	
<b>Real estate owned in El Paso County</b>	
Has real estate company that owns several plots of land in far east El Paso (outside city limits close to Horizon). These properties do not have a physical address because they lack services. Please let me know if you need a list of the property ids for those properties. Residential: 6524 Harapon St., El Paso, TX 79932	
<b>Previous Appointee</b>	N/A
<b>Reason for Vacancy</b>	Term Expired
<b>Date of Appointment</b>	04/28/26
<b>Term Begins On</b>	10/01/25
<b>Term Expires On</b>	09/30/27
<b>Term</b>	First Term

# ROBERTO CHAVEZ, ESQ.

## WORK EXPERIENCE

**Legal Says, PLLC El Paso, TX**

June 2021 – Present

Attorney/Principal

- Experience handling real estate due diligence work, including reviewing title commitments, exception documents, surveys, drafting objection letter and closing instruction letters to title companies.
- Experience in negotiating and drafting asset purchase agreements for small and large local businesses; documents drafted include assignments of trade name, bills of sale, and stock purchase and asset purchase agreements.
- Experience drafting and negotiating real estate lease contracts for both landlords and tenants and experience in representing sellers and buyers in the sale and purchase of commercial properties.

**ScottHulse PC, El Paso, TX**

August 2013 – May 2021

Attorney

- Counsel and assist American and International clients in the formation of US entities, advising on the fiscal and personal liability components of each type of entity, and drafting formation documents for the different entities.
- Assist foreign nationals with investments in real estate in the US.
- Negotiation and drafting of financing documentation, including the preparation of loan agreements, guaranties, deeds of trust, promissory notes, resolutions, security agreements, UCC-1 financing statements, etc.

**Sun Wich, LLC d/b/a Which Wich Superior Sandwiches, El Paso, TX**

June 2012 – Present

Attorney/ Business Consultant

- Negotiated franchise agreement with franchisor.
- Drafted business plan to enable the company to pitch the idea to banks to fund the initial investment.
- Conduct an in-depth lease negotiation with Landlord in order to obtain most advantageous lease for Franchisee.
- Provide continuous legal advice, including, but not limited to, employment, business and regulatory issues.

**Texas Venture Labs (TVL), Austin, TX**

January 2012 – May 2012

Associate

- Counseled start-up companies to enhance their business models by legally protecting their IP interests internationally.
- Conducted research for market validation, competitive analysis, strategic partnerships, and financial modeling.
- Presented to the owners of the companies a comprehensive portfolio with new initiatives and the steps required to implement them into their business model.

## EDUCATION

**The University of Texas School of Law, Austin, TX**

August 2009- May 2012

J.D., May 2012 – Cumulative GPA: 3.04, Arbitration and International Law GPA: 3.40

- MALDEF Scholarship Recipient - [http://www.maldef.org/assets/pdf/2011\\_MALDEF\\_Scholarship\\_Recipients.pdf](http://www.maldef.org/assets/pdf/2011_MALDEF_Scholarship_Recipients.pdf)

**The University of Texas at El Paso, El Paso, TX**

August 2004- May 2009

B.A., Economics and International Business, May 2009 – GPA: 3.66

- **University of Antwerp, Belgium** (Spring 2007): coursework focused on international business transactions, financial analysis, and intercultural communication.
- Research Lecturer (Summer 2010): Lectured students preparing for law school on legal research and writing.

## COMMUNITY

- Graduate of Leadership El Paso, a program within The El Paso Chamber of Commerce, where I met once a month with other leaders of the community to visit and discuss different aspects of the community, such as economic development.
- Board member of CreativeKids, where we met monthly for strategic planning on the mission and vision of bringing the arts to underprivileged communities.

## SKILLS/PERSONAL

- Native Fluency in Spanish and English, written and oral
  - Computer Literate: Microsoft Office, Power Point, Word, Excel, Westlaw and LexisNexis.
- Strong interest in travel, sports (particularly football, soccer, and tennis), and cattle herding.