

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Animal Services  
Purchasing & Strategic Sourcing

**AGENDA DATE:** August 19, 2025

**PUBLIC HEARING DATE:** Not Applicable

**CONTACT PERSON NAME:** Terry K. Kebschull, Director  
Claudia A. Garcia, Director

**PHONE NUMBER:** (915) 212-8742

**PHONE NUMBER:** (915) 212-0043

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

The award of Solicitation 2025-0294 Animal Food (Re-Bid) to PetSmart LLC for a term of three (3) years for an estimated amount of \$1,476,648.00.

**BACKGROUND / DISCUSSION:**

This contract will allow the Animal Services Department to purchase food for the animals in the shelters.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

A pre-bid meeting was held on March 26, 2025. No attendees.

**SELECTION SUMMARY:**

Solicitation was advertised on March 18, 2025 and March 25, 2025. The solicitation was posted on City website on March 18, 2025. There was a total of eight (5) viewers online; three (3) bids were received; none from local suppliers.

**CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: An increase of \$541,429.20 for the initial term, which represents a 57.89% increase due to additional quantities.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: \$1,476,648.00

Funding Source: 225-2580-25110-531100

Account: General Fund

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**


Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	N/A

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEADS:**

  
\_\_\_\_\_  
Terry K. Kebschull, Director of Animal Services

  
\_\_\_\_\_  
Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Project Form  
Low Bid

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Consent Agenda for the City Council Meeting of August 19, 2025.

**Award Summary:**

The award of Solicitation 2025-0294 Animal Food (Re-Bid) to PetSmart LLC for a term of three (3) years for an estimated amount of \$1,476,648.00. This contract will allow the Animal Services Department to purchase food for the animals in the shelters.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$541,429.20 for the initial term, which represents a 57.89% increase due to additional quantities.

Department:	Animal Services
Award to:	PetSmart, LLC
City & State:	Phoenix, AZ
Item(s):	ALL
Initial Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Year 1:	\$492,216.00
Year 2:	\$492,216.00
Year 3:	\$492,216.00
Initial Term Estimated Award:	\$1,476,648.00
Option Term Estimated Award:	N/A
Total Estimated Award	\$1,476,648.00
Account(s)	225-2580-25110-531100
Funding Source(s):	General Fund
District(s):	All

This was a Low Bid Procurement - unit price contract

The Purchasing & Strategic Sourcing and Animal Services Departments recommend award as indicated to PetSmart LLC, the lowest responsive responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.



## CITY OF EL PASO



## BID TABULATION FORM

BID TITLE: Animal Food (Re-Bid)

Solicitation Number: 2025-0294

BID DATE: April 23, 2025

Department: Animal Services

				Juan Marcos Garcia dba Horizon Roll Off Services Horizon City, TX Bidder 1 of 3			Legend + White Animal Health Corp Lincolnshire, IL Bidder 2 of 3			PetSmart LLC Phoenix, AZ Bidder 3 of 3		
Item No.	Description	Unit of Measure	Approximate/ Estimate Quantity (A)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D= CX3) (D)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D= CX3) (D)	Price (B)	Yearly Total (C = A X B) (C)	3-Year Total (D= CX3) (D)
1	Purina Puppy Dry Food 20 lb bag	Bag	1400	\$ 64.50	\$ 90,300.00	\$ 270,900.00	\$ 20.23	\$ 28,322.00	\$ 84,966.00	\$ 17.71	\$ 24,794.00	\$ 74,382.00
2	Purina Pro Plan Canned Dog Food 12 qty case -13.2 oz can	Case	450	\$ 39.85	\$ 17,932.50	\$ 53,797.50	\$ 25.84	\$ 11,628.00	\$ 34,884.00	\$ 27.45	\$ 12,352.50	\$ 37,057.50
3	Purina Pro Plan Puppy Canned Food 12 qty case -13.2 oz can	Case	350	\$ 39.85	\$ 13,947.50	\$ 41,842.50	\$ 25.84	\$ 9,044.00	\$ 27,132.00	\$ 27.45	\$ 9,607.50	\$ 28,822.50
4	Purina One Dry Chicken or Beef 40 lb	Bag	5800	\$ 71.58	\$ 415,164.00	\$ 1,245,492.00	\$ 53.86	\$ 312,388.00	\$ 937,164.00	\$ 49.19	\$ 285,302.00	\$ 855,906.00
5	Purina Kitten Chow Nurture. 14 lbs bag (NO SUBSTITUTION)	Bag	1200	\$ 22.31	\$ 26,772.00	\$ 80,316.00	\$ 23.37	\$ 28,044.00	\$ 84,132.00	\$ 18.03	\$ 21,636.00	\$ 64,908.00
6	Fancy Feast (Pate Variety) 24 qty case - 3 oz. cans (NO SUBSTITUTION)	Case	2500	\$ 20.63	\$ 51,575.00	\$ 154,725.00	\$ 23.82	\$ 59,550.00	\$ 178,650.00	\$ 19.01	\$ 47,525.00	\$ 142,575.00
7	Purina One Puppy Chicken and Beef 12 qty can case	Case	900	\$ 34.84	\$ 31,356.00	\$ 94,068.00	\$ 23.16	\$ 20,844.00	\$ 62,532.00	\$ 23.52	\$ 21,168.00	\$ 63,504.00
8	Purina Pro Plan Savor Adult Shredded Blend Chicken & Rice 47 lb bag (NO SUBSTITUTION)	Bag	900	\$ 109.77	\$ 98,793.00	\$ 296,379.00	\$ 86.59	\$ 77,931.00	\$ 233,793.00	\$ 77.59	\$ 69,831.00	\$ 209,493.00
Total					\$ 745,840.00	\$ 2,237,520.00		\$ 547,751.00	\$ 1,643,253.00		\$ 492,216.00	\$ 1,476,648.00

**OPTION TO EXTEND THE TERM OF THE AGREEMENT**

THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.

BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:

TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
NO OPTION OFFERED	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
AMENDMENTS ACKNOWLEDGED:	YES	YES	YES

BIDS SOLICITED: 183

LOCAL BIDS SOLICITED: 94

BIDS RECEIVED: 3

LOCAL BIDS RECEIVED: 0

NO BID: 2

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

	2025-0294 Animal Food (Re-Bid)		
	Viewers List		
<u>No.</u>	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	Legend + White Animal Health Corp.	Lincolnshire	IL
2	Horizon Roll Off Services	Horizon City	TX
3	Petsmart	Phoenix	AZ
4	Bionic Zoo & Aquarium	Pompano Beach	FL
5	RodentPro.com	Inglefield	IN