



## **AGENDA FOR THE HISTORIC LANDMARK COMMISSION MEETING**

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**December 18, 2025  
MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL AND VIRTUALLY  
3:00 PM**

Notice is hereby given that a meeting of the Historic Landmark Commission will be conducted on the above date and time.

Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

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1-915-213-4096 or Toll Free Number: 1-833-664-9267

**At the prompt please enter the corresponding Conference ID: 984 570 317#**

If you wish to sign up to speak, please contact Berenice Barron at [BarronBC@elpasotexas.gov](mailto:BarronBC@elpasotexas.gov) or (915) 212-1583 no later than by the start of the meeting.

**A quorum of the Historic Landmark Commission members must be present and participate in the meeting.**

**The following members of the Historic Landmark Commission (HLC) will be present: Kirk Clifton, Louis Edwards, Stephanie Gardea, Marlene Gonzalez, Isaac Harder, Kim McGlone, Luis "Sito" Negrón, Cynthia Renteria, and Mario Silva.**

### **PUBLIC COMMENT**

This time is reserved for members of the public who would like to address the Historic Landmark Commission on any items that are not on the Historic Landmark Commission Agenda and that are within the jurisdiction of the Historic Landmark Commission. No action shall be taken.

## **ROLL CALL**

### **REGULAR AGENDA**

1.     **PHAP25-00046**                      Blk 5 El Paso Community College Rio Grande                      [BC-1539](#)  
   Campus Lot 1, City of El Paso, El Paso County,  
   Texas  
   Location:                      113 Rio Grande Avenue  
   Historic District:              Sunset Heights  
   Property Owner:              El Paso Community College  
   Representative:              Ruben Gallardo  
   Representative District:      8  
   Existing Zoning:              S-D/H/c (Special Development/Historic/conditions)  
   Year Built:                      NA  
   Historic Status:              NA  
   Request:                      Certificate of Appropriateness for construction of a  
                                        two-story building  
  
   Application Filed:              12/10/25  
   45 Day Expiration:              1/25/26

### **NOTICE TO THE PUBLIC**

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Historic Landmark Commission to be routine, or have met all standards for development under state law (plats only not requiring a public hearing), and will be enacted by one motion unless separate discussion is requested by Historic Landmark Commission or staff and the item is removed from the Consent Agenda. Members of the audience who wish to ask questions or speak regarding items on the Consent Agenda must sign up on the day of the meeting, and such requests to speak must be received by 1:30 p.m. on the date of the meeting. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Historic Landmark Commission may, however, reconsider any item at any time during the meeting.

### **CONSENT AGENDA - APPROVAL OF MINUTES**

#### **Approval of Minutes**

2.     Discussion and action on Regular meeting minutes for December 04, 2025.                      [BC-1540](#)

#### **Staff Report**

3.     HLC Staff Report - Update on Administrative Review Cases since last HLC                      [BC-1541](#)  
   meeting for the properties listed on the attachment posted with this agenda.  
   (See Attachment "A.")

**EXECUTIVE SESSION**

The Historic Landmark Commission may retire into Executive Session pursuant to Section 3.5 of the El Paso City Charter and the Texas Government Code, Sections 551.071-551.076 to discuss an item on the agenda.

**ADJOURN**

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Posted this the \_\_\_\_\_ of \_\_\_\_\_ at \_\_\_\_\_ AM/PM by \_\_\_\_\_



Legislation Text

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**File #: BC-1539, Version: 1**

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**CITY OF EL PASO, TEXAS  
LEGISTAR AGENDA ITEM SUMMARY FORM**

**AGENDA LANGUAGE:**

*This is the language that will be posted to the agenda. Please use ARIAL 11 Font.*

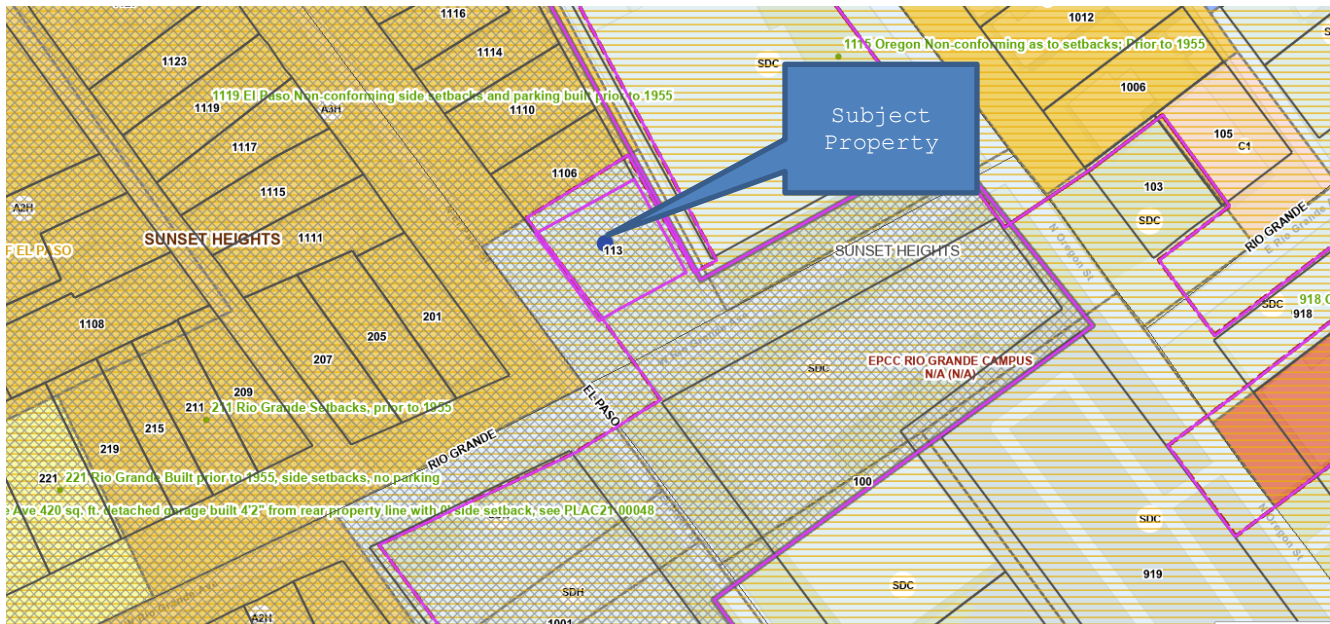
PHAP25-00046      Blk 5 El Paso Community College Rio Grande  
Campus Lot 1, City of El Paso, El Paso County,  
Texas  
Location:            113 Rio Grande Avenue  
Historic District:    Sunset Heights  
Property Owner:    El Paso Community College  
Representative:    Ruben Gallardo  
Representative District: 8  
Existing Zoning:    S-D/H/c (Special Development/Historic/conditions)  
Year Built:          NA  
Historic Status:     NA  
Request:            Certificate of Appropriateness for construction of a  
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Application Filed:    12/10/25  
45 Day Expiration:   1/25/26



## PHAP25-00046

**Date:** December 18, 2025  
**Application Type:** Certificate of Appropriateness  
**Property Owner:** El Paso Community College  
**Representative:** Ruben Gallardo  
**Legal Description:** Blk 5 El Paso Community College Rio Grande Campus Lot 1, City of El Paso, El Paso County, Texas  
**Historic District:** Sunset Heights  
**Location:** 113 Rio Grande Avenue  
**Representative District:** #8  
**Existing Zoning:** S-D/H/c (Special Development/Historic/conditions)  
**Year Built:** NA  
**Historic Status:** NA  
**Request:** Certificate of Appropriateness for construction of a two-story building  
**Application Filed:** 12/10/2025  
**45 Day Expiration:** 1/24/2026

### ITEM #1



### GENERAL INFORMATION:

The applicant seeks approval for:

Certificate of Appropriateness for construction of a two-story building

### STAFF RECOMMENDATION:

The Historic Preservation Office recommends APPROVAL of the proposed scope of work based on the following recommendations:

*The Design Guidelines for El Paso's Historic Districts, Sites, and Properties* recommend the following:

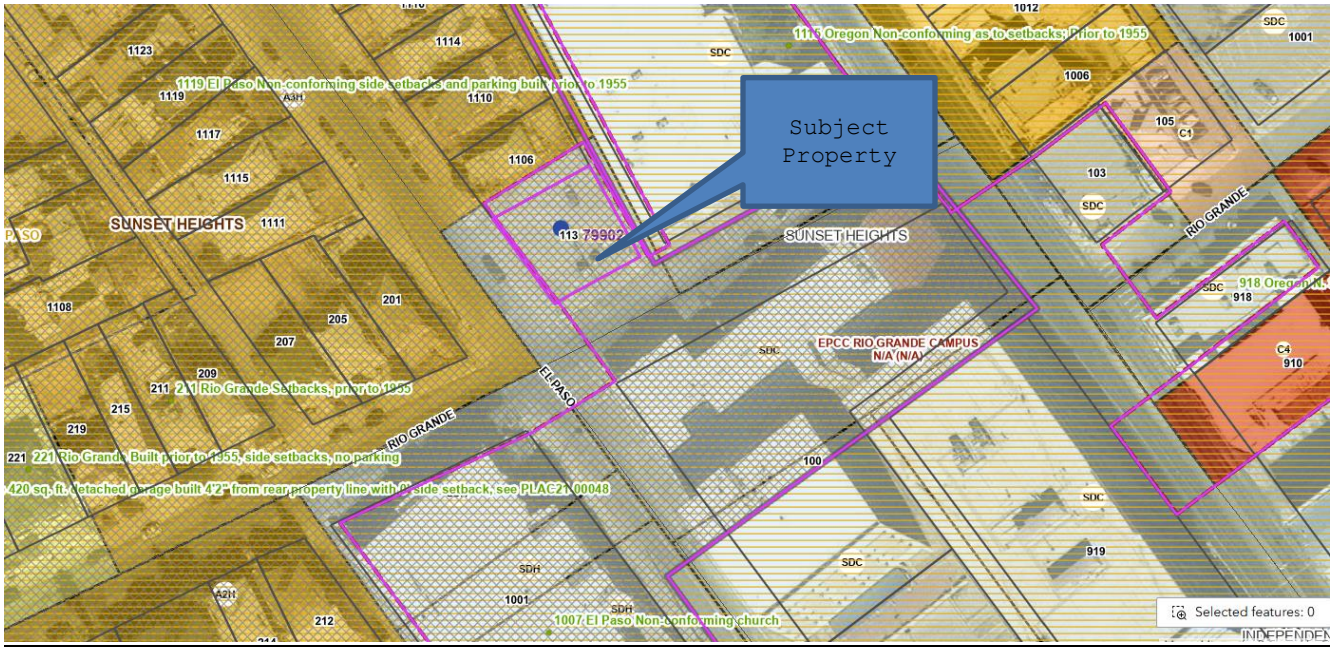
- *The purpose of reviewing proposed alterations to historic structures is to assure that they will be compatible with the existing structures. The way a building is situated on its site is very important to maintaining historic integrity within the site itself and the district's historic fabric. All new construction (including detached infill and additions to existing structures) should preserve and enhance the streetscape by appropriately addressing the elements of the historic streetscape. This does not mean that the new structure should appear historic but it should appear aesthetically and architecturally compatible and reinforce the historic properties of the adjacent buildings.*
- *New construction with similar square-footage dwellings on similarly sized lots can have new construction the size of the average dwellings on adjacent or nearby lots of similar size. New construction on a lot must be compatible in scale, setbacks, size, massing, and materials to the adjacent properties.*
- *Buildings on corners should relate to the scale of the buildings on their respective streets. New construction and additions should be compatible in height and scale to attached and adjacent structures*
- *Design new buildings and their features to be compatible in scale, materials, proportions and details with existing historic structures.*

*The Secretary of the Interior's Standards for Rehabilitation* recommend the following:

- *Each property shall be recognized as a physical record of its time, place, and use. Changes that create a false sense of historical development, such as adding conjectural features or architectural elements from other buildings, shall not be undertaken.*

## **AERIAL MAP**











El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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**File #:** BC-1540, **Version:** 1

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**CITY OF EL PASO, TEXAS**  
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Discussion and action on Regular meeting minutes for December 04, 2025.



CITY CLERK DEPT  
2025 DEC 12 AM 11:21

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### Staff Report

3. HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda. **BC-1541**  
(See Attachment "A.")

4. New Commissioner

BC-1547

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Posted this the 12<sup>th</sup> of December at 11:25 AM/PM by Berenice Barron

## EXHIBIT 10

The following is a list of the documents and other materials that are being submitted to the Commission for its review. The documents are being submitted in accordance with the provisions of the Freedom of Information Act, 5 U.S.C. 552, and the Commission's rules of procedure, 17 C.F.R. 1.101.

### ADDITIONAL

#### NOTES TO THE READER

The following documents are being submitted to the Commission for its review. The documents are being submitted in accordance with the provisions of the Freedom of Information Act, 5 U.S.C. 552, and the Commission's rules of procedure, 17 C.F.R. 1.101.

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El Paso, TX

300 N. Campbell  
El Paso, TX

Legislation Text

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HLC Staff Report - Update on Administrative Review Cases since last HLC meeting for the properties listed on the attachment posted with this agenda.  
(See Attachment "A.")





# Planning and Inspections Department

## MAYOR

Renard U. Johnson

## PLANNING AND INSPECTIONS DEPARTMENT

December 18, 2025

## CITY COUNCIL

### District 1

Alejandra Chávez

### District 2

Dr. Josh Acevedo

### District 3

Deanna M. Rocha

### District 4

Cynthia Boyar Trejo

### District 5

Ivan Niño

### District 6

Art Fierro

### District 7

Lily Limón

### District 8

Chris Canales

## CITY MANAGER

Dionne Mack

## ATTACHMENT "A"

TO:

Honorable Chair and Members

Historic Landmark Commission

FROM:

Providencia Velázquez, Historic Preservation Officer

SUBJECT:

Administrative Review Status Report

Title 20, Chapter 20 (Historic Landmark Preservation), El Paso Municipal Code, allows this Department to provide Administrative Review for applications that meet criteria as listed under the Administrative Review Guidelines. Since the Historic Landmark Commission meeting on December 4, the following cases have received Administrative Review:

### AUSTIN TERRACE HISTORIC DISTRICT

**PHHR25-00183–4508 Trowbridge Drive, Raul Escobedo (owner)** – Contributing Property – A request was made for installation of piping on the rear fence wall and excavation into rear yard.

### SUNSET HEIGHTS HISTORIC DISTRICT

**PHHR25-00181–901 W. Yandell Drive, Alicia and Ernest Armstrong (owners)** – Contributing Property – A request was made for removal and replacement of concrete sidewalk. New sidewalk to match existing in terms of materials, colors, dimensions, texture, and placement.

**PHHR25-00182–1118 N. El Paso Street, The Church of Scientology Mission of El Paso (owners)** – Contributing Property – A request was made for rebuilding the concrete ramp with guardrail, subfloor decking, and painting exterior walls in Sherwin Williams Alabaster (SW 7008) and pillars/front porch in Sherwin Williams Accessible Beige (SW 7036).

Philip F. Etiwe, Director

City 3 | 801 Texas Ave. | El Paso, Texas 79901 | (915) 212-0104 | FAX (915) 212-0084



El Paso, TX

300 N. Campbell  
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New Commissioner