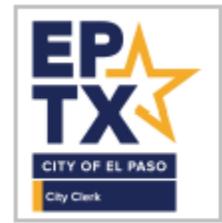


**CITY OF EL PASO, TEXAS
AGENDA SUMMARY FORM**



DEPARTMENT/COUNCIL OFFICE: Fire

AGENDA DATE: March 17, 2026

PUBLIC HEARING DATE: Not Applicable

CONTACT PERSON NAME: Jonathan P. Killings, Fire

PHONE NUMBER: (915) 212-5665

2nd CONTACT PERSON NAME: Claudia A. Garcia, Purchasing & Strategic Sourcing **PHONE NUMBER:** (915) 212-0043

DISTRICT(S) AFFECTED: All

AGENDA ITEM:

The award of solicitation 2026-0153 Vaccines and Titters to Pro-Action, Inc. dba Immunize El Paso for a term of three (3) years for an estimated amount of \$265,725.00.

Department:	Fire
Award to:	Pro-Action, Inc. dba Immunize El Paso
City & State:	El Paso, Texas
Item(s):	All
Initial Term:	3 Years
Option Term:	N/A
Total Contract Time:	3 Years
Annual Estimated Award:	\$88,575.00
Initial Term Estimated Award:	\$265,725.00
Option Term Estimated Award:	N/A
Total Estimated Award	\$265,725.00
Account(s)	322-1000-22070-531120-P2212
Funding Source(s):	General
District(s):	All

This was a Low Bid Procurement – Replacement Contract

The Purchasing & Strategic Sourcing and Fire departments recommend award as indicated to Pro-Action, Inc. dba Immunize El Paso the lowest responsive and responsible bidder.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award.

ISSUE STATEMENT:

City Council is asked to approve the award of a replacement contract for vaccines and titers. This contract will allow the department to provide required vaccines for new hires, paramedic students and training staff.

BACKGROUND:

Vaccines and titers are required for all personnel who participate in clinical rotations at local partner hospitals. The vaccine mandate is in compliance with Volume 3 El Paso Fire Department Operations (2025) Section 5: Infection Control which states that the City will provide immunizations as recommended by the City Health Medical Director and OSHA. Vaccines are also a requirement in executed Memorandum of Understanding (MOU) between local hospitals and the City.

Solicitation was advertised on December 9, 2025 and December 16, 2025. The solicitation was posted on City website on December 9, 2025. There were a total fourteen (14) viewers online; One (1) bid was received; one (1) from a local supplier.

An Inadequate Competition Survey was conducted indicating the following:

1. Did not receive the bid notification – Supplier did not have an updated profile. Point of contact was updated in IonWave.
2. Most of the suppliers did not respond to the survey.

Contract Variance: The difference based in comparison to the previous contract is as follows: An increase of \$168,675.00, which represents a 173.80% increase due to:

1. Quantities of vaccines needed increased from 1,030 to 2,115 vaccines which is an increase of 105.34%.
2. Price of vaccines increased by an average of 18.77%.

No protest received for this requirement.

COUNCIL OPTIONS:

1. Award the contract as recommended;
2. Deny award if Council determines such action is in the best interest of the City;
3. Direct staff to re-solicit the procurement with revised evaluation criteria or policy direction, as permitted by law;
or
4. Postpone action, pending additional information.

COMMITTEE REVIEW AND/OR RECOMMENDATION:

This item was not reviewed by a City Council committee.

COMMUNITY AND STAKEHOLDER OUTREACH:

A pre-bid meeting was held on December 17, 2025. No suppliers were in attendance.

RELATED POLICIES:

1. Procurement Sourcing Policy
2. Volume 3 El Paso Fire Department Operations (2025)

PRIOR COUNCIL ACTION:

Not Applicable

LEGAL REVIEW:

- Legal counsel reviewed as part of the Council packet
 Legal counsel reviewed in advance of packet as individual item

AMOUNT AND SOURCE OF FUNDING:

Amount: \$265,725.00

Funding Source: General Fund

REPORTING OF CONTRIBUTION OR DONATION TO CITY COUNCIL:

Report any contributions or donations to City Council of an accumulated total of \$500 or more. Report the name of the elected official and the amount.

NAME	AMOUNT (\$)
Form was provided to the applicant	N/A

ATTACHMENTS:

1. Tabulation
2. View List
3. Inadequate Competition Survey

FOR MORE INFORMATION:

Laura Gardea -Williams	915-212-5606	GardeaLA@lpasotexas.gov
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*****REQUIRED AUTHORIZATION*****

SIGNATURES:



Jonathan P. Killings, Fire Chief



Claudia A. Garcia – Director of Purchasing & Strategic Sourcing



City of El Paso Bid Tabulation Form

Title: Vaccines and Titters

Solicitation Number: 2026-0153

Bid Opening: January 28, 2026

Department: Fire

	Pro-Action, Inc. dba Immunize El Paso El Paso, TX
Bidder 1 of 1	

Item No.	Description	Unit of Measure	Approximate/ Estimate Quantity	Price	Yearly Total (C = A X B)	3 Year Total (D = C X 3)
			(A)	(B)	(C)	(D)
1	Hepatitis B Titters	each	420	\$30.00	\$12,600.00	\$37,800.00
2	Varicella Titters	each	420	\$35.00	\$14,700.00	\$44,100.00
3	Varicella Vaccines	each	120	\$200.00	\$24,000.00	\$72,000.00
4	Mumps Titer	each	420	\$35.00	\$14,700.00	\$44,100.00
5	Measles Titer	each	420	\$35.00	\$14,700.00	\$44,100.00
6	Rubella Titters	each	315	\$25.00	\$7,875.00	\$23,625.00
Total					\$88,575.00	\$265,725.00

<u>Option to extend the term of the agreement</u> The City at its sole discretion, may exercise any option to extend the term of the agreement, by giving the contractor written notice within the time period noted on the selected options. The term of this contract shall be based on one of the selections below and under the same terms and conditions. The city manager or designee may extend the option to extend. Bidder offers the City the option of extending the term of the contract for:	
Two (2) additional years at the same unit price(s)	
No option offered	X
Amendments acknowledged:	Yes
Hire El Paso First:	No

Bids Solicited: 387 Local Bids Solicited: 109 Bids Received: 1 Local Bids Received: 1 No Bid: 4

Note: The information contained in this bid tabulation is for information only and does not constitute actual award/execution of contract.

2026-0153 Vaccines and Titters

	<u>Participant Name</u>	<u>City</u>	<u>State</u>
1	Zeraus Iluminacion	El Paso	TX
2	Pro-Action, Inc. (ProAction Emergency Services Institute)	El Paso	TX
3	WOFFORD TRUCK PARTS (TE EL PASO,LLC)	EL PASO	TX
4	MP Healthcare Medical Supply (Procure Mobility and Medical Supply)	San Antonio	TX
5	Bound Tree Medical, LLC	Chicago	IL
6	GOVGUIDE INC	Arlington	VA
7	McKesson Medical-Surgical Government Solutions LLC	Atlanta	GA
8	MEDICO MART INC	WAUKESHA	WI
9	Nao Medical (Statcare Urgent and Walkin Medical Care)	mineola	NY
10	New Republic Architects (New Republic Design Co)	El Paso	TX
11	Selrico Services, Inc.	San Antonio	TX
12	TDG Scientific (Taylor Distribution Group, LLC)	Rowlett	TX
13	VETERAN LEGACY LLC	chantilly	VA
14	Wholesale Medical Midwest LLC	Hastings	NE

Inadequate Competition Survey 2026-0153 Vaccines and Titrers

Number of views	14	
Sample Size Scale	17 or less - Contact	4
	18 to 23 - Contact	5
	24 to 27 - Contact	6
	28 or More - Contact	25%
Sample Size Selected	3	

Survey Questions:

Please indicate, why you did not respond to our solicitation?	Number of Responses	Pct
Did not receive the Bid Notification (Confirm address on file)	1	33%
Did not have time to respond		0%
Could not provide competitive pricing		0%
Could not meet the submission deadline		0%
Not interested		0%
Does not have equipment		0%
Out of business		0%
No response	2	67%
Total	3	100%
Please provide feedback to our Specification	Number of Responses	Pct
Specifications were good or adequate		0%
Specifications were not clear		0%
Could not meet specifications		0%
Specifications were limited or closed		0%
Did not receive/no opinion		0%
Just needed more time to review.		0%
Did not receive bid notification.	1	33%
Total	1	33%