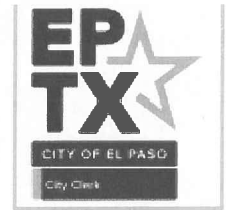


**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Streets and Maintenance  
Purchasing & Strategic Sourcing

**AGENDA DATE:** January 7, 2025

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME:** Richard J. Bristol, Streets and Maintenance Director  
K. Nicole Cote, Managing Director

**PHONE NUMBER:** (915)212-7000  
(915)212-1092

**DISTRICT(S) AFFECTED:** All

**STRATEGIC GOAL:** No. 7. Enhance and Sustain El Paso's Infrastructure Network

**SUBGOAL:** 7.5 Set one standard for infrastructure across the city

**SUBJECT:**

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2019-869 Grounds Maintenance-City Facilities to Delta Unlimited, LLC dba Delta Pest Control & Lawn Service. This change order will increase referenced contract by \$190,147.00 for a total estimated amount not to exceed \$1,232,150.00

**BACKGROUND / DISCUSSION:**

This change order will provide additional capacity for the duration of the contract and while a replacement contract is awarded, adjust prices for all locations to align with current market conditions and include Animal Services Westside Adoption Center at 5625 Confetti Drive, El Paso, TX 79912 as part of the scope of work for this contract.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

N/A

**SELECTION SUMMARY:**

N/A

**CONTRACT VARIANCE:**

N/A

**PROTEST**

N/A

**PRIOR COUNCIL ACTION:**

On December 10, 2019 City Council approved the award of contract 2019-869 Grounds Maintenance-City Facilities to Delta Unlimited, LLC dba Delta Pest Control & Lawn Service for a three (3) year term and two (2) year-option to extend the contract for at total amount of \$985,720.00.

On July 16, 2024 City Council approved a change order increasing the contract by the amount of \$6,950.00 resulting in a revised not to exceed total contract amount of \$1,042,003.00

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$190,147.00

Funding Source: General Fund

Account: 532 – 1000 – 522260 – 31040 - P3120

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**


Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

| NAME                               | AMOUNT (\$) |
|------------------------------------|-------------|
| Form was provided to the applicant |             |
|                                    |             |
|                                    |             |
|                                    |             |

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\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

 12-5-24  
\_\_\_\_\_  
Richard J. Bristol, Streets and Maintenance Director

for   
\_\_\_\_\_  
K. Nicole Cote, Managing Director

Project Form  
(Change Order)

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Consent Agenda for the City Council Meetings of January 7, 2025.

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection: 7.5 Set one standard for infrastructure across the city

**Award Summary:**

The request that the Managing Director of Purchasing & Strategic Sourcing be authorized to issue Purchase Order(s) to increase contract 2019-869 Grounds Maintenance-City Facilities to Delta Unlimited, LLC dba Delta Pest Control & Lawn Service. This change order will increase referenced contract by \$190,147.00 for a total estimated amount not to exceed \$1,232,150.00. This change order will provide additional capacity for the duration of the contract and while a replacement contract is awarded.

|                                       |  |
|---------------------------------------|--|
| Department:                           | Streets and Maintenance                                    |
| Award to:                             | Delta Unlimited, LLC dba Delta Pest Control & Lawn Service |
| City & State:                         | El Paso, TX  |
| Current Contract Estimated Amount:    | \$1,042,003.00   |
| Change Order Award:                   | \$190,147.00   |
| Total estimated Amount not to Exceed: | \$1,232,150.00   |
| Account(s):                           | 532-1000-522260-31040-P3120                                |
| Funding Source(s):                    | General Fund   |
| District(s):                          | All  |

This was a Best Value Bid Award - unit price contract