

## EMPLOYMENT APPLICATION



CITY OF EL PASO  
300 N. Campbell  
El Paso, Texas 79901  
915-212-0045  
<http://www.elpasotexas.gov>  
Parra, Manuel  
A7718-0322 ASSOCIATE MUNICIPAL JUDGE

Received: 3/31/22 2:17 PM  
For Official Use Only:  
QUAL: \_\_\_\_\_  
DNO: \_\_\_\_\_  
 Experience  
 Training  
 Other: \_\_\_\_\_

## PERSONAL INFORMATION

POSITION TITLE: ASSOCIATE MUNICIPAL JUDGE		EXAM ID# : A7718-0322
NAME: (Last, First, Middle) Parra, Manuel		SOCIAL SECURITY NUMBER: N/A
ADDRESS: (Street, City, State/Province, Zip/Postal Code) [REDACTED]		EMAIL ADDRESS: [REDACTED]
HOME PHONE: [REDACTED]		ALTERNATE PHONE: [REDACTED]
DRIVER'S LICENSE: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DRIVER'S LICENSE: State: TX Number: [REDACTED]	LEGAL RIGHT TO WORK IN THE UNITED STATES? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
What is your highest level of education? Doctorate		

## PREFERENCES

Nothing Entered For This Section

## EDUCATION

DATES: From: 8/2005 To: 5/2008	SCHOOL NAME: New York University School of Law	
LOCATION: (City, State/Province) New York , New York	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Professional
MAJOR: JD		
DATES: From: 6/2002 To: 5/2005	SCHOOL NAME: University of Texas at El Paso	
LOCATION: (City, State/Province) El Paso , Texas	DID YOU GRADUATE? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	DEGREE RECEIVED: Bachelor's
MAJOR: Biology		

## WORK EXPERIENCE

DATES: From: 11/2008 To: Present	EMPLOYER: Parra Law	POSITION TITLE: Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3226 Pershing, El Paso, Texas, 79903		COMPANY URL: www.parralaw.com
PHONE NUMBER: 9157990700	SUPERVISOR: (self)	MAY WE CONTACT THIS EMPLOYER? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
HOURS PER WEEK: 60	# OF EMPLOYEES SUPERVISED: 2	
DUTIES: Private practice with a focus in criminal defense. Trial experience in a variety of cases ranging from Class B misdemeanors to 1st degree felonies (eligible for every appointment wheel).		

## CERTIFICATES AND LICENSES

TYPE: Texas State Bar	
LICENSE NUMBER: 24065875	ISSUING AGENCY: Texas State Bar

## Skills

OFFICE SKILLS: Typing: Data Entry:
OTHER SKILLS: LANGUAGE(S): Spanish - <input checked="" type="checkbox"/> Speak <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write English - <input checked="" type="checkbox"/> Speak <input checked="" type="checkbox"/> Read <input checked="" type="checkbox"/> Write

## ADDITIONAL INFORMATION

Nothing Entered For This Section

## REFERENCES

REFERENCE TYPE: Professional	NAME: Victor Parra	POSITION: Attorney
ADDRESS: (Street, City, State/Province, Zip/Postal Code) 3100 E Yandell, El Paso, Texas 79903		
EMAIL ADDRESS:		PHONE NUMBER: [REDACTED]

The following terms were accepted by the applicant upon submitting the online application:

By clicking on the 'Accept' button, I hereby certify that every statement I have made in this application is true and complete to the best of my knowledge. I understand that any false or incomplete answer may be grounds for not employing me or for dismissing me after I begin work. I understand that I will have to produce documentation verifying identity and employment eligibility in the U.S. I understand that I may be required to verify any and all information given on this application. I understand that this completed application is the property of the City of El Paso and will not be returned. I understand that the City of El Paso may contact prior employers and other references.

I understand that completion of this Application for Employment does not guarantee that I will be employed by the City of El Paso. I hereby affirm that my answers to these statements and questions are true and correct to the best of my knowledge. I have not knowingly withheld any fact or circumstance that would, if disclosed, affect my application unfavorably.

I understand that any misrepresentation, deception, or false statement made in this Employment Application may result in my not being considered for employment, and if not discovered by the Company until after my becoming employed, is grounds for, and may result in, my immediate termination.

Application time limit: I understand that application forms are active for the length of the eligible list which is normally six months unless otherwise stated. All persons must reapply after that period.

Falsification: I understand that falsification of information listed on my application or presented to the City of El Paso can be grounds for serious reprimand or termination.

Employment testing: I understand that all required drug tests, pencil-and-paper tests, physical exams, or electronic or other tests will be used in the employment decision.

Condition of Employment: I understand that I must provide official proof of Education (transcripts, diplomas, certificates), driver's license (if required), within 3 days of being contacted with a job offer.

This application was submitted by Manuel Parra on 3/31/22 2:17 PM

**MANUEL PARRA, J.D.**



**LICENSES/EDUCATION**

**TEXAS STATE BAR, Texas**

Licensed to practice law November 2008-Present

**NEW YORK UNIVERSITY SCHOOL OF LAW, New York, NY**

Juris Doctor, May 2008

Honors: Dean's Scholarship—*full tuition scholarship based upon academic merit*

Activities: High School Law Institute, Instructor

Latino Law Student Association, Admissions Chair

**UNIVERSITY OF TEXAS AT EL PASO, El Paso, TX**

B.S. in Biology – Ecology/Evolution, *magna cum laude*, May 2005 (graduated in 3 years)

Minor: Psychology

Cumulative GPA: 3.88                      GPA in Major: 4.0

Honors: Outstanding Biology Major

Presidential Scholarship Recipient

**EXPERIENCE**

**PARRA LAW OFFICES, El Paso, TX**

*Criminal Defense Attorney (Licensed in Texas)*, November, 2008—Present

Defend state-appointed and non-appointed defendants in misdemeanor and felony cases. Investigate and research factual and legal bases of charges. Negotiate plea agreements with prosecution. Conduct pre-trial hearings and jury trials, and prepare pleadings and other legal documents in connection therewith. Jury trial experience includes successful (not guilty verdicts or sentences lower than the State's plea offer going into jury trial) defenses against charges for Intoxication Manslaughter, Continuous and Aggravated Sexual Offense of a Child, Aggravated Assault with Deadly Weapon, Aggravated Kidnapping, Aggravated Robbery, Assault Family Violence, and felony Possession of Marijuana.

**HIGH SCHOOL LAW INSTITUTE, NEW YORK UNIVERSITY, New York, NY**

*Instructor*, Fall 2005—Spring 2007

Taught criminal law and mock trial theory and strategy to high school students representing each of New York City's boroughs, as well as various ethnic, cultural, social, and economic backgrounds. Provided career and school-oriented counseling and mentoring.

**LAW SCHOOL PREPARATION INSTITUTE, UNIVERSITY OF TEXAS AT EL PASO, El Paso, TX**

*Assistant Instructor*, June, 2004—July, 2005, 2009

Taught symbolic logic courses. Helped students develop analytical skills through use of lecture and interactive activities. Conducted LSAT preparation courses and tutoring for a wide range of students seeking admission to law school, from undergraduates to experienced professionals.

**ADDITIONAL INFORMATION**

Fluent in spoken and written Spanish.