

**CITY OF EL PASO, TEXAS  
AGENDA ITEM  
DEPARTMENT HEAD'S SUMMARY FORM**



**DEPARTMENT:** Fire

**AGENDA DATE:** 2/3/26

**PUBLIC HEARING DATE:** 2/23/26

**CONTACT PERSON NAME:** Jonathan P. Killings

**PHONE NUMBER:** (915) 212-5665

**DISTRICT(S) AFFECTED:** All Districts

**STRATEGIC GOAL:**

Goal 2: Set the Standard for a Safe and Secure City

**SUBGOAL:**

2.1: Maintain standing as one of the nations top safest cities

**SUBJECT:**

A Resolution authorizing the City Manager or designee with the authority to apply, submit, accept, reject, alter, or terminate grant applications, agreements, and related documents on behalf of the City to the Public Safety Office of the State of Texas, grant application number 5705201 for the El Paso Fire Department project identified as FY 2027 State and Local Cybersecurity Assessment & Evaluation Grant Program to provide financial assistance to the City of El Paso. Requesting \$35,000.00 with a \$15,000.000 (30%) cash match required. The projected start grant period is on September 1, 2026.

**BACKGROUND / DISCUSSION:**

Funding will be used to conduct a municipal wide cyber security assessment and vulnerability screening.

**COMMUNITY AND STAKEHOLDER OUTREACH:**

N/A

**PRIOR COUNCIL ACTION:**

N/A

**AMOUNT AND SOURCE OF FUNDING:**

N/A

**REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:**

N/A

NAME	AMOUNT (\$)

\*\*\*\*\*REQUIRED AUTHORIZATION\*\*\*\*\*

**DEPARTMENT HEAD:**

**Jonathan P Killings** Digitally signed by Jonathan P Killings  
Date: 2026.01.15 16:11:50 -07'00'

(If Department Head Summary Form is initiated by Purchasing, client department should sign also)

## **RESOLUTION**

**WHEREAS**, the City of El Paso (the “City”) is eligible to apply for grant funding administered by the Public Safety Office of the State of Texas; and

**WHEREAS**, the El Paso City Council (“City Council”) seeks to obtain grant funding through the grant application number 5705201 for the El Paso Fire Department project identified as FY 2027 State and Local Cybersecurity Assessment & Evaluation Grant Program (“Grant”); and

**WHEREAS**, pursuant to Ordinance No. 016016, the City Council previously designated the City Manager as the authorized signatory for City grant applications and acceptances in the interest of efficiency of administrative governmental operations; and

**WHEREAS**, the CITY agrees to provide applicable matching funds of 30% or \$15,000.00 for the said project as required by the Grant; and

**WHEREAS**, the City Council, through the City Manager, has authorized the Grants Administrator as the Authorized Official for purposes of compliance with grant application, administration, and reporting requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, including the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency; and

**WHEREAS**, the City acknowledges that, for purposes of compliance with grant requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, a Financial Officer separate from the Authorized Official is required to administer grant-related financial and programmatic reporting functions on behalf of the City.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:**

1. **THAT**, the City Council, through the City Manager, has authorized the Grants Administrator as the City’s Authorized Official for purposes of compliance with grant application, administration, and reporting requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, with the authority to apply, submit, accept, reject, alter, or terminate grant applications, agreements, and related documents on behalf of the City.
2. **THAT**, the City Manager, or designee, is authorized to apply for and submit to the Public Safety Office of the State of Texas, grant application number 5705201, for the City of El Paso Fire Department project identified as FY 2027 State and Local Cybersecurity Assessment & Evaluation Grant Program; to provide financial assistance to

the City of El Paso in the amount of \$35,000 to conduct a municipal wide cyber security assessment and vulnerability screening with a projected start date of September 1, 2026.

3. **THAT**, the City of El Paso shall provide all applicable matching funds for the Grant if applicable.
4. **THAT**, in the event of loss or misuse of said grant funds, the City of El Paso agrees to return all such funds for said grant to the Public Safety Office of the State of Texas in accordance with applicable grant requirements.
5. **THAT**, the City Council, through the City Manager, hereby designates the Grants Administrator as the City's Financial Officer for purposes of compliance with grant requirements imposed by the Office of the Governor of the State of Texas and other applicable state granting authorities, either of whom is authorized to submit financial and programmatic reports and to perform grant-related actions on behalf of the City.

**BE IT FURTHER RESOLVED THAT**, the City Council, through the City Manager, hereby designates the Grants Administrator, as the City's Financial Officer who is authorized to execute any related documents to carry the intent of this Resolution, including but not limited to the grant agreement, the authorization of budget transfers, and/or revisions to the operation plan, as well as any grant amendments, corrections, or extensions of the grant agreement that increase, decrease, or de-obligate program funds, provided that no additional City funds are required.

**APPROVED** this \_\_\_\_ day of \_\_\_\_\_ 2026.

**CITY OF EL PASO:**

\_\_\_\_\_  
Renard U. Johnson  
Mayor

**ATTEST:**

\_\_\_\_\_  
Laura D. Prine  
City Clerk

**APPROVED AS TO FORM:**



Karla A. Saenz  
Assistant City Attorney

**APPROVED AS TO CONTENT:**



Jonathan P. Killings, Fire Chief  
El Paso Fire Department

# Grant Information Form

## Part A - Grant Application

Office of the Comptroller



This form is to be used to provide information to the Grants Administration Division (GAD) for grant applications, grant awards.

Department:

Fire

DUNS-058873019/UEI-KLZGKXNFVTL4

### A. GRANT APPLICATION

A1. Department Programmatic Contact Person

Name:

Armando Valencia

Title:

Assistant Emergency Management Coordinator

Phone No.:

(915)838-3264

Email:

valenciaa@elpasotexas.gov

A3. Financial Data

Amount of Granting Agency Funds Requested:

\$ \$35,000.00

Amount of City Matching Funds Requested:

\$ \$15,000.00

Amount of In-Kind Funds Requested:

\$ \$0.00

Amount of "other" matching Funds:

\$ \$0.00

Other Matching Funds Source:

N/A

Total Amount Requested:

\$ \$50,000.00

A2. Grant Data

Funding Agency:

Department of Homeland Security (DHS) State of Texas

Grant Name:

SLCGP-Assessment and Evaluation #5705201

CFDA/ALN: ('n/a' if unavailable)

97.137

[Find Federal Program Information](#)

Application Due Date:

February 12, 2026

NOTE: If application due date does NOT meet the 14 working day requirement, application MUST be accompanied with a memo from your DCM requesting a one-time exception in order to be processed.

Requires Signature or Review from:

- ☐ Mayor
- ☒ City Manager
- ☒ Legal Review

A4. Grant Classification

- ☒ Competitive (award based on competition)
- ☐ Entitlement (set of funds determined by formula)
- ☐ Continuation (ongoing funding)

# Grant Information Form - Part A

## A5. City Match Certification

Has City Match been secured by the Department Director?

☒ Yes ☐ No ☐ N/A

Is the match secured for the life of the grant?

☒ Yes ☐ No ☐ N/A

Does this grant allow for operating/administrative costs?

☐ Yes ☒ No ☐ % Amount: \$ \$0.00

How is the match amount determined?

☐ Fixed Amount: \$ \$0.00

☐ Percentage of Project Cost: 30%% %

☒ Other (Please explain):

30% City Grant Match Required

For this fiscal year, how much of the local match amount is already in the department's budget:

\$ \$0.00

Not budgeted:

\$ \$0.00

Proposed source of match:

Future fiscal year budget requests

## Description of Grant:

Funding will be used to conduct a municipal wide cyber security assessment and vulnerability screening.

Match requirement is 30% or \$15,000.00

Projected Start Date: 09/01/2026

## REQUIRED SIGNATURES

Preparer

eSigned via GovOS.com

*Claudia Martinez*

Key: 986a2d42-9362-46fc-ab00-18bf9cefb9a4

Date

01-07-2026

Department Director

eSigned via GovOS.com

*Jonathan P. Killings*

Key: 1e178a5a-70cb-46b9-bda9-4167055301bb

Date

01-08-2026

Grants Administration Div.

eSigned via GovOS.com

*Elda Rodriguez-Hefner*

Key: 7b270d1a-4424-4b13-b80f-4f1544d1d4a3

Date

01-08-2026

Legal Review

eSigned via GovOS.com

*Karla Saenz*

Key: 3d452f80-a140-419f-941d-863e6542f882

Date

01-12-2026