

## MINUTES

**FOR A SPECIAL MEETING OF THE CIVIL SERVICE COMMISSION  
TO BE HELD AT 6:00 P.M., THURSDAY EVENING, MARCH 14, 2024,  
MAIN CONFERENCE ROOM, 300 NORTH CAMPBELL – 2ND FLOOR**

Members of the public are encouraged to participate virtually by calling:

Teleconference phone number: 1-915-213-4096  
Toll free number: 1-833-664-9267  
Conference ID: 781 555 497#

CITY CLERK DEPT  
2024 APR 29 PM3:22

**The following members of the Civil Service Commission will be present via video conference:**

**A quorum of five Commissioners must be present and participate in the meeting.**

All matters listed under the Consent Agenda below will be considered by the Commission to be routine and will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless members of the Commission or persons in the audience request specific items be removed from the Consent agenda to the Regular Agenda for discussion prior to the time the Commission votes on the motion to adopt the Consent Agenda.

Members Present: Leticia Arreola – Chair  
Victor Vazquez – Vice Chair  
Larry John Porras  
Bare, Woodrow  
Carlos Gonzalez  
Homero Lucero

Members Absent: Hala Abdel-Jaber

Meeting convened at 6:02 p.m. with six commissioners present and Vice - Chair Vazquez presiding. Vice Chair Vazquez asked if there were any changes to the Agenda, CSC Recorder Gonzalez states no changes were made to revised agenda.

### CONSENT AGENDA

1. Approval of Minutes:

January 25, 2024 Special Civil Service Commission Meeting

**MOTION MADE BY COMMISSIONER PORRAS AND SECONDED BY COMMISSIONER GONZALEZ TO APPROVE CONSENT AGENDA; MOTION PASSED UNANIMOUSLY.**

REGULAR AGENDA

CITY CLERK DEPT  
2024 APR 29 PM3:22

- 2. Welcome new Commissioner:
  - Woodrow A. Bare, appointed by Joe Molinar, by Representative District 4
  - Larry John Porras, appointed by Chris Canales, by Representative District 8
  - Homero Lucero, appointed by Henry Rivera, by Representative District 7

- 3. Discussion and Action on Election of Civil Service Commission Chair

**1<sup>st</sup> NOMINATION MADE BY COMMISSIONER BARE AND SECONDED BY COMMISSIONER PORRAS TO ELECT COMMISSIONER ARRELOA FOR CHAIR; MOTION PASSED UNANAMOUSLY.**

**COMMISSIONER ARRELOA ELECTED CHAIR – CHAIR ARREOLA PRESIDING.**

- 4. Discussion and Action on Election of Civil Service Commission Vice-Chair

Clarification requested by Commissioner Porras on eligibility to hold Vice Chair. Sergio Estrada, CSC Legal Advisor, advised Vice Chair can be re-elected, the inability to consecutively be elected applies to only the Chair

**1<sup>st</sup> NOMINATION MADE BY COMMISSIONER ARRELOA AND SECONDED BY COMMISSIONER BARE TO ELECT COMMISSIONER VAZQUEZ FOR VICE CHAIR; MOTION PASSED UNANAMOUSLY.**

**COMMISSIONER VAZQUEZ RE-ELECTED VICE CHAIR**

- 5. Discussion and Action on Appeals of Disqualification to take Examination and/or Removal of Names from Eligible List in accordance with C.S.C. Rule 5.1 (b) and City's Application Policy:

Eric De La Riva – Fire Suppression Technician

Discussion by Appellant Eric De La Riva, HR Departmental Manager Fire Dept. Randy Heredia, Vice Chair Vazquez, Fire Union Local 51 Representative Samson Rivera & James Nicholson, Chair Arreola, Commissioners Bare, Porras, Fire Chief Jonathan Killings, Chief Human Resources Officer Mary Wiggins, CSC Legal Advisor Sergio Estrada, Deputy City Attorney Kristen Hamilton-Karam

**MOTION MADE BY COMMISSIONER VAZQUEZ AND SECONDED BY COMMISSIONER GONZALEZ TO MOVE TO EXECUTIVE SESSION FOR DISCUSSION OF ITEM 5 CONSULTATION WITH ATTORNEY; MOTION HELD TO DISCUSS ITEM 6 PRIOR TO MOVING INTO EXECUTIVE SESSION.**

- 6. Discussion and Action on Appeals of Disqualification to take Examination and/or Removal of Names from Eligible List in accordance with C.S.C. Rule 5.1 (a) and City's Application Policy:

Elisa Gallegos – Community Center Supervisor

Discussion by Appellant Elisa Gallegos, Vice Chair Vazquez, Commissioner Bare, HR Manager Erica Salamanca, Chair Arreola, Commissioner Lucero, Porras, Chief Human Resources Officer Mary Wiggins, CSC Legal Advisor Sergio Estrada, Deputy City Attorney Kristen Hamilton-Karam

**MOTION MADE BY COMMISSIONER VAZQUEZ AND SECONDED BY COMMISSIONER LUCERO TO MOVE TO EXECUTIVE SESSION FOR DISCUSSION OF ITEM 5 AND 6 CONSULTATION WITH ATTORNEY; MOTION PASSED UNANIMOUSLY.**

CITY CLERK DEPT  
2024 APR 29 PM3:22

*Executive session convened at 6:46 p.m.*

**MOTION MADE BY COMMISSIONER VAZQUEZ AND SECONDED BY COMMISSIONER BARE RECONVENE TO OPEN SESSION; MOTION PASSED UNANIMOUSLY.**

*Reconvened to open session at 7:45 p.m.*

- 5. Discussion and Action on Appeals of Disqualification to take Examination and/or Removal of Names from Eligible List in accordance with C.S.C. Rule 5.1 (b) and City's Application Policy:

Eric De La Riva – Fire Suppression Technician

Discussion by Commissioner Bare, Porras, Vazquez, Gonzalez, Fire Chief Jonathan Killings, Chief Human Resources Officer Mary Wiggins, CSC Legal Advisor Sergio Estrada, Deputy City Attorney Kristen Hamilton-Karam

**MOTION MADE BY COMMISSIONER VAZQUEZ AND SECONDED BY COMMISSIONER GONZALEZ TO ALLOW FIREFIGHTER DE LA RIVA BE PLACED ON THE ELIGIBLE LIST FOR FIRE SUPPRESSION TECHNICIAN. MOTION FAILED BY A VOTE OF 3 TO 2.**

Nay: PORRAS, BARE, LUCERO

Aye: VAZQUEZ, GONZALEZ

- 6. Discussion and Action on Appeals of Disqualification to take Examination and/or Removal of Names from Eligible List in accordance with C.S.C. Rule 5.1 (a) and City's Application Policy:

Elisa Gallegos – Community Center Supervisor

**MOTION MADE BY COMMISSIONER BARE AND SECONDED BY COMMISSIONER PORRAS TO DENY ELISA GALLEGOS APPEAL TO BE PUT ON THE ELIGIBLE LIST. MOTION PASSED BY A VOTE OF 3 TO 2.**

Nay: VAZQUEZ, GONZALEZ

Aye: PORRAS, LUCERO, BARE

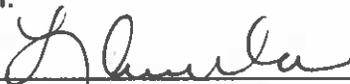
**EXECUTIVE SESSION**

The Civil Service Commission may retire into Executive Session pursuant to Civil Service Commission Rule 1, Section 10 and the Texas Government Code, Section 551, Subchapter D to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Commission may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Commission will return to open session to take any final action.

Section 551.071 CONSULTATION WITH ATTORNEY  
Section 551.074 PERSONNEL MATTERS

**MOTION MADE BY COMMISSIONER ARREOLA AND SECONDED BY COMMISSIONER LUCERO TO ADJOURN; MOTION PASSED UNANIMOUSLY.**

**MEETING ADJOURNED AT 7:55 P.M.**

  
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Leticia Arreola, Chair

  
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C.S.C. Secretary - Chief HR Officer

4-11-24

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Date Approved