

**CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM**



DEPARTMENT: Streets and Maintenance
Purchasing & Strategic Sourcing

AGENDA DATE: February 25, 2025

PUBLIC HEARING DATE: NA

CONTACT PERSON NAME: Randy Garcia, Interim Streets and Maintenance Director
PHONE NUMBER: (915)212-7000

Claudia A. Garcia, Director of Purchasing & Strategic Sourcing
PHONE NUMBER: (915)212-0043

DISTRICT(S) AFFECTED: All

STRATEGIC GOAL: No. 7. Enhance and Sustain El Paso's Infrastructure Network

SUBGOAL: 7.2 - Improve competitiveness through infrastructure improvements impacting the quality of life

SUBJECT:

Discussion and action on the award of solicitation 2024-0474 Automotive Fuel- Unleaded to primary vendor: Rio Valley Biofuels LLC, secondary vendor: Mansfield Oil Company and tertiary vendor: Tartan Oil dba Saratoga Rack Marketing, LLC for an initial term of three (3) years for an estimated amount of \$9,600,000.00. The award also includes a two (2) year option for an estimated amount of \$6,400,000.00. The total contract time is for five (5) years for a total estimated amount of \$16,000,000.00.

BACKGROUND / DISCUSSION:

This contract will provide unleaded automotive fuel to ensure the continual supply to city-owned vehicles that require fuel for daily operations. The City currently owns over 1,900 light-duty vehicles and over 300 Police vehicles. Fuel is to be delivered at five separate City fuel dispensing stations which are located at Raynor (PD), Northwest (Atlantic), MSC (Lafayette), Northeast (Hondo Pass), Eastside (ERCC), and other locations as needed.

COMMUNITY AND STAKEHOLDER OUTREACH:

A pre-bid meeting was held on May 15, 2024. One (1) supplier was in attendance.

SELECTION SUMMARY:

Solicitation was advertised on May 7, 2024 and May 14, 2024. The solicitation was posted on City website on May 7, 2024. There were a total seventeen (17) viewers online; five (5) bids were received; one (1) from a local supplier.

CONTRACT VARIANCE:

The difference based in comparison to the previous contract is as follows: An increase of \$1,200,000.00 for the initial term, which represents a 14.29% increase due to fuel prices increases.

PROTEST

No protest received for this requirement.

PRIOR COUNCIL ACTION:

NA

AMOUNT AND SOURCE OF FUNDING:

Amount: \$9,600,000.00

Funding Source: Internal Service Fund

Account: 532-3600-531240-37020-P3701

2024-0474 Automotive Fuel- Unleaded

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:



Randy Garcia, Streets and Maintenance Interim Director



Claudia A. Garcia, Director of Purchasing & Strategic Sourcing

Project Form
Best Value Bid

*****Posting Language Below*****

Please place the following item on the Regular Agenda for the City Council of February 25, 2025

Strategic Goal 7 - Enhance and Sustain El Paso's Infrastructure Network

The linkage to the Strategic Plan is subsection: 7.2 Improve competitiveness through infrastructure improvements impacting the quality of life

Award Summary:

Discussion and action on the award of solicitation 2024-0474 Automotive Fuel- Unleaded to the following suppliers: 1) Rio Valley Biofuels LLC, 2) Mansfield Oil Company, 3) Tartan Oil for a total estimated amount of \$9,600,000.00. This contract will provide unleaded automotive fuel to ensure the continual supply to city-owned vehicles that require fuel for daily operations.

Contract Variance:

The difference based in comparison to the previous contract is as follows: An increase of \$1,200,000.00 for the initial term, which represents a 14.29% increase due to fuel prices increases.

Department: Streets and Maintenance
Award to Primary Vendor: Rio Valley Bio Fuels LLC
City & State: El Paso, TX
Item(s): All
Initial Term: 3 Years
Option Terms: 2 Years
Total Contract Time: 5 Years

Award to Secondary Vendor: Mansfield Oil Company
City & State: Gainesville, GA
Item(s): All
Initial Term: 3 Years
Option Terms: NA
Total Contract Time: 3 Years

Award to Tertiary Vendor: Tartan Oil LLC
City & State: Knoxville, TN
Item(s): All
Initial Term: 3 Years
Option Terms: NA
Total Contract Time: 3 Years

Total Annual Estimated Award: \$3,200,000.00
Total Initial Term Estimated Award: \$9,600,000.00
Total Option Term Estimated Award: \$6,400,000.00
Total Estimated Award: \$16,000,000.00

Account(s) 532-3600-531240-37020-P3701
Funding Source(s): Internal Service Fund

District(s):

All

This was a Best Value Bid Procurement - unit price contract

The Purchasing & Strategic Sourcing Department and Streets and Maintenance recommend award as indicated to primary vendor: Rio Valley Biofuels, LLC, secondary vendor: Mansfield Oil Company and tertiary vendor: Tartan Oil, LLC the highest ranked bidders based on the evaluation factors established in the evaluation criteria for this procurement

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

CITY OF EL PASO BEST VALUE SCORESHEET

PROJECT: 2024-0474 Automotive Fuel Unleaded

Evaluation of Submittal

	MAX POINTS	Mansfield Oil Company	Rio Valley Biofuels LLC	Tartan Oil LLC	Senergy Petroleum	Gladieux Trading & Marketing
Factor A - Price	35	34.95	34.89	35.00	34.66	34.21
Factor B - Experience- Comparable Contracts	15	11.00	13.67	9.67	8.67	10.67
Factor C - References	15	8.40	10.00	14.00	7.50	10.00
Factor D – Employee Medical Benefits and Incentives	10	8.00	2.00	2.00	8.00	2.00
Factor E - Bidders Operational Plan	25	13.00	20.33	12.67	12.67	12.00
TOTAL SCORE	100	75.35	80.89	73.34	71.50	68.88
Rank		2	1	3	4	5



CITY OF EL PASO

PRICE TABULATION



BID TITLE: AUTOMOTIVE FUEL - UNLEADED

Bid No: 2024-0474

BID DATE: JUNE 26, 2024

DEPARTMENT: STREETS & MAINTENANCE

Mansfield Oil Company of Gainesville, Inc. Gainsville, GA Bidder 1 of 5				Rio Valley Biofuels, LLC El Paso, TX Bidder 2 of 5				Tartan Oil LLC Knoxville, TN Bidder 3 of 5								
Item	Percentage (A)	Markup/ Discount (B)	Percentage x Markup/Discount - Total (C)	Item	Percentage (A)	Markup/ Discount (B)	Percentage x Markup/Discount - Total (C)	Item	Percentage (A)	Markup/ Discount (B)	Percentage x Markup/Discount - Total (C)					
The Cost Scoring of this contract will be determined based on weighted average.																
1	80%	-0.0354	-0.0283	1	80%	-0.0139	-0.0111	1	80%	-0.0373	-0.0298					
2	15%	0.0355	0.0053	2	15%	0.0367	0.0055	2	15%	-0.0225	-0.0034					
3	5%	0.3235	0.0162	3	5%	0.1501	0.0075	3	5%	0.3649	0.0182					
Weighted Average: (1C + 2C + 3C) / 3				-0.0023	Weighted Average: (1C + 2C + 3C) / 3				0.0006	Weighted Average: (1C + 2C + 3C) / 3				-0.00499		
Item 1: Unleaded Fuel - Delivery Quantities				Item 1: Full transport load comprises approximately 80% of total deliveries												
ITEM DESCRIPTION				SUPPLIER'S FEE				SUPPLIER'S FEE								
ITEM	Item 1: From 5,000 to 9,000 gallons (Full Transport Load)			Markup (+) \$ +	per gallon	OR	Discount (-) \$ +	0.0354	per gallon	Markup (+) \$ +	per gallon	OR	Discount (-) \$ +	-0.0373	per gallon	
LIST ALL STATE AND FEDERAL MANDATED FEES:				FED Superfund: \$0.004048 Per Gallon FED Oil Spill: \$0.002143 Per Gallon FED LUST Fee: \$0.001 Per Gallon TX Motor Fuel: \$0.20 Per Gallon TX Product Delivery Fee - Please see attached *Taxes are subject to change				TEXAS EXCISE TAX .20 PER GALLON TEXAS PPDF 6.95 PER LOAD				Fees per gallon, except Load Fee which is flat rate. Federal Excise: \$1830 Exempt with form. TX State Excise \$.20 TX Load Fee \$6.95 (7000-10000 gallons) Fed LUST. \$.0010 Fed OST \$.0019 Superfund \$.003645				
Item 2: Unleaded Fuel - Delivery Quantities				Item 2: Half transport load comprises approximately 15% of total deliveries												
ITEM DESCRIPTION				SUPPLIER'S FEE				SUPPLIER'S FEE								
ITEM	Item 2: From 2,500 to 4,999 gallons (Half Transport Load)			Markup (+) \$ +	0.0355	per gallon	OR	Discount (-) \$ +	per gallon	Markup (+) \$ +	0.0367	per gallon	OR	Discount (-) \$ +	-0.0225	per gallon
LIST ALL STATE AND FEDERAL MANDATED FEES:				FED Superfund: \$0.004048 Per Gallon FED Oil Spill: \$0.002143 Per Gallon FED LUST Fee: \$0.001 Per Gallon TX Motor Fuel: \$0.20 Per Gallon TX Product Delivery Fee - Please see attached *Taxes are subject to change				TEXAS EXCISE TAX .20 PER GALLON TEXAS PPDF 3.45 PER LOAD				Fees per gallon, except Load Fee which is flat rate. Federal Excise: \$1830 Exempt with form. TX State Excise \$.20 TX Load Fee \$3.45 (2500-5000 gallons) Fed LUST. \$.0010 Fed OST \$.0019 Superfund \$.003645				



CITY OF EL PASO
PRICE TABULATION



BID TITLE: AUTOMOTIVE FUEL - UNLEADED

Bid No: 2024-0474

BID DATE: JUNE 26, 2024

DEPARTMENT: STREETS & MAINTENANCE

		Mansfield Oil Company of Gainesville, Inc. Gainsville, GA Bidder 1 of 5	Rio Valley Biofuels, LLC El Paso, TX Bidder 2 of 5	Tartan Oil LLC Knoxville, TN Bidder 3 of 5
Item 3: Unleaded Fuel - Delivery Quantities		Item 3: Small transport load comprises approximately 5% of total deliveries		
ITEM DESCRIPTION		SUPPLIER'S FEE	SUPPLIER'S FEE	SUPPLIER'S FEE
ITEM 3:	Item 3: Up to 2,499 gallons (Small Transport Load)	Markup (+) \$ + 0.3235 per gallon	Markup (+) \$ + 0.1501 per gallon	Markup (+) \$ + 0.3649 per gallon
		OR	OR	OR
		Discount (-) \$ + per gallon	Discount (-) \$ + per gallon	Discount (-) \$ + per gallon
LIST ALL STATE AND FEDERAL MANDATED FEES:		FED Superfund: \$0.004048 Per Gallon FED Oil Spill: \$0.002143 Per Gallon FED LUST Fee: \$0.001 Per Gallon TX Motor Fuel: \$0.20 Per Gallon TX Product Delivery Fee - Please see attached *Taxes are subject to change	TEXAS EXCISE TAX .20 PER GALLON TEXAS PPDF 1.70 PER LOAD	Fees per gallon, except Load Fee which is flat rate Federal Excise: \$1.830 Exempt with form. TX State Excise \$.20 TX Load Fee \$1.70 (up to 1000 gallons) Fed LUST. \$.0010 Fed OST \$.0019 Superfund \$.003645
<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>				
THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.				
BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:				
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)		<input type="text"/>	<input checked="" type="checkbox"/>	<input type="text"/>
NO OPTION OFFERED		<input checked="" type="checkbox"/>	<input type="text"/>	<input checked="" type="checkbox"/>
AMENDMENTS ACKNOWLEDGED:		YES	YES	YES
BIDS SOLICITED: 440 LOCAL BIDS SOLICITED: 179 BIDS RECEIVED: 5 LOCAL BIDS RECEIVED: 1 NO BID: 8				
NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.				



CITY OF EL PASO

PRICE TABULATION



BID TITLE: AUTOMOTIVE FUEL - UNLEADED

Bid No: 2024-0474

BID DATE: JUNE 26, 2024

DEPARTMENT: STREETS & MAINTENANCE

				Senergy Petroleum, LLC Phoenix, AZ Bidder 4 of 5				Sunoco LP dba Sunoco, LLC Dallas, TX Bidder 5 of 5											
The Cost Scoring of this contract will be determined based on weighted average.				Item	Percentage (A)	Markup/Discount (B)	Percentage x Markup/Discount - Total (C)	Item	Percentage (A)	Markup/Discount (B)	Percentage x Markup/Discount - Total (C)								
				1	80%	0.01	0.01	1	80%	0.075	0.06								
				2	15%	0.135	0.02	2	15%	0.175	0.03								
				3	5%	0.21	0.01	3	5%	0.5	0.03								
				Weighted Average: (1C + 2C + 3C) / 3				0.01				Weighted Average: (1C + 2C + 3C) / 3				0.04			
Item 1: Unleaded Fuel - Delivery Quantities				Item 1: Full transport load comprises approximately 80% of total deliveries															
ITEM DESCRIPTION				SUPPLIER'S FEE				SUPPLIER'S FEE											
ITEM				Markup (+) \$ +	0.01	per gallon		Markup (+) \$ +	0.075	per gallon									
1:	Item 1: From 5,000 to 9,000 gallons (Full Transport Load)			OR				OR											
				Discount (-) \$ +	per gallon		Discount (-) \$ +	per gallon											
LIST ALL STATE AND FEDERAL MANDATED FEES:				Per gallon: FEDERAL \$0.183, STATE \$0.20, LUST \$0.001, FED SUPERFUND FEE \$0.00364, FED ENV FEE \$0.001929 SUBJECT TO CHANGE BASED ON EXCISE CERTS, NOT ALL FEES/TAXES APPLICABLE AND ARE SUBJECT TO CHANGE WHERE MANDATED				Superfund -.003645; LUST -.001; Federal Oil Spill -.001929; TX Gas Tax -.2000; Petroleum Product Delivery Fee 5,000 - 7,999 gallons - \$5.45 and greater than 8,000 gallons - \$6.95											
Item 2: Unleaded Fuel - Delivery Quantities				Item 2: Half transport load comprises approximately 15% of total deliveries															
ITEM DESCRIPTION				SUPPLIER'S FEE				SUPPLIER'S FEE											
ITEM				Markup (+) \$ +	0.135	per gallon		Markup (+) \$ +	0.175	per gallon									
2:	Item 2: From 2,500 to 4,999 gallons (Half Transport Load)			OR				OR											
				Discount (-) \$ +	per gallon		Discount (-) \$ +	per gallon											
LIST ALL STATE AND FEDERAL MANDATED FEES:				Per gallon: FEDERAL \$0.183, STATE \$0.20, LUST \$0.001, FED SUPERFUND FEE \$0.00364, FED ENV FEE \$0.001929 SUBJECT TO CHANGE BASED ON EXCISE CERTS, NOT ALL FEES/TAXES APPLICABLE AND ARE SUBJECT TO CHANGE WHERE MANDATED				Superfund -.003645; LUST -.001; Federal Oil Spill -.001929; TX Gas Tax -.2000; Petroleum Product Delivery Fee 2,500 - 4,999 gallons - \$3.45											



CITY OF EL PASO

PRICE TABULATION



BID TITLE: AUTOMOTIVE FUEL - UNLEADED

Bid No: 2024-0474

BID DATE: JUNE 26, 2024

DEPARTMENT: STREETS & MAINTENANCE

	Senergy Petroleum, LLC Phoenix, AZ Bidder 4 of 5	Sunoco LP dba Sunoco, LLC Dallas, TX Bidder 5 of 5	
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Item 3: Unleaded Fuel - Delivery Quantities Item 3: Small transport load comprises approximately 5% of total deliveries

ITEM DESCRIPTION		SUPPLIER'S FEE		SUPPLIER'S FEE	
ITEM			Markup (+) \$ + 0.21 per gallon		Markup (+) \$ + 0.5 per gallon
		OR		OR	
			Discount (-) \$ + per gallon		Discount (-) \$ + per gallon
LIST ALL STATE AND FEDERAL MANDATED FEES:		<small>Per gallon: FEDERAL \$0.183, STATE \$0.20, LUST \$0.001, FED SUPERFUND FEE \$0.00364, FED ENV FEE \$0.001929 SUBJECT TO CHANGE BASED ON EXCISE CERTS, NOT ALL FEES/TAXES APPLICABLE AND ARE SUBJECT TO CHANGE WHERE MANDATED</small>		<small>Superfund - .003645; LUST - .001; Federal Oil Spill - .001929; TX Gas Tax - .2000; Petroleum Product Delivery Fee less than 2,500 gallons - \$1.70</small>	

<u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u>			
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p>			
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)	<input type="text"/>	<input checked="" type="checkbox"/>	
NO OPTION OFFERED	<input checked="" type="checkbox"/>	<input type="text"/>	
AMENDMENTS ACKNOWLEDGED:	YES	YES	

BIDS SOLICITED: 440 LOCAL BIDS SOLICITED: 179 BIDS RECEIVED: 5 LOCAL BIDS RECEIVED: 1 NO BID: 8

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

2024-0474 Automotive Fuel – Unleaded
View List

	Participant Name	Email
1.	Rio Valley Biofuels LLC	luz.ortega@rvbtransport.com
2.	Saratoga Rack Marketing LLC	gov.biz@saratogarack.com
3.	Senegy Petroleum LLC	carlos.zubiate@gosenergy.com
4.	Gladieux Trading & Marketing Company, LP	bidresearch@sunoco.com
5.	Mansfield Oil Company of Gainesville	mocbids@mansfieldoil.com
6.	Garcia Holdings	garciagirls1201@yahoo.com
7.	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	ruben.pinon@woffordtruckparts.com
8.	Sundt Construction, Inc.	jvriccillo@sundt.com
9.	DYER CYCLE	dyercycleco@sbcglobal.net
10.	Alkane Midstream	ar@alkane.co
11.	INTEGRATED MECHANICS, LLC	INTEGRATEDMECHANICS@YAHOO.COM
12.	Zeraus Iluminacion	jarquinalex374@gmail.com
13.	Paso-Tex Industries LLC	kshankles@paso-tex.net
14.	Delegard Tool of Texas	sreyna@delegardtool.com
15.	Electrical Power Products, Inc.	jengland@ep2.com
16.	C&R Distributing	kkirkpatrick@crdist.com
17.	Indigo Energy Corporation	ljones@indigoenergy.com