

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Streets and Maintenance  
Purchasing & Strategic Sourcing

**AGENDA DATE:** June 24, 2025

**PUBLIC HEARING DATE:** N/A

**CONTACT PERSON NAME:** Randy Garcia, Director  
Claudia A. Garcia, Director

**PHONE NUMBER:** (915) 212-7000

**PHONE NUMBER:** (915) 212-0043

**DISTRICT(S) AFFECTED:** All

**SUBJECT:**

Discussion and action on the award of solicitation 2025-0170 Vehicle Offsite Fueling to Emprex Proximity, LLC dba Southwest Convenience Stores, LLC for an initial term of three (3) years, for an estimated amount of \$2,910,000.00. The award also includes a two (2) year option for an estimated amount of \$1,940,000.00, for a total estimated award amount of \$4,850,000.00.

**BACKGROUND / DISCUSSION:**

The award of this contract will allow for the fueling of City fleet at offsite locations. This includes 24-hour access ability to fuel at the designated locations, with at least one location being in each of the six geographic areas of the city.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

A pre-bid meeting was held on January 15, 2025. There were no suppliers that attended.

**SELECTION SUMMARY:**

Solicitation was advertised on January 7, 2025 and January 14, 2025. The solicitation was posted on the City website on January 7, 2025. There was a total of eighteen (18) viewers online; one (1) bid was received from a non-local supplier. An Inadequate Competition Survey was conducted.

**CONTRACT VARIANCE:**

The difference based in comparison to the previous contract is as follows: an increase of \$315,000 for the initial term, representing a 12.14% price adjustment to ensure adequate capacity to meet service demand and to account for anticipated price fluctuations.

**PROTEST**

No protest received for this requirement.

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

Amount: Enter \$4,850,000.00

Funding Source: Supply Support Fund

Account: 532-3600-37020-531240-P3701

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

 4/9/25  
\_\_\_\_\_  
Randy Garcia, Director of Streets and Maintenance

  
\_\_\_\_\_  
Claudia A. Garcia – Director of Purchasing & Strategic Sourcing

Project Form  
Low Bid

\*\*\*\*\*Posting Language Below\*\*\*\*\*

Please place the following item on the Regular Agenda for the City Council of June 24, 2025.

**Award Summary:**

Discussion and action on the award of solicitation 2025-0170 Vehicle Offsite Fueling to Emprex Proximity, LLC dba Southwest Convenience Stores, LLC for an initial term of three (3) years, for an estimated amount of \$2,910,000.00. The award also includes a two (2) year option for an estimated amount of \$1,940,000.00, for a total estimated award amount of \$4,850,000.00. This contract will allow for the fueling of the City fleet at offsite locations.

**Contract Variance:**

The difference based in comparison to the previous contract is as follows: An increase of \$315,000 for the initial term, representing a 12.14% price adjustment to ensure adequate capacity to meet service demand and to account for anticipated price fluctuations.

Department:	Streets and Maintenance
Award to:	Emprex Proximity, LLC dba Southwest Convenience Stores, LLC
City & State:	Brentwood, TN
Item(s):	All
Initial Term:	3 Years
Option Term:	2 Years
Total Contract Time:	5 Years
Annual Estimated Award:	\$970,000.00
Initial Term Estimated Award:	\$2,910,000.00
Option Term Estimated Award:	\$1,940,000.00
Total Estimated Award:	\$4,850,000.00
Account(s):	532-3600-37020-531240-P3701
Funding Source(s):	Supply Support Fund
District(s):	All

This was a Low Bid Procurement – discount fee per gallon

The Purchasing & Strategic Sourcing and Streets and Maintenance Departments recommend award as indicated to Emprex Proximity, LLC dba Southwest Convenience Stores, LLC, the sole lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.



CITY OF EL PASO  
PRICE TABULATION



BID TITLE: Vehicle Offsite Fueling  
BID DATE: February 19, 2025

Bid NO: 2025-0170

DEPARTMENT: Streets and Maintenance

		Emprex Proximity, LLC dba Southwest Convenience Stores, LLC Brentwood, TN Bidder 1 of 1					
Item No.	Description	Supplier's Fee Discount or Markup From OPIS			Supplier's Fee Discount or Markup From OPIS		
		Discount		Markup	Discount		Markup
1	Regular Unleaded	0.02	OR			OR	
2	Premium Unleaded	0.02	OR			OR	
3	Diesel Fuel (Ultra Low Sulfur)	0.02	OR			OR	
Average Discount		0.02					
<p><b><u>OPTION TO EXTEND THE TERM OF THE AGREEMENT</u></b></p> <p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS. THE TERM OF THIS CONTRACT SHALL BE BASED ON ONE OF THE SELECTIONS BELOW AND UNDER THE SAME TERMS AND CONDITIONS. THE CITY MANAGER OR DESIGNEE MAY EXTEND THE OPTION TO EXTEND.</p>							
TWO (2) ADDITIONAL YEARS AT THE SAME UNIT PRICE(S)		<input type="text" value="X"/>			<input type="text"/>		
NO OPTION OFFERED		<input type="text"/>			<input type="text"/>		
AMENDMENTS ACKNOWLEDGED:		YES					
BIDS SOLICITED: 201    LOCAL BIDS SOLICITED: 97    BIDS RECEIVED: 1    LOCAL BIDS RECEIVED: 0    NO BID: 2							

NOTE: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

2025-0170 Vehicle Offsite Fueling Viewers List		
1.	Alon Brands, Inc.	Brentwood, TN
2.	Zayza Irrigation & Landscape Inc	El Paso, TX
3.	DYER CYCLE	El Paso, TX
4.	Ritz Safety LLC	Dayton, OH
5.	Paso-Tex Industries LLC	El Paso, TX
6.	Zeraus Iluminacion	El Paso, TX
7.	Construction Reporter	Albuquerque, NM
8.	DDM Corporation LLc	El Paso, TX
9.	EP&O USA LLC	El Paso, TX
10.	FOX CONSTRUCTOR LLC	El Paso, TX
11.	Mansfield Oil Company of Gainesville	Gainesville, GA
12.	North America Procurement Council Inc., PBC	Grand Junction, CO
13.	OmniPre Connect LLC	North Easton, MA
14.	Pwxpress	Jacksonville, FL
15.	Senergy Petroleum LLC	PHOENIX, AZ
16.	Surewin Strong Haulers, LLC	El Paso, TX
17.	Tartan Oil LLC	Knoxville, TN
18.	Walker Systems78 LLC	Horizon City, TX

# Inadequate Competition Survey

2025-0170 Offsite Vehicle Fueling

Number of vendors Solicited - Please enter  
(Get this information from the Bidders List)

Sample Size Scale

Sample Size Selected

24	
17 or less - Contact	4
18 to 23 - Contact	5
24 to 27 - Contact	6
28 or More - Contact	25%
10	

Survey Questions:

Please indicate, why you did not respond to our soliciation?	Number of Responses	Pct
Did not receive the Bid Notification (Confirm address on file)		0%
Did not have time to respond		0%
Could not provide competitive pricing	1	10%
Could not meet the submission deadline		0%
Not interested	2	20%
Does not have equipment		0%
Out of business		0%
No response	7	70%
Total	10	100%
Please provide feedback to our Specification	Number of Responses	Pct
Specifications were good or adequate	2	20%
Specifications were not clear		0%
Could not meet specifications		0%
Specifications were limited or closed		0%
Did not receive/no opinion	8	80%
Just needed more time to review.		0%
Did not receive bid notification.		0%
Total	10	100%